Arthur J. Bauernfeind
College of Business

MURRAY STATE UNIVERSITY

Business Articulation Agreement

With the

KCTCS
Kentucky Community and Technical College System
Contacts

Kentucky Community and Technical College System
System Director for Transfer
Kentucky Community and Technical College System
300 North Main Street
Versailles, KY 40383
Phone: 859.256.3389
Fax: 859.256.3129
Email:
Website: www.kctcs.edu

Murray State University
For assistance with the transfer process including admissions, housing, paying for college, etc., please contact

Murray State University
Transfer Center
Toll-free: 800.669.7654
Phone: 270.809.2185
Fax: 270.809.3593
Email: transfercenter@murraystate.edu
Website: www.murraystate.edu/transfercenter

For assistance with this articulation agreement or if you have specific questions about business, please feel free to contact

Murray State University
College of Business
Center for Undergraduate Business Advising
220 Business Building North
Murray, KY 42071
Phone: 270.809.3585
Fax: 270.809.3177
Email: msu.business@murraystate.edu
Website: www.murraystate.edu/business
MEMORANDUM OF AGREEMENT
Between
Kentucky Community and Technical College System’s
Associate in Applied Science Degree
in Business Administration
And
Murray State University’s
Bachelor of Science in Business Degree
with an area in Business Administration

PURPOSE
Kentucky Community and Technical College System (KCTCS) and Murray State University (Murray), in order to contribute to the development of a seamless postsecondary education system for the citizens of Kentucky, promote the transfer of credits and increase the educational opportunities for the students of Kentucky, establish this Transfer Agreement between the Associate in Applied Science Degree in Business Administration at KCTCS and the Bachelor of Science in Business Degree with an area in Business Administration at Murray State University.

ACCREDITATION STATUS
KCTCS colleges are accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate degrees. Murray is accredited by the SACSCOC to award associate, baccalaureate, master, and doctoral degrees. Both institutions will observe the Southern Association of Colleges and Schools Commission on Colleges and the Kentucky Council on Postsecondary Education guidelines and procedures and will adhere to the requirements of reporting information to these and other accrediting agencies.

Since 1976, Murray State University’s business programs have been accredited by the Association to Advance Collegiate Schools of Business (AACSB).

CONDITIONS OF AGREEMENT
Conditions of agreement for the transfer of credit and cooperation between KCTCS and Murray for the KCTCS Associate in Applied Science Degree in Business Administration and the Murray Bachelor of Science in Business degree with an area in Business Administration are as identified in this Memorandum of Agreement and any attachments or addenda of this Memorandum of Agreement.

Admissions Practices
Upon completion of the attached program leading to the Associate in Applied Science Degree in Business Administration at KCTCS, KCTCS graduates who meet Murray’s standard admission requirements and academic policies and requirements for admission to Murray’s business
programs will be selected for admission to the Bachelor of Science in Business degree with an area in Business Administration.

Acceptance and Application of Credits
Academic credit will be accepted and applied toward the Bachelor of Science in Business degree with an area in Business Administration at Murray as identified in the Course Articulation Matrix included in Appendix A of this agreement. Elective courses taken at KCTCS that differ from the recommended elective courses could result in a correspondingly heavier course load at Murray.

The Course Articulation Matrix included in this document is based on Murray State University’s 20014-2015 Academic Bulletin. Declaring a different bulletin at Murray may result in a correspondingly heavier course load.

Murray State University requires 120 semester credit hours as outlined in the Course Matrix and in the Murray State University Academic Bulletin, including 42 semester credit hours of upper division coursework and 40 semester credit hours of coursework in residence. By completing the KCTCS A.A.S. in Business Administration, KCTCS transfer students benefit through a reduction in the amount of upper-level and residency hours required to complete the B.S.B. with an area in Business Administration through Murray. A reduction in upper-level and residency hours is available for all bulletins.

Responsibility of Murray
The provisions of this agreement apply to students who complete the Associate in Applied Science degree from KCTCS in Business Administration. To maximize students’ ability to benefit from this agreement, Murray encourages students’ completion of the KCTCS Associated in Applied Science in Business Administration. Only students who have completed the AAS in Business Administration from KCTCS (as indicated on an official transcript) will qualify for the upper-level and residency hours reduction.

Murray agrees to provide informational materials to KCTCS advisors to facilitate their understanding of Murray’s Bachelor of Science in Business degree with an area in Business Administration upon request.

Murray agrees to designate an individual to serve as a liaison for the purposes of monitoring this agreement, building the relationship, and answering any questions of KCTCS students, faculty, and staff.

Murray agrees to promote this agreement through institutional print material, web sites, and mailings designed specifically for transfer students, and in a quality consistent with promotion of other academic programs and opportunities for potential Murray students.

