Constitution
of the
Murray State University Inter-Fraternity Council

TITLE I: THE ORGANIZATION OF THE INTERFRATERNITY COUNCIL

Article I: Name and Purpose

Section 1. The name of this organization shall be the Murray State University Inter-Fraternity Council (hereafter called the I.F.C.).

Section 2. The purpose of the I.F.C. shall be to develop and maintain fraternity life and inter-fraternity relations at a high level of accomplishment and in doing so, consider the goals and ideals of member groups as continually applicable to campus and personal life. Promote superior scholarship as basic to intellectual achievement; cooperate with member fraternities and the university administration in concern for and maintenance of high social and moral standards. Act in accordance with all rules established by the university as not to violate the standards of behavior established by the institution, nor the sovereign rights and privileges extended to the membership of member fraternities by their national grand chapter.

Article II: Membership and Voting

Section 1. Regular member fraternities shall receive all rights and privileges in the I.F.C. and shall adhere to its rules and regulations.

Section 2. There shall be two levels of membership within the I.F.C.: Regular and Colony.

Section 3. Regular membership is defined as any fraternity possessing a charter recognized by the National Inter-fraternity Conference, National Pan-Hellenic Conference and/or by the National Panhellenic Conference, and has met the criteria set forth by the IFC expansion policy.

Section 4. Colony membership is defined as a national fraternity chapter in the active process of achieving chartered status.

Section 5. All member fraternities of regular status shall receive two votes.
Section 6. Colonies shall receive one vote.

Section 7. Non-members of the Inter-Fraternity Council (not to include the I.F.C. advisor) may petition to appear at all regular meetings for the purpose of announcing events or making special presentations. Except for these presentations, I.F.C. meetings shall be closed to non-members.

Section 8. Active members and pledges must have a minimum cumulative G.P.A. of two point three (2.3) or a term G.P.A. of two point five (2.5) at the end of each semester in order to remain in good standing with the chapter for the following semester. If a member falls below this standard, they will be placed on social probation. This means that they can only participate in brotherhood events, and are not allowed to participate in mixers, parties, or intramurals representing their chapter.

Article III: Powers of I.F.C.

Section 1. The Murray State University I.F.C. shall have the following powers:
   (i) The power to impose and collect monetary fines.
   (ii) The power to deduct points toward the All Sports Trophy and not to allow a fraternity to compete for points.
   (iii) Only with a two-thirds majority vote can the I.F.C. deny representation, deny voting privileges in IFC for up to one year, or impose official IFC censure.
   (iv) Copies of all censure actions shall be sent to the national office of the group at whom the censure is directed.
   (iv) The power to refer a fraternity to All Greek Judicial Board for disciplinary action due to violation of any university or IFC policy or standard.

Section 2. The I.F.C. shall have the right to reserve and enumerate the powers that it deems necessary and proper to effectively execute its goals and duties.

Article IV: Composition of the I.F.C.

Section 1. I.F.C. shall be composed of two members from each member chapter.

Section 2. Each chapter shall have one senior member and one junior member.
Section 3. The senior member from each chapter should be the president of that respective chapter. The junior member is elected/appointed with the discretion of the chapter.

Section 4. Senior and junior members of each chapter shall be the voting body (hereafter referred to as the General Assembly).

Section 5. The General Assembly shall elect from amongst the body a president, vice-president of internal affairs, vice-president of external affairs, rush chairman, social chairman, and secretary/treasurer.

Section 6. A two-thirds vote of the entire I.F.C. voting body shall be required to remove an officer from office. This vote shall be taken one (1) week following the initial motion of removal.

Section 7. If an I.F.C. office should become vacant, the I.F.C. shall give written notice of no less than one week in advance to voting member fraternities, informing them of the impending election to fill the vacancy.

Section 8. The vice-president of Internal Affairs shall assume the president position, should the office of president become vacant for any reason. If this should occur, then the General Assembly shall select a new vice-president of internal affairs via elections.

Section 9. Officer Elections
(i) All officers, shall serve a one (1) year term.
(ii) Nominations for offices shall open two meetings prior to elections, with a third round of nominations the meeting of elections.
(iii) Each nominee will be allowed to speak for two minutes, be questioned by the General Assembly for one minute, and have another member of the I.F.C. speak on his behalf for two minutes.
(iv) The nominee with the most votes for each respective office will take office immediately following the elections at the final meeting in November.
(v) The former officers are required to remain installed for advisement purposes of the newly elected members for the remaining of the semester after installment, and assist the Greek Advisor in officer training procedures.

