Counseling Program
Department of Educational Studies, Leadership and Counseling
College of Education
Murray State University
ADMISSIONS RATING FORM

Date: _____

Applicant's Name: _____

Directions: Compare this applicant to all applicants with whom you have had contact at the Masters level as well as the program admission requirements.

Criteria	Exceeds Standards = 3	Meets Standards = 2	Developing standards = 1	Does not meet standards = 0	Score
Previous Academic Record (transcripts)	3.8 - 4.0 GPA	3.5 – 3.7 GPA	3.0 – 3.4 GPA	Below 3.0	
GRE score: Verbal	69+ percentile	48 – 64 percentile	28 – 42 percentile	26 percentile or below	
GRE score: Quantitative	69+ percentile	53 – 67 percentile	32 – 49 percentile	26 percentile or below	
Professional Recommendations (3)	Submits 3 letters; Each letter directly support the applicant's professional counseling characteristics; Each letter is personally signed.	Submits 3 letters; Letters mostly support the applicant's professional counseling characteristics; Each letter is personally signed.	Submits 3 letters; Letters are generic; Letters do not address professional counseling characteristics; At least one letter is signed.	Does not submit 3 letters; Submitted letters generically support applicant; Letters are not signed.	
Personal Interview	95 – 100	85 – 94	75 – 84	Below 75	
Letter of Intent	Applicant demonstrates refined level or writing that excellently describes motive for the counseling profession & personal strengths and weaknesses.	Applicant demonstrates appropriate level of writing that adequately describes motive for the counseling profession & personal strengths and weaknesses.	Writing mostly does not represent professional level; Letter does not describe motive for the counseling profession & personal strengths and weaknesses.	Inappropriate writing and missed purpose for the letter.	
TOTAL SCORE					/18

Recommend Acceptance _____ Recommend Rejection _____

Abstain _____ Recommend tabling for more information _____

Comments/Justification:

Rater 1 Signature: _____ Rater 2 Signature: _____