Responsibility of KCTCS
KCTCS will allow designated Murray personnel access to KCTCS campuses for the purposes of recruitment at times and events that are deemed appropriate by KCTCS colleges.
KCTCS will provide Murray with access to the updated course academic catalog upon request.

KCTCS will provide Murray with mailing lists of KCTCS students nearing graduation as well as graduated students to the extent permitted by law.

KCTCS agrees to designate an individual to serve as a liaison for the purposes of monitoring this agreement, building the relationship, and answering any questions of KCTCS students, faculty, and staff.

KCTCS will promote this agreement as appropriate in print material, web sites, and mailings for students in a quality consistent with the promotion of other academic programs and opportunities for KCTCS students.

Joint Responsibility
KCTCS and Murray will work together to design and place promotional materials, news releases, informative brochures and paid advertising as a joint effort with costs being shared by the two institutions.

KCTCS and Murray will design a cooperative process to support the advisement of KCTCS students and to facilitate student transfer related to this agreement.

Both institutions will observe the Southern Association of Colleges and Schools Commission on Colleges and the Kentucky Council on Postsecondary Education guidelines and procedures and will adhere to the requirements of reporting information to these and other accrediting agencies.

Implementation of the Agreement
This agreement will be considered in force when signed by both parties.

Annual evaluation
Should requirements for graduation for the Murray Bachelor of Science in Business degree with an area in Business Administration or the KCTCS Associate in Applied Science degree in Business Administration change, these changes shall be communicated to the appropriate program and institution, and the conditions of this agreement reviewed.

This agreement will be reviewed by both institutions annually. KCTCS and Murray agree to monitor and support the provisions of this agreement to ensure consistency and program quality and transferability for mutual benefit for the students.

Term and Modification
This agreement can be terminated with written notification at least one year prior to the termination. Provisions will be made to allow students who are already enrolled to complete the program in a timely manner.
## APPENDICES

### Appendix A: Course Articulation Matrix

**KCTCS and MSU Bauer College of Business Transfer Agreement**

### Murray - A.A.S. BUSINESS ADMINISTRATION SYSTEMS

<table>
<thead>
<tr>
<th>University Courses</th>
<th>Studies Requirements</th>
<th>KCTCS Requirements</th>
<th>Hours</th>
<th>Business Core Requirements</th>
<th>KCTCS Requirements</th>
<th>Hours</th>
<th>Area, Major, Business Elective, or Other</th>
<th>KCTCS Requirements</th>
<th>Hours</th>
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<tr>
<td>ENG 105</td>
<td>EN 101</td>
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<td>*ACC 200</td>
<td>ACC 201</td>
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<td>Intro Bus. Elective</td>
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<td>3</td>
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<td>ENG 102</td>
<td></td>
<td>3</td>
<td>*ACC 201</td>
<td>ACC 202</td>
<td>3</td>
<td>**Business Electives</td>
<td></td>
<td>3</td>
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<tr>
<td>COM 161</td>
<td>COM 181 or COM 252</td>
<td>3</td>
<td>*BUS 215</td>
<td>ENG 203</td>
<td>3</td>
<td>lower or upper</td>
<td>CIS 130 or CST 240</td>
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<td></td>
</tr>
<tr>
<td>**US Science w/Lab</td>
<td>Natural Science</td>
<td>3</td>
<td>BUS 555</td>
<td>lower or upper</td>
<td>BAS 163</td>
<td>3</td>
<td>lower or upper</td>
<td>Track Course</td>
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<tr>
<td>**US Science w/Math</td>
<td>Natural Science Lab</td>
<td>1</td>
<td>BUS 442</td>
<td>lower or upper</td>
<td>Track Course</td>
<td>3</td>
<td>lower or upper</td>
<td>Track Course</td>
<td>3</td>
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<tr>
<td>**US Science w/Math</td>
<td>STA 220</td>
<td>3</td>
<td>CIS 243</td>
<td>STA 220 (hours in US)</td>
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<td>Track Course</td>
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<td>MAT 220 or 250</td>
<td>MAT 170</td>
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<td>CIS 343</td>
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<td></td>
<td></td>
<td>upper</td>
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<tr>
<td>HUM 211</td>
<td>Heritage/Humanities</td>
<td>3</td>
<td>ECO 310</td>
<td>upper</td>
<td></td>
<td></td>
<td></td>
<td>upper</td>
<td>3</td>
</tr>
<tr>
<td>CIV 201 or 202</td>
<td>Arts and Humanities</td>
<td>3</td>
<td>FIN 330</td>
<td>upper</td>
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<td></td>
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<td><strong>US GAC</strong></td>
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<td></td>
<td></td>
<td>upper</td>
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<tr>
<td>ECO 230</td>
<td>ECO 202</td>
<td>3</td>
<td>LST 240</td>
<td>BAS 257</td>
<td>Unrestricted Electives (UEs)</td>
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<td></td>
<td>Track Course</td>
<td>3</td>
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<tr>
<td>CSC 199</td>
<td>CIT 105 or CST 105</td>
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<td>MGT 350</td>
<td>BAS 283</td>
<td>Track Course</td>
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<td></td>
<td>Track Course</td>
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<td>ECO 231</td>
<td>ECO 201</td>
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<td>MGT 650</td>
<td>Track Course</td>
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<td></td>
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<td>Track Course or UEs</td>
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<tr>
<td><strong>US Elective</strong></td>
<td>General Education Core/FL</td>
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<td>MKT 360</td>
<td>BAS 282</td>
<td>3</td>
<td>Track Course or UEs</td>
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<td>Track Course or UEs</td>
<td>3</td>
</tr>
<tr>
<td></td>
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<tr>
<td><strong>TOTAL HOURS:</strong></td>
<td><strong>40</strong></td>
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<td></td>
<td></td>
<td></td>
<td><strong>TOTAL HOURS:</strong> 38</td>
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</tbody>
</table>