(vi) All newly elected officers will be required to attend the AFLV conference, or a similar conference if the EC members cannot attend AFLV. Failure to attend without an excuse cleared by the Greek Advisor will result in a referral to the standards board.

**Article V: The Office of President**

Section 1. The president shall:

(i) Have the overall responsibility for the operation of the Murray State University I.F.C..

(ii) Call and preside at all regular and all special meetings of the Murray State University I.F.C..

(iii) Endorse, along with the vice-president, all contracts involving the Murray State University I.F.C..

(iv) Maintain a complete and up-to-date president’s file, which must include a copy of the current Murray State University I.F.C. constitution, by-laws and standing rules, and the current I.F.C. budget.

(v) Have the power to plan future programs and events based on recommendations from member fraternities as deemed necessary and proper.

(vi) Have the power to assure effective and organized execution of planned programs and events.

(vii) Have the power to administer and regulate the enforcement of all rules and regulations deemed necessary and proper for the effective organization of Formal Rush, membership, sports, and special events.
Article VI: Office of the Vice-President of Internal Affairs

Section 1. The vice-president of Internal Affairs shall:

(i) Perform the duties of the president in his absence, inability to serve, or upon his request.

(ii) Endorse, along with the president, all contracts involving the Murray State University I.F.C..

(iii) In conjunction with the President, plan at least one officer retreat per semester.

(iv) Conduct officer reviews as requested by the Greek Advisor, president, or majority vote of the General Assembly. Reviews shall be based on AFLV officer standards. All findings shall be turned over to the Greek Standards Board who will decide what, if any, action is to be taken regarding the officer. The president shall review the Vice President of Internal Affairs findings.

(v) Conduct an officer review at the end of each semester and give a grade of each officers performance based upon the AFLV officer manual. The president shall review the Vice President of Internal Affairs findings.

(vi) Plan and organize the officers trip to AFLV, as well as applying for all awards applicable at the conference.

(vii) Appoint all special committees which he deems necessary and proper for the effective operation of the IFC.

(viii) Serve as member ex-officio of all IFC committees, having a voice but no vote.

(ix) Develop and oversee an IFC scholarship program to promote and reward scholastic achievement.

Article VII: Office of the Vice President of External Affairs

Section 1. The Vice President of External Affairs shall:

(i) Work directly with the office of student affairs to advertise I.F.C. in the Greek Brochure and Summer Orientations.

(ii) Be responsible for handling all outside events regarding I.F.C.
(iii) Work in cooperation with the social chairman as the head of the coordination of MSU Greek Week. This coordination will include members from the IFC, Panhellenic Council, and the National Pan-Hellenic Council.

(iv) Be responsible for marketing I.F.C. on campus and the community as well as addressing both the campus newspaper and local community papers.

(v) Maintain a clear and concise schedule of all greek philanthropic events.

(vi) Serve as chair of the Philanthropic committee and oversee the planning and execution of a regularly scheduled IFC Philanthropic Event.

(vii) Serve as the liaison between I.F.C., Panhellenic Council, and N.P.H.C. to keep all organizations informed on what the others are doing.

(viii) Attend Panhellenic meetings as the I.F.C. representative.

**Article VIII: Office of the Secretary/Treasurer**

Section 1. The secretary/treasurer shall:

(i) Keep a current roster of the members of the I.F.C. and call it at all council meetings.

(ii) Keep current statistics concerning the names of all initiated new members, pledges, and associates of each I.F.C. member fraternity.

(iii) Keep full minutes of all meetings of the Murray State University I.F.C.

(iv) Distribute to each member fraternity of the I.F.C. a copy of the minutes of the meeting prior to the concurrent meeting.

(v) Maintain a complete and current file which will include the minutes of every I.F.C. meeting and copies of all contracts made by the I.F.C..
(vi) Sign I.F.C. contracts when authorized to do so by the president.

(vii) Be responsible for the general supervision of the finances of the Murray State University I.F.C..

(viii) Be responsible for the preparation of the annual budget and, following its approval by the General Assembly of the I.F.C., also be responsible for providing a copy of this budget to the individual member fraternities of Murray State University I.F.C..

(ix) Maintain current financial records, give a financial report at each regular meeting of the I.F.C., and an annual report at the close of each academic year.

