

Online Course Proctor Approval Form

Data

Department of Mathematics and Statistics 6C Faculty Hall Murray State University Murray, KY 42071

Instructions for filling out this form:

- All students must submit proctor information to the Department of Mathematics and Statistics within three weeks of the beginning of the semester.
- All exams must be proctored.
- All exams will be sent to the proctor's institutional email address. Please verify that your proctor will be available to receive your exams at their institutional email address before submitting this proctorship form. Exams cannot be sent to proctors via fax.
- Once you have identified a proctor, please fax or mail this completed form to the Department of Mathematics and Statistics at Murray State University.

Student Information:

ivame		Date
Email A	Address:	
Course	e for which the proctor will administer exams:	
Procto	or Information:	
Name:_		
Official	Title or Position:	
Compa	any or Institution:	
Instituti	ion Address:	
	ate/Zip:	
	ion phone number:	
Instituti	ional Email address:	
Relatio	nship to student:	
	a proctor, the above-named individual must meet at least one r work under the supervisorship of the student.	of the following criteria, and not be a relative of the stu-
	Principal, or Superintendent of Educational Service Region, School, District.	
	Dean, Academic Department Head, Extension or Correspondence Administrator, Registrar, or Official Testing Service of an Accredited College or University	
	Education Officer (Armed Services Personnel Only)	
	Full-time High School or College Instructor	
	A Human Resources or Company Education and Training Manage	er (only at the student's place of employment).
	_Other, as approved in advance by the instructor of the course.	

Please note that only testing centers are allowed to receive payment for proctoring services. In this case, any compensation to the proctor is strictly between the student and the proctor. Murray State University does not compensate proctors.