### AAS-Business Program Admission Requirements

- **During the second semester of the sophomore year, students must contact their advisor to initiate admission to one of the AAS-Business accredited business programs.**
- **Students seeking admission to upper-division courses who have not completed all of the required pre-admission coursework will be allowed to pre-register for upper-division courses if they satisfy the minimum grade point average requirements at the time of application and if they are concurrently enrolled in the courses necessary to complete the pre-admission requirements. Failure to meet all requirements for admission will result in denial of admission to the college; students denied admission will not be admitted to upper-division classes. Students may appeal to an appeals committee.**

**The admission standards are as follows:**

1. **Applicant must have completed the following pre-admission courses with a combined GPA of 2.25:**
   - ACC 200 and ACC 201
   - BUS 215
   - CIS 243 or MAT 135 (minimum grade of C)
   - CIV 201 or CIV 202
   - COM 161
   - CSC 199
   - ECO 230 and ECO 231
   - ENG 105 or [ENG 101 and ENG 102] (minimum grade of C)
   - HUM 211
   - LST 240
   - MAT 220 or 250

2. **Applicant must have a minimum overall GPA of 2.0.**

**Required for admission to business programs**

**Refer to the academic bulletin for lists of classes in these categories.**

**Select from ACC, BUS, CIS, COM 940, COM 439, CSC 101, CSC 125, ECO, FIN, JMC 168, JMC 391, JMC 394, LSC, LST 440, MGT, MKT, OSY, POL 442, RES or TSM; not to exceed 9 hrs in any one prefix with at least 15 hrs at 200-level or above. MGT 250 and MKT 260 do not apply toward this area. A maximum of 3 hrs cooperative education credit counts toward the degree.**
Appendix B: Advising Checklists
KCTCS Associate of Applied Science (A.A.S.) in BUSINESS ADMINISTRATION SYSTEMS with ACCOUNTING Track

**General Education - 18 hrs.**
* ENG 101 - Writing I (C or better)
* COM 181 - Basic Public Speaking OR
  COM 252 – Intro to Interpersonal Comm
* ECO 201 - Principle of Microeconomics
* MAT 170 - Brief Calculus with Applications
Heritage/Humanities
Natural Science

**Technical Courses - 28 hrs.**
* CIT 105 – Introduction to Computers OR
  OST 105 – Introduction to Information Systems
* ENG 102 - Writing II (C or better)
CIT 130 – Productivity Software OR
  OST 240 – Software Integration
BAS 160 – Introduction to Business
BAS 250 – Business Employability Seminar
* BAS 267 – Introduction to Business Law
BAS 282 – Principles of Marketing
BAS 283 – Principles of Management
* ACC 201 - Financial Accounting
* ACC 202 - Managerial Accounting

**Accounting Courses – 15 hrs.**
ACT 279 – Computerized Accounting Systems
ACT 281 – Individual Taxation
ACT 286 – Financial Accounting Topics
6 hours of Accounting Technical Courses

**Other Required Courses - 19 hrs.**
Natural Science Lab – 1 hr.
* ECO 202 - Principle of Macroeconomics
* ENG 203 – Business Writing
* STA 220 - Statistics (C or better)
6 hours of Arts and Humanities
3 hours of General Education Core or Foreign Language

**Unrestricted Electives – 2 hrs.**

**TOTAL KCTCS HOURS – 82 hrs.**

*MURRAY STATE Bachelor of Science in Business (B.S.B.) DEGREE with an Area in BUSINESS ADMINISTRATION

**Business Core Courses - 20 hrs.**
BUS 355 – Info. Sys. and Decision Making
BUS 442 – Bus. Ethics and Environments
CIS 343 - Business Statistics II - 2 hrs.
ECO 310 - Issues in the Global Economy
FIN 330 - Principles of Finance
LSC 343 – Fundamentals of Operations
MGT 590 - Strategic Management

**International Business Elective – 3 hrs.**

**Upper-Level Business Electives –15 hrs.**
Upper-Level Business Electives include courses numbered 300 or higher with the prefix ACC, BUS, CIS, ECO, FIN, LSC, MGT, MKT, RES, or TSM.
COM 340, COM 439, JMC 391, JMC 394, LST 440, and POL 442 are also acceptable.