(x) Receive all payments due the I.F.C., and collect all dues of the member fraternities.

(xi) Be responsible for the prompt payment of all bills of the Murray State University I.F.C..

Article IX: Office of the Social Chairman

Section 1. The social chairman shall:

(i) Work with the vice-presidents and other Greek councils on the scheduling of Murray State University Greek Week.

(ii) Serve as the liaison to all outside organizations.

(iii) Maintain and report back to I.F.C. all upcoming events and issues discussed in outside meetings.

(iv) With the assistance of all the other IFC officers, check the social events of member fraternities for compliance with current social policy. Assess a letter grade of the event, and report repeated infractions to the Greek Standards Board.

Article X: Office of the Rush Chairman

Section 1. The Rush Chairman shall:

(i) Report and oversee all rush infractions.

(ii) Be responsible for providing each member fraternity with a copy of the current rush rules and regulations.
(iii) Schedule Rush week for the first full week of classes of the fall and spring semester, barring any extreme calendar events coinciding with rush week. In that case, a vote will be taken in IFC to move Rush Week to a more appropriate week.

(iv) Publicize Formal Rush and rush registration.

(v) Oversee the production of the I.F.C. rush posters.

Article XI: Office of the Assistant Rush Chairman

Section 1. The Assistant Rush Chairman shall:

(i) Report directly to the Rush Chairman.

(ii) Manage the rush committee and utilize its members under the direction of the Rush chair.

(iii) Double check all documents to be submitted for printing, such as posters or T-shirts.

(iv) Be a member from a different fraternity as the Rush Chairman.

Article XII: I.F.C. Advisor

Section 1. The IFC Advisor will have a voice but no vote.

Section 2. The I.F.C. advisor shall:

(i) Set and oversee all new member classes, designed to educate and inform new members of fraternity issues facing them.

(ii) Track and report each fraternity’s attendance record for the new member classes.

(iii) Monitor the grades of all new members of member chapters.

(iv) Make suggestions to improve the scholastic achievement of new members in chapters whose new member G.P.A. is not in compliance with I.F.C. regulations.

Article XIII: Committees of the I.F.C.

Section 1. The president shall appoint all committees he deems necessary. Care will be taken that all fraternities receive equal opportunities on these committees.

Section 2. The final lists of committee members shall be approved by a majority vote of the I.F.C.
Section 3. A Constitutional Reform Committee consisting of one voting member from each member fraternity of the I.F.C. shall be called upon as needed, this will be presided over by the Vice President of Internal Affairs.

Article XIV: Dues

Section 1. Colonies shall pay a fifty dollar ($50) base fee and twenty-five cents ($0.25) per member, per semester.

Section 2. Dues for regular members each semester shall be a base fee of one hundred dollars ($100), additionally there will be a twenty-five cents ($0.25) per active, per semester fee.

Section 3. Said charges shall be paid in full within two weeks after Formal Rush for that semester.

Section 4. Failure to pay within this time period will result in a ten percent (10%) increase in dues for that semester, and until the bill is settled the member fraternity shall have voice but no vote in the I.F.C.

Article XV: Absences

Section 1. The absence of any established member from any regular or special meeting shall be punishable by a fine of fifty dollars ($50.00) per member absent.

Section 2. Any member, senior or junior, may miss no more than two (2) meetings in an academic year. Of those, no more than one (1) may be unexcused. If a third (3rd) meeting time is missed, then that individual representative will be brought before the Greek Standards Board for disciplinary action.

Section 3. Two (2) absences of a member fraternity of regular status in a semester will result in a letter being sent to the member fraternity. Three (3) absences in a semester will result in a letter being sent to that member fraternity’s national headquarters.
Article XVI: Definition of an Active

Section 1. An active shall be any dues paying person recognized by a member fraternity's national headquarters as an active and currently enrolled at Murray State University.

Section 2. To maintain a current roster of active fraternity membership, a list must be turned in within three (3) weeks of the first day of class indicating the status of all members from I.F.C. member fraternities.

Article XVII: Sports Regulations

Section 1. The handling of the Greek League in intramural sports shall be delegated to the Intra-Collegiate Sports and Recreation Office except for punishments enforced by the I.F.C. Judicial Committee.

Section 2. Any person who does not have a minimum cumulative G.P.A. of two point three (2.3) or a term G.P.A. of two point five (2.5) is not eligible for participation in intramural sports.

Article XVIII: Amendments

Section 1. This constitution may be amended by a two-thirds vote of the membership of the Murray State University I.F.C.

Section 2. All amendments must also meet the approval of the Vice-President of Student Affairs, or his designee.

Section 3. A three-fourths majority vote of the entire I.F.C. membership will override the veto exercised by the Vice-President of Student Affairs or his designee.

Section 4. As needed, the Constitutional Reform Committee may amend this constitution without General Assembly approval.

Section 5. This constitution will be reviewed in full at least every two (2) years.

Article XIX: Rules of Procedures

Section 1. Unless contrary to the I.F.C. Constitution, Robert’s Rules of Order shall govern all meetings.

Title II: RUSH
Article I: Definition of a Potential New Member

Section 1. A Potential New Member is any non-Greek male who is currently enrolled at Murray State University.

Article II: Rush

Section 1. No fraternity shall install any Potential New Member that has not completed at least twelve (12) hours and have at least a two point three G.P.A. (2.3), except when the Potential New Member is a first semester freshmen in which case the Potential New Members must be of “Admitted” status. Potential New Members with “Admitted” status must have a minimum composite score of a twenty-one (19) on the A.C.T. with a two point seven (2.7) high school G.P.A. verified by a high school transcript. Potential New Members with “Admitted with Restrictions” status shall be referred to the Office of Student Affairs and will be considered eligible on a case by case basis. “Admitted,” and “Admitted with Restrictions” are spelled out in the Murray State University Undergraduate bulletin.

Section 2. First semester freshmen who can transfer with at least twelve (12) hours to Murray State University from one of the United States Armed Forces, shall be eligible for fraternity rush if their cumulative G.P.A. is at least a two point three (2.3).

Section 3. Any student with a college G.P.A. is eligible for rush based upon the following standards:

i.) If the chapter pledge class term G.P.A. for the previous semester is two point five (2.5) and above, they may recruit new members that have a two point three (2.3) cumulative G.P.A. or above.

ii.) If the chapter pledge class term G.P.A. is below two point five (2.5) for the previous semester, they have to recruit new members that have a two point five (2.5) cumulative or above.

iii.) There is no appeal process for exemptions to this requirement.
Section 4. Any member fraternity requesting special consideration due to an inadequacy of the constitutional requirements shall meet with the I.F.C. advisor concerning a particular Potential New Member’s status.

Section 5. All potential rushees must be verified by the Greek Advisor before bid distribution, they must also pay a fee of twenty-five dollars ($25) before a bid can be accepted.

**Article III: Rush Week**

Section 1. Formal Rush will be planned by the Rush Chairmen.

Section 2. Official colonies of the I.F.C. will be allowed to participate in rush.

Section 3. No fraternity member will be allowed on the property or event of another fraternity during the other fraternity's rush function. This violation is applicable only if the two fraternities in question will contest as such. This excludes I.F.C. members who are checking the status of a rush event.

Section 4. Bids will be distributed on the last day of rush week at a time and place designated by the Rush Chairman.

Section 5. No fraternity shall hold a rush function on the first day of Formal Rush, provided there is an all-Greek function. No girls will be allowed to attend the all-Greek function. If there is no all-Greek function, then each fraternity may be allowed to hold their own rush function.

Section 6. Each member fraternity shall be required to submit a list of new members to the I.F.C. rush chairman by the next I.F.C. meeting following formal new member introduction.

Section 7. No member fraternity shall hand out a bid of any form or have any formal or informal “bid acceptance” function until 24 hours after the scheduled Bid Acceptance of Rush Week.

Section 8. Each member fraternity must submit its rush schedule to the I.F.C. rush chairman by the last meeting of the previous semester. Failure to do so may result in the said fraternity’s rush schedule being omitted from the I.F.C. rush poster.

Section 9. No fraternity shall have their philanthropy before Formal Rush week.
Section 10. No fraternity shall host social functions beyond the scope of private and exclusive functions until 24 hours after Rush week.

Section 11. A unanimous vote shall be required to suspend Section 1., Section 5., or Section 9. of this article in regard to rush dates and times, bid distribution, and formal or informal “bid acceptance” functions.

Article IV: Open Recruitment

Section 1. In accordance with the North-American Inter-Fraternity Conference By-Laws, Section 2: Standards, Campus Expectations, Murray State University I.F.C. will support open recruitment and will not prohibit any male enrolled as a full-time student in good standing from participating in recruitment activities and joining an I.F.C. member fraternity.