**TOTAL MSU HOURS – 38 hrs.**

*A cumulative GPA of 2.25 is required in these classes for admission into the program.*
Appendix B (cont.): Advising Checklists

KCTCS Associate of Applied Science (A.A.S.) in BUSINESS ADMINISTRATION SYSTEMS with FINANCE Track

General Education - 18 hrs.
*ENG 101 - Writing I (C or better)
*COM 181 - Basic Public Speaking OR
    COM 252 - Intro to Interpersonal Comm
*ECO 201 - Principle of Microeconomics
*MAT 170 - Brief Calculus with Applications
Heritage/Humanities
Natural Science

Technical Courses - 28 hrs.
*CIT 105 - Introduction to Computers OR
    OST 105 - Introduction to Information Systems
*ENG 102 - Writing II (C or better)
CIT 130 - Productivity Software OR
    OST 240 - Software Integration
BAS 160 - Introduction to Business
BAS 250 - Business Employability Seminar
*BAS 267 - Introduction to Business Law
BAS 282 - Principles of Marketing
BAS 283 - Principles of Management
*ACC 201 - Financial Accounting
*ACC 202 - Managerial Accounting

Finance Option Courses - 15 hrs.
BAS 293 - Principles of Finance
BAS 212 - Introduction to Financial Management
9 hours of Finance Technical Courses

Other Required Courses - 19 hrs.
Natural Science Lab - 1 hr.
*ECO 202 - Principle of Macroeconomics
*ENG 203 - Business Writing
*STA 220 - Statistics (C or better)
6 hours of Arts and Humanities
3 hours of General Education Core or Foreign Language

Unrestricted Electives - 2 hrs.

TOTAL KCTCS HOURS - 82 hrs.

*MURRAY STATE Bachelor of Science in Business (B.S.B.) DEGREE with an Area in BUSINESS ADMINISTRATION

Business Core Courses - 20 hrs.
BUS 355 - Info. Sys. and Decision Making
BUS 442 - Bus. Ethics and Environments
CIS 343 - Business Statistics II - 2 hrs.
ECO 310 - Issues in the Global Economy
FIN 330 - Principles of Finance
LSC 343 - Fundamentals of Operations
MGT 590 - Strategic Management

International Business Elective - 3 hrs.

Upper-Level Business Electives - 15 hrs.
Upper-Level Business Electives include courses numbered 300 or higher with the prefix ACC, BUS, CIS, ECO, FIN, LSC, MGT, MKT, RES, or TSM.
COM 340, COM 439, JMC 391, JMC 394, LST 440, and POL 442 are also acceptable.

TOTAL MSU HOURS - 38 hrs.

*A cumulative GPA of 2.25 is required in these classes for admission into the program.
Appendix B (cont.): Advising Checklists

KCTCS Associate of Applied Science (A.A.S.) in BUSINESS ADMINISTRATION SYSTEMS with HOSPITALITY MANAGEMENT Track

General Education - 18 hrs.
*ENG 101 - Writing I (C or better)
*COM 181 - Basic Public Speaking OR
   COM 252 - Intro to Interpersonal Comm
*ECO 201 - Principle of Microeconomics
*MAT 170 - Brief Calculus with Applications
Heritage/Humanities
Natural Science

Technical Courses - 28 hrs.
*CIT 105 - Introduction to Computers OR
   OST 105 - Introduction to Information Systems
*ENG 102 - Writing II (C or better)
CIT 130 - Productivity Software OR
   OST 240 - Software Integration
BAS 160 - Introduction to Business
BAS 250 - Business Employability Seminar
*BAS 267 - Introduction to Business Law
BAS 282 - Principles of Marketing
BAS 283 - Principles of Management
*ACC 201 - Financial Accounting
*ACC 202 - Managerial Accounting

Hospitality Management - 17 hrs.
HOS 100 - Introduction to Hospitality
CUL 100 - Culinary Arts Profession - 2 hrs.
HOS 282 - Tourism Marketing
9 hours of Hospitality Mgt. Technical Courses

Other Required Courses - 19 hrs.
Natural Science Lab - 1 hr.
*ECO 202 - Principle of Macroeconomics
*ENG 203 - Business Writing
*STA 220 - Statistics (C or better)
6 hours of Arts and Humanities
3 hours of General Education Core or Foreign Language

TOTAL KCTCS HOURS - 82 hrs.