Section 2. The I.F.C. will not prohibit a member fraternity from recruiting male students during the academic year following the conclusion of Formal Rush week.

Section 3. Open recruitment shall be continuous throughout the academic year following the conclusion of Formal Rush week each semester until 6 weeks prior to the end of the semester.

Section 4. Official colonies of the I.F.C. will be allowed to openly recruit.

Section 5. Bids may be distributed any time during the fall and spring semesters following the conclusion of Formal Rush week.

Section 6. Bids may not be distributed during the summer or winter breaks or Summer Orientation sessions.

Article V: Alcohol

Section 1. The I.F.C. will support a dry rush program where no alcoholic beverages will be served to any Potential New Member during the prescribed Formal Rush or open recruitment events.

Section 2. No person shall consume alcohol while in the presence of a Potential New Member during Formal Rush and open recruitment events.

Section 3. No person affiliated with any fraternity shall supply or transport alcohol to any Potential New Member, nor shall they transport any
Potential New Member to any alcohol related establishments or activities during Formal Rush and open recruitment events.

**Article VI: Summer Orientation**

Section 1. No fraternity or fraternity member shall hold any alcohol related functions or provide alcohol to summer orientation participants on the day before, day of, or day after Summer Orientation.

Section 2. No Summer Orientation participants shall be allowed on any fraternity property during the day before, day of, or day after Summer Orientation.

**Title III: General Policies**

**Article I: IFC Social Policy**

Section 1. All social events shall strictly adhere to the current social event policy.

Section 2. All violations shall be reported to the Greek Standards Board by any Executive Officer of IFC.

Section 3. The Greek standards board has complete autonomy in disciplinary action for social policy violations.

Section 4. See Greek Social Policy in the Appendix attached to the end of the constitution.

**Article II: Expansion Policy**

Section 1. See Expansion Policy in the Appendix attached to the end of the constitution.

**Article III: All Greek Standards Board**

Section 1. All disciplinary action and matters of accountability shall be referred to the Greek Standards Board.

Section 2. The Greek standards board has complete autonomy for all matters regarding disciplinary action and accountability among all member organizations.

Section 3. Fines for missing meetings will be assessed by the Secretary/Treasurer and do not have to be referred to the All Greek Standards Board.

Section 4. See All Greek Standards Board Policy in the Appendix attached to the end of the constitution.
Policy Appendix

Murray State University
Greek Social Event Policy

ARTICLE I
Definitions and General Expectations

Section 1: Definition of a Registered Greek Social Event
A registered Greek social event is defined as a chapter event involving alcohol and a number of non-members greater than chapter size on chapter premises, fairgrounds, or any other location that does not involve a 3rd party vendor.

Section 2: Definition of an Unregistered Greek Social Event
A. Any chapter event involving alcohol and a number of non-members equal to or less than chapter size on chapter premises, fairgrounds, or any other location that does not involve a 3rd party vendor.

B. For chapters with 50 members or less, they may host unregistered events with up to 50 non-member attendees.

Section 3: Definition of an Attendee
An attendee is any member or non-member who is present at a social event. Each attendee must be on the guest list and checked into the event using the VenueWize application.

Section 4: General Expectations
Greek chapters are expected to adhere to the policies identified in this document in order to remain in good standing with the University. It is an expectation that chapter events will be planned well in advance in order to
ensure compliance with national risk management policies as well as related state laws and University policies. The policies and requirements identified in this policy must be met on an annual basis.

ARTICLE II
Preliminary Requirements

Section 1: Requirements
Each chapter must annually meet the following preliminary requirements in order to be able to host social events with non-members and alcohol present:

A. Two chapter representatives must attend a meeting with MSU Public Safety to be scheduled by the Coordinator of Greek Life and Student Organizations.

B. Chapter must submit a risk management plan to the Coordinator of Greek Life and Student Organizations. This plan must describe how the chapter will manage each area outlined in this policy. This document must be approved by the University.

C. Chapter must ensure that their national office approves the risk management plan to implement the guidelines within this policy. National approval must be in writing and filed with the Coordinator of Greek Life and Student Organizations prior to hosting any social event involving alcohol and non-member guests.

D. Chapter must schedule a risk management program for the entire chapter membership utilizing MSU Public Safety by the end of each fall semester. 90% of chapter membership must be in attendance and documented. If not completed, chapter will be put on social probation for the following spring semester until completed.

ARTICLE III
Guidelines for Registered Greek Social Events

Section 1: Monitors
A. All monitors must be recorded with the Coordinator of Greek Life and Student Organizations. Any substitution before the event must be reported via email to the Coordinator. Monitors will be verified during event reviews.
B. Monitors should be clearly identifiable to all attendees.

C. Monitors will not drink nor be under the influence of alcohol.

D. Monitors may be active or new members of the host chapter. No more than two (2) new members may serve as monitors at any single event.

E. A minimum of four (4) monitors will work the entrance at all times.

F. A minimum of five (5) monitors will work inside the social event. These monitors must be different from the entrance monitors.

G. A minimum of one (1) monitor will work the exit at all times.

H. All monitors will make a good faith effort to prevent underage drinking, assist excessively impaired attendees in leaving the event, remain alert for potential issues, report any attendee in violation of the University’s Social Policy to the Greek Standards Board, and remove glass containers.

I. In the event of an emergency, monitors will first call 911 then assist in ushering attendees out of the event.

J. In the event of an emergency, a designated monitor will contact the Coordinator of Greek Life and Student Organizations to explain the situation.

Section 2: Attendee Lists

A. An All-Greek Attendee List will be maintained by the Coordinator of Greek Life and Student Organizations.

B. The All-Greek Attendee List will include every Greek member who remains in good standing with their chapter and the University after passing the preliminary social policy exam.

C. If a Greek member is placed on social probation by the Greek Standards Board, the member will be removed from the All-Greek Attendee List for the duration of the initial sanction.
D. Host organizations will be provided a list of ineligible Greek members with the members’ name, organization, and identifying picture.

E. Host organizations retain the right to refuse entry to anyone on the All-Greek Attendee List.

F. In addition to the All-Greek Attendee List, host organizations may submit up to 100 non-Greek guests each semester. This list must be submitted by the deadline set by the Coordinator for Greek Life and Student Organizations. This list is final and cannot be altered until the start of the next semester.

G. Through the VenueWize application, one member of the host organization may add up to ten (10) additional attendees at the entrance gate. No more than ten attendees may be added for the duration of the event.

H. At no time may high school students be admitted to any Greek Social Event. Admitting high school students will result in an automatic referral to the Greek Standards Board.

Section 3: Event Attendance

A. A maximum of chapter size plus three (3) times chapter size will be allowed into any registered social event.

B. Chapter size will be calculated by the current roster of active members provided to the Coordinator of Greek Life and Student Organizations. After recruitment, chapter size will be adjusted to include current new member classes. Chapters are responsible for verifying chapter size.

C. Each year, the local Fire Marshal will review fire capacity at the request of the Coordinator of Greek Life and Student Organizations.

D. No event’s attendance may exceed the fire capacity established for the host venue.

Section 4: Entrance
A. Only one entrance will be used for social events.

B. The entrance will be used to check-in each attendee (including chapter membership) through the VenueWize application, check identification of each attendee to verify identity and age, and provide appropriate wristbands to all attendees.

C. Glass bottles and containers will not be allowed past the entrance. Cups for attendees carrying glass containers must be provided.

D. Anyone attempting to enter the event that is obviously impaired must not be allowed in and every effort made to ensure that they have a means to get home safely.

E. Attendees who are not on the guest list or not permitted to enter the event must leave the premises immediately. Entrance monitors must make every effort to keep attendees and non-guests from crowding the entrance.

**Section 5: Identification**

A. All attendees must have their state-issued I.D. checked by an entrance monitor to verify their identity and age.

B. The I.D. must have a verifiable birth date and picture.

C. Wristbands will be issued based upon the age of the guest.

D. All attendees at the event must have a wristband.

**Section 6: Ending Time**

A. All events must end at 2:00 AM with no exception.

B. Music must be turned off at 1:45 AM and a good faith effort made to send all attendees home.

C. All attendees must be off the host premises by 2:30 AM.

**Section 7: Exit**

A. A single exit must be provided for each event.
B. This exit must be monitored by at least one (1) active member.

C. Attendees will be checked out using the VenueWize application upon permanently exiting the event.

D. The exit monitor will remove wristbands from each attendee after checking them out of the event.

E. At the end of the event, all guests must be checked out using the VenueWize application’s “checkout all guests” feature.