MURRAY STATE Bachelor of Science in Business (B.S.B.) DEGREE with an Area in BUSINESS ADMINISTRATION

Business Core Courses - 20 hrs.
BUS 355 - Info. Sys. and Decision Making
BUS 442 - Bus. Ethics and Environments
CIS 343 - Business Statistics II - 2 hrs.
ECO 310 - Issues in the Global Economy
FIN 330 - Principles of Finance
LSC 343 - Fundamentals of Operations
MGT 590 - Strategic Management

International Business Elective - 3 hrs.

Upper-Level Business Electives - 15 hrs.
Upper-Level Business Electives include courses numbered 300 or higher with the prefix ACC, BUS, CIS, ECO, FIN, LSC, MGT, MKT, RES, or TSM.
COM 340, COM 439, JMC 391, JMC 394, LST 440, and POL 442 are also acceptable.

TOTAL MSU HOURS - 38 hrs.

*A cumulative GPA of 2.25 is required in these classes for admission into the program.
Appendix B (cont.): Advising Checklists

KCTCS Associate of Applied Science (A.A.S.) in BUSINESS ADMINISTRATION SYSTEMS with HUMAN RESOURCE MANAGEMENT Track

General Education - 18 hrs.
*ENG 101 - Writing I (C or better)
*COM 181 - Basic Public Speaking OR
  COM 252 – Intro to Interpersonal Comm
*ECO 201 - Principle of Microeconomics
*MAT 170 - Brief Calculus with Applications
Heritage/Humanities
Natural Science

Technical Courses - 28 hrs.
*CIT 105 – Introduction to Computers OR
  OST 105 – Introduction to Information Systems
*ENG 102 - Writing II (C or better)
CIT 130 – Productivity Software OR
  OST 240 – Software Integration
BAS 150 – Introduction to Business
BAS 250 – Business Employability Seminar
*BAS 267 – Introduction to Business Law
BAS 282 – Principles of Marketing
BAS 283 – Principles of Management
*ACC 201 - Financial Accounting
*ACC 202 - Managerial Accounting

BAS 274 – Human Resource Management
BAS 287 – Supervisory Management
ACT 196 – Payroll Accounting
9 hours of HRM Technical Courses

Other Required Courses - 19 hrs.
Natural Science Lab – 1 hr.
*ECO 202 - Principle of Macroeconomics
*ENG 203 – Business Writing
*STA 220 - Statistics (C or better)
6 hours of Arts and Humanities
3 hours of General Education Core or Foreign Language

TOTAL KCTCS HOURS – 83 hrs.

*MURRAY STATE Bachelor of Science in Business (B.S.B.) DEGREE with an Area in BUSINESS ADMINISTRATION

Business Core Courses - 20 hrs.
BUS 355 – Info. Sys. and Decision Making
BUS 442 – Bus. Ethics and Environments
CIS 343 - Business Statistics II - 2 hrs.
ECO 310 - Issues in the Global Economy
FIN 330 - Principles of Finance
LSC 343 – Fundamentals of Operations
MGT 590 - Strategic Management

International Business Elective – 3 hrs.

Upper-Level Business Electives include courses numbered 300 or higher with the prefix ACC, BUS,
CIS, ECO, FIN, LSC, MGT, MKT, RES, or TSM.
COM 340, COM 439, JMC 391, JMC 394, LST 440,
and POL 442 are also acceptable.

TOTAL MSU HOURS – 38 hrs.

*A cumulative GPA of 2.25 is required in these classes for admission into the program.
Appendix B (cont.): Advising Checklists

KCTCS Associate of Applied Science (A.A.S.) in BUSINESS ADMINISTRATION SYSTEMS with Informatics Track

General Education - 18 hrs.
- ENG 101 - Writing I (C or better)
- COM 181 - Basic Public Speaking OR
  COM 252 - Intro to Interpersonal Comm
- ECO 201 - Principle of Microeconomics
- MAT 170 - Brief Calculus with Applications
- Heritage/Humanities
- Natural Science

Technical Courses - 28 hrs.
- CIT 105 - Introduction to Computers OR
  OST 105 - Introduction to Information Systems
- ENG 102 - Writing II (C or better)
- CIT 130 - Productivity Software OR
  OST 240 - Software Integration
- BAS 160 - Introduction to Business
- BAS 250 - Business Employability Seminar
- BAS 267 - Introduction to Business Law
- BAS 282 - Principles of Marketing
- BAS 283 - Principles of Management
- ACC 201 - Financial Accounting
- ACC 202 - Managerial Accounting

Informatics - 18 hrs.
- IFM 128 - Principles of Informatics
- CIT 120 - Computational Thinking
- CIT 170 - Database Design Fundamentals
- IFM 215 - Information Systems Analysis
  6 hours of Informatics Technical Courses

Other Required Courses - 19 hrs.
- Natural Science Lab – 1 hr.
- ECO 202 - Principle of Macroeconomics
- ENG 203 - Business Writing
- STA 220 - Statistics (C or better)
  6 hours of Arts and Humanities
  3 hours of General Education Core or Foreign Language

TOTAL KCTCS HOURS – 83 hrs.