F. In the event of an emergency, all possible exits will be used and attendees accounted for using the guest checkout list.

Section 8: Registration

A. Any event that is classified as a registered social event must be registered with the Coordinator of Greek Like and Student Organizations.

B. A registration form must be completed that includes the names of all monitors and the signature of both the president and chapter advisor.

C. The registration form must be completed at least five (5) days before the social event will occur.
   • Failure to meet this deadline can result in the event being postponed.

Section 9: Miscellaneous

A. Chapters must provide attendees with the contact information for local cab services. Chapters are encouraged to post contact information broadly at the entrance and throughout the event venue.
B. Chapters must provide water as an alternate beverage for attendees.

C. All outside facilities of the host venue must be cleaned up by 7:30 AM the morning following the event. Outside facilities include areas visible to the public and adjacent properties where trash is present as a result of the event.

ARTICLE IV
Guidelines for Unregistered Greek Social Events

Section 1: Attendance
A. To maintain the classification of an unregistered event, the number of non-member attendees cannot outnumber the number of members within the host chapter.

B. If the chapter has less than fifty (50) members, then any unregistered social event hosted by the chapter may have up to fifty (50) non-member attendees.

Section 2: General Expectations
A. All events must end at 2:00 AM. All attendees must be gone from the host premises by 2:30 AM.

B. Care must be taken to insure attendees have access to sober transportation.

C. Water should be provided for all attendees.

ARTICLE V
Guidelines for Individuals

Section 1: General Expectations
A. Present state-issued identification to any entrance or exit monitor.

B. If granted access to the event, enjoy responsibly and seek assistance in finding transportation if needed.

C. If denied access, politely leave the host premises immediately without issue.

D. If denied access, contact the host organization after the event and request future access.
E. If asked to leave any event for any reason, leave immediately without issue.

F. Do not participate in dangerous drinking behaviors or physical behaviors.

G. In the event of an altercation or disagreement, leave the situation without resorting to physical violence.

H. In the event of an emergency, call 911.

I. If the host organization fails to comply with this policy or creates an unsafe atmosphere, report the host organization to the Greek Standards Board by filing a complaint with the Coordinator of Greek Life and Student Organizations. Failure to report is not an option.

ARTICLE VI
Social Media

Section 1: Use of Social Media
A. Advertising any social event on any social media outlet (Facebook, Twitter, etc.) by host chapters or members is strictly prohibited.

B. Failure to comply with this provision will result in immediate cancellation of the current social event and referral to the Greek Standards Board.

ARTICLE VII
Event Inspection and Violations

Section 1: Event Inspection
A. Any social event hosted by any organization may be periodically monitored.

B. Monitoring will be conducted to insure compliance with the University’s social policy, provide guidance on areas of concern, and assist in maintaining order at the event.

C. Monitoring will include a review of check-in and checkout procedures, verification of all monitors, and review of availability of water and cups for guests.
D. The event may be immediately cancelled and the host organization referred to the Greek Standards Board if policy guidelines are not followed.

Section 2: Violations
A. Host chapters who fail to comply with the guidelines within this policy will be referred to the Greek Standards Board.

B. Individuals who fail to comply with the guidelines within this policy will be referred to the Greek Standards Board.

C. Both chapters and individuals may be referred to the Student Affairs Office in the event of a violation of the Greek Social Event Policy.

MURRAY STATE UNIVERSITY
POLICY ON EXPANSION FOR SOCIAL SORORITIES AND FRATERNITIES

The Policy on Expansion for Social Sororities and Fraternities outlines the guidelines and procedures for application, review, and registration of a new social sorority and/or fraternity at Murray State University.

A new social sorority or fraternity may register with the University only after a formal invitation has been granted by the Vice President for Student Affairs. In order to receive a formal invitation, the petitioning organization must meet all the documentation and certification requirements as set forth by this policy. Following the submission of all documentation and certification requirements, an Expansion Committee consisting of council presidents, nominated active members of each chapter (as needed), alumni, and University administrators will convene to review all documentation and certification requirements, and to make a recommendation regarding whether to extend a formal invitation for registration. The recommendation shall be presented to the Coordinator of Greek Life and Student Organizations for review before presentation to University Administrators.