MURRAY STATE Bachelor of Science in Business (B.S.B.) DEGREE with an Area in BUSINESS ADMINISTRATION

Business Core Courses - 20 hrs.
- BUS 355 - Info. Sys. and Decision Making
- BUS 442 - Bus. Ethics and Environments
- CIS 343 - Business Statistics II - 2 hrs.
- ECO 310 - Issues in the Global Economy
- FIN 330 - Principles of Finance
- LSC 343 - Fundamentals of Operations
- MGT 590 - Strategic Management

International Business Elective – 3 hrs.

Upper-Level Business Electives include courses numbered 300 or higher with the prefix ACC, BUS, CIS, ECO, FIN, LSC, MGT, MKT, RES, or TSM. COM 340, COM 439, JMC 391, JMC 394, LST 440, and POL 442 are also acceptable.

TOTAL MSU HOURS – 38 hrs.

*A cumulative GPA of 2.25 is required in these classes for admission into the program.
Appendix B (cont.): Advising Checklists

KCTCS Associate of Applied Science (A.A.S.) in BUSINESS ADMINISTRATION SYSTEMS with MANAGEMENT Track

General Education - 18 hrs.
*ENG 101 - Writing I (C or better)
*COM 181 - Basic Public Speaking OR
  COM 252 - Intro to Interpersonal Comm
*ECO 201 - Principle of Microeconomics
*MAT 170 - Brief Calculus with Applications
Heritage/Humanities
Natural Science

Technical Courses - 28 hrs.
*CIT 105 - Introduction to Computers OR
  OST 105 - Introduction to Information Systems
*ENG 102 - Writing II (C or better)
CIT 130 - Productivity Software OR
  OST 240 - Software Integration
BAS 160 - Introduction to Business
BAS 250 - Business Employability Seminar
*BAS 267 - Introduction to Business Law
BAS 282 - Principles of Marketing
BAS 283 - Principles of Management
*ACC 201 - Financial Accounting
*ACC 202 - Managerial Accounting

Management - 18 hrs.
BAS 212 - Intro to Financial Management OR
  QMS 101 - Intro to Quality Systems OR
  Second Quantitative Reasoning Course
BAS 284 - Applied Management Skills
12 hours of Management and/or Technical Courses
  with no more than 3 hours of Technical Courses

Other Required Courses - 19 hrs.
Natural Science Lab - 1 hr.
*ECO 202 - Principle of Macroeconomics
*ENG 203 - Business Writing
*STA 220 - Statistics (C or better)
6 hours of Arts and Humanities
3 hours of General Education Core or Foreign Language

TOTAL KCTCS HOURS - 83 hrs.

*MURRAY STATE Bachelor of Science in Business (B.S.B.) DEGREE with an Area in BUSINESS ADMINISTRATION

Business Core Courses - 20 hrs.
BUS 355 - Info. Sys. and Decision Making
BUS 442 - Bus. Ethics and Environments
CIS 343 - Business Statistics II - 2 hrs.
ECO 310 - Issues in the Global Economy
FIN 330 - Principles of Finance
LSC 343 - Fundamentals of Operations
MGT 590 - Strategic Management

International Business Elective - 3 hrs.

Upper-Level Business Electives - 15 hrs.
Upper-Level Business Electives include courses numbered 300 or higher with the prefix ACC, BUS, CIS, ECO, FIN, LSC, MGT, MKT, RES, or TSM.
COM 340, COM 439, JMC 391, JMC 394, LST 440, and POL 442 are also acceptable.

TOTAL MSU HOURS - 38 hrs.

*A cumulative GPA of 2.25 is required in these classes for admission into the program.
Appendix B (cont.): Advising Checklists

KCTCS Associate of Applied Science (A.A.S.) in BUSINESS ADMINISTRATION SYSTEMS with OFFICE SYSTEMS Track

General Education - 18 hrs.
*ENG 101 - Writing I (C or better)
*COM 181 - Basic Public Speaking OR
  COM 252 - Intro to Interpersonal Comm
*ECO 201 - Principle of Microeconomics
*MAT 170 - Brief Calculus with Applications
Heritage/Humanities
Natural Science

Technical Courses - 28 hrs.
*CIT 105 – Introduction to Computers OR
  OST 105 – Introduction to Information Systems
*ENG 102 - Writing II (C or better)
CIT 130 – Productivity Software OR
  OST 240 – Software Integration
BAS 160 – Introduction to Business
BAS 250 – Business Employability Seminar
*BAS 267 - Introduction to Business Law
BAS 282 – Principles of Marketing
BAS 283 – Principles of Management
*ACC 201 - Financial Accounting
*ACC 202 - Managerial Accounting

Office Systems – 18 hrs.
OST 110 – Document Formatting and Word Processing
OST 210 – Advanced Word Processing Applications
OST 215 – Office Procedures
OST 220 – Administrative Office Simulations
6 hours of Office Systems Technical Courses

Other Required Courses - 19 hrs.
Natural Science Lab – 1 hr.
*ECO 202 - Principle of Macroeconomics
*ENG 203 – Business Writing
*STA 220 - Statistics (C or better)
6 hours of Arts and Humanities
3 hours of General Education Core or Foreign Language

TOTAL KCTCS HOURS – 83 hrs.

*MURRAY STATE Bachelor of Science in Business (B.S.B.) DEGREE with an Area in BUSINESS ADMINISTRATION

Business Core Courses - 20 hrs.
BUS 355 – Info. Sys. and Decision Making
BUS 442 – Bus. Ethics and Environments
CIS 343 - Business Statistics II - 2 hrs.
ECO 310 - Issues in the Global Economy
FIN 330 - Principles of Finance
LSC 343 – Fundamentals of Operations
MGT 590 - Strategic Management

International Business Elective – 3 hrs.

Upper-Level Business Electives include courses numbered 300 or higher with the prefix ACC, BUS, CIS, ECO, FIN, LSC, MGT, MKT, RES, or TSM. COM 340, COM 439, JMC 391, JMC 394, LST 440, and POL 442 are also acceptable.

TOTAL MSU HOURS – 38 hrs.

*A cumulative GPA of 2.25 is required in these classes for admission into the program.
Appendix B (cont.): Advising Checklists

KCTCS Associate of Applied Science (A.A.S.)
in BUSINESS ADMINISTRATION SYSTEMS
with REAL ESTATE Track

General Education - 18 hrs.
*ENG 101 - Writing I (C or better)
*COM 181 - Basic Public Speaking OR
   COM 252 - Intro to Interpersonal Comm
*ECO 201 - Principle of Microeconomics
*MAT 170 - Brief Calculus with Applications
Heritage/Humanities
   Natural Science

Technical Courses - 28 hrs.
*CIT 105 - Introduction to Computers OR
   OST 105 - Introduction to Information Systems
*ENG 102 - Writing II (C or better)
CIT 130 - Productivity Software OR
   OST 240 - Software Integration
BAS 160 - Introduction to Business
BAS 250 - Business Employability Seminar
*BAS 267 - Introduction to Business Law
BAS 282 - Principles of Marketing
BAS 283 - Principles of Management
*ACC 201 - Financial Accounting
*ACC 202 - Managerial Accounting

Real Estate - 18 hrs.
REA 100 - Real Estate Principles I
REA 121 - Appraising
REA 225 - Real Estate Finance
REA 230 - Real Estate Law
6 hours of Real Estate Technical Courses

Other Required Courses - 19 hrs.
Natural Science Lab - 1 hr.
*ECO 202 - Principle of Macroeconomics
*ENG 203 - Business Writing
*STA 220 - Statistics (C or better)
6 hours of Arts and Humanities
3 hours of General Education Core or Foreign Language

TOTAL KCTCS HOURS - 83 hrs.

*MURRAY STATE Bachelor of Science in Business (B.S.B.) DEGREE with an Area
in BUSINESS ADMINISTRATION

Business Core Courses - 20 hrs.
BUS 355 - Info. Sys. and Decision Making
BUS 442 - Bus. Ethics and Environments
CIS 343 - Business Statistics II - 2 hrs.
ECO 310 - Issues in the Global Economy
FIN 330 - Principles of Finance
LSC 343 - Fundamentals of Operations
MGT 590 - Strategic Management

International Business Elective - 3 hrs.

Upper-Level Business Electives - 15 hrs.
Upper-Level Business Electives include courses numbered 300 or higher with the prefix ACC, BUS,
CIS, ECO, FIN, LSC, MGT, MKT, RES, or TSM.
COM 340, COM 439, JMC 391, JMC 394, LST 440,
and POL 442 are also acceptable.

TOTAL MSU HOURS - 38 hrs.

*A cumulative GPA of 2.25 is required in these classes
for admission into the program.
Appendix B (cont.): Advising Checklists

KCTCS Associate of Applied Science (A.A.S.) in BUSINESS ADMINISTRATION SYSTEMS with TELECOMMUNICATIONS SYSTEMS MANAGEMENT Track

**General Education - 18 hrs.**
- ENG 101 - Writing I (C or better)
- COM 181 - Basic Public Speaking OR
  - COM 252 - Intro to Interpersonal Comm
- ECO 201 - Principle of Microeconomics
- MAT 170 - Brief Calculus with Applications
- Heritage/Humanities
- Natural Science

**Technical Courses - 28 hrs.**
- CIT 105 - Introduction to Computers OR
  - OST 105 - Introduction to Information Systems
- ENG 102 - Writing II (C or better)
- CIT 130 - Productivity Software OR
- OST 240 - Software Integration
- BAS 160 - Introduction to Business
- BAS 250 - Business Employability Seminar
- BAS 267 - Introduction to Business Law
- BAS 282 - Principles of Marketing
- BAS 283 - Principles of Management
- ACC 201 - Financial Accounting
- ACC 202 - Managerial Accounting

**Telecomm. Systems Management - 18 hrs.**
- CMS 105 - Multimedia Production and Apps I
- CMS 205 - Multimedia Production and Apps II
- CMS 269 - Media Advertising
- COM 249 - Mass Media/Mass Culture
- JAT 101 - Introduction to Communication Media
- 3 hours of TSM Technical Courses

**Other Required Courses - 19 hrs.**
- Natural Science Lab – 1 hr.
- ECO 202 - Principle of Macroeconomics
- ENG 203 – Business Writing
- STA 220 - Statistics (C or better)
- 6 hours of Arts and Humanities
- 3 hours of General Education Core or Foreign Language

**TOTAL KCTCS HOURS – 83 hrs.**

MURRAY STATE Bachelor of Science in Business (B.S.B.) DEGREE with an Area in BUSINESS ADMINISTRATION

**Business Core Courses - 20 hrs.**
- BUS 355 – Info. Sys. and Decision Making
- BUS 442 – Bus. Ethics and Environments
- CIS 343 - Business Statistics II - 2 hrs.
- ECO 310 - Issues in the Global Economy
- FIN 330 - Principles of Finance
- LSC 343 – Fundamentals of Operations
- MGT 590 - Strategic Management

**International Business Elective – 3 hrs.**

**Upper-Level Business Electives – 15 hrs.**
Upper-Level Business Electives include courses numbered 300 or higher with the prefix ACC, BUS, CIS, ECO, FIN, LSC, MGT, MKT, RES, or TSM.
COM 340, COM 439, JMC 391, JMC 394, LST 440, and POL 442 are also acceptable.

**TOTAL MSU HOURS – 38 hrs.**

*A cumulative GPA of 2.25 is required in these classes for admission into the program.*
Appendix B (cont.): Advising Checklists

KCTCS Associate of Applied Science (A.A.S.)
in BUSINESS ADMINISTRATION SYSTEMS
with TURF GRASS/LANDSCAPING
MANAGEMENT Track

**General Education - 18 hrs.**
*ENG 101 - Writing I (C or better)*
*COM 181 - Basic Public Speaking OR
  COM 252 - Intro to Interpersonal Comm*
*ECO 201 - Principle of Microeconomics*
*MAT 170 - Brief Calculus with Applications*
Heritage/Humanities
Natural Science

**Technical Courses - 28 hrs.**
*CIT 105 - Introduction to Computers OR
  OST 105 - Introduction to Information Systems*
*ENG 102 - Writing II (C or better)*
CIT 130 - Productivity Software OR
  OST 240 - Software Integration*
BAS 160 - Introduction to Business
BAS 250 - Business Employability Seminar
*BAS 267 - Introduction to Business Law*
BAS 282 - Principles of Marketing
BAS 283 - Principles of Management
*ACC 201 - Financial Accounting*
*ACC 202 - Managerial Accounting*

**Turf Grass/Landscaping Mgt - 17 hrs.**
TGM 140 - Turf Grass for Golf and Landscaping
AGR 125 - Introduction to Soils & Fertilizers
TGM 210 - Turf Grass Science
HRT 130 - Landscape Maintenance
HRT 131 - Landscape Maintenance Lab
3 hours of Turf Grass/Landscaping Mgt Technical Courses

**Other Required Courses - 19 hrs.**
Natural Science Lab – 1 hr.
*ECO 202 - Principle of Macroeconomics*
*ENG 203 - Business Writing*
*STA 220 - Statistics (C or better)*
6 hours of Arts and Humanities
3 hours of General Education Core or Foreign Language

**TOTAL KCTCS HOURS - 83 hrs.**

*MURRAY STATE Bachelor of Science in Business (B.S.B.) DEGREE with an Area in BUSINESS ADMINISTRATION

**Business Core Courses - 20 hrs.**
BUS 355 – Info. Sys. and Decision Making
BUS 442 – Bus. Ethics and Environments
CIS 343 - Business Statistics II - 2 hrs.
ECO 310 - Issues in the Global Economy
FIN 330 - Principles of Finance
LSC 343 – Fundamentals of Operations
MGT 590 - Strategic Management

**International Business Elective – 3 hrs.**

**Upper-Level Business Electives – 15 hrs.**
Upper-Level Business Electives include courses numbered 300 or higher with the prefix ACC, BUS, CIS, ECO, FIN, LSC, MGT, MKT, RES, or TSM.
COM 340, COM 439, JMC 391, JMC 394, LST 440, and POL 442 are also acceptable.

**TOTAL MSU HOURS – 38 hrs.**

*A cumulative GPA of 2.25 is required in these classes for admission into the program.*