The governance structure for social sororities and fraternities at Murray State University includes student governing councils that are delegated authority by the University to participate in a shared governance model. A petitioning social sorority or fraternity needs to be aware of the policies and procedures of the University and each council, as the organization must affiliate with one of the three councils upon registering as a social sorority
or fraternity. For specific information about the councils, please refer to the following website: www.murraystate.edu/campus/orgsrecreation/studentorganizations/greek.aspx

This document is divided into three sections: Section I outlines Murray State University’s definition and general guidelines for social sororities and fraternities pursuant to the relevant rules of Murray State University; Section II outlines the procedure that a petitioning social sorority or fraternity must follow to request and obtain registration; and Section III outlines the benefits and expectations of a registered social sorority or fraternity at Murray State University.

SECTION I

RULES OF MURRAY STATE UNIVERSITY

Social sororities and fraternities are student organizations that are founded on the principles of brotherhood/sisterhood and are based on the ideals of friendship, personal growth and service to the community. In partnership with the University, social sororities and fraternities promote the highest standards of scholarship, leadership, and service for their members.

The United States Department of Education has established guidelines and criteria necessary to be classified as a social sorority or fraternity (which includes a provision that allows an organization to operate as a single-sex organization). In keeping with the criteria established by the Department of Education, Murray State University classifies social sororities and fraternities as organizations that:

• Do not limit membership to persons pursuing or having interest in a particular field of study, profession or academic discipline

• Do not serve as honorary societies for academic, leadership, or any other endeavor.

• Do not permit members to hold membership in other social sororities or fraternities.

In addition these organizations must also:

• Have tax-exempt status under Section 501(c)(7) of the Internal Revenue Code.

• Limit membership to currently enrolled students at Murray State University.

Social sororities and fraternities shall exist at Murray State University as registered student organizations and shall be classified as social sororities and fraternities, governed by policies established by the Office of Student Affairs and administered through the Center for Student Involvement (CSI).

The governance structure established by Murray State University includes student input and participation. Student input and participation is accomplished through authority delegated by the CSI to designated student governing councils. Social sororities and fraternities must abide by applicable university policies, regulations, and procedures governing student
organizations, as well as policies, guidelines, and procedures established by the CSI and the designated governing councils.

A new social sorority or fraternity seeking registration at Murray State University must complete the expansion process as outlined in the Policy on Expansion for Social Sororities and Fraternities. No social sorority or fraternity shall be registered at Murray State University without approval by the Vice President for Student Affairs and affiliation with a designated governing council.

A social sorority or fraternity that operates a residential unit and provides opportunities for housing to university students, must abide by facility management policies and standards as established by the University, including but not limited to the following:

- Organizations must be in compliance with fire safety standards and must pass Fire Safety Inspections;
- Organizations must comply with building inspection and related policies and must take corrective measures as needed or required.

The University reserves the right to withhold, revoke, or suspend the registration of any social sorority or fraternity when University rules, policies, and/or guidelines are not adhered to.

SECTION II

Procedure

Any social sorority or fraternity seeking registration at Murray State University must file a letter of intent and submit the required documentation as described below to the CSI before January 31st to be considered for expansion for the upcoming fall semester or before August 31st to be considered for expansion for the upcoming spring semester. In the letter of intent, the chapter must articulate which governing council it wishes to affiliate with. In the case of a multi-cultural organization, the organization must join the Inter-Fraterna Council or Panhellenic Council until a relevant council can be created. For extension of National Panhellenic Conference sororities, the university will work in concert with the process as outlined in the NPC Manual of Information as adopted by the National Panhellenic Conference; however, all Murray State University requirements must be met.

Documentation

The sorority or fraternity shall provide the CSI with the following information along with its letter of intent:

1. Documentation of 501(c)(7) tax status by the Internal Revenue Service
2. Contact information and M numbers for any Murray State University students currently interested in affiliating with the organization
3. Letter of commitment from a person or group of individuals willing to serve as chapter advisor(s)

4. Contact information for alumni residing in the immediate area (within 150 mile radius of Murray). Each alumnus’s location should be specified.

5. Documentation of support from (inter)national office for the person(s) serving as chapter advisor(s)

6. List of undergraduate collegiate chapters nationwide including total membership size and ranking for each chapter

7. Letter of commitment from chapters within the 150 mile radius committing to support the new organization.

8. National risk management policies related to alcohol, drugs, hazing and facility management

9. Copy of the new member education/intake curriculum including the length of time the new member education/intake program spans before initiation

10. Information about leadership development programs provided at the local, state, regional, and/or national level(s) including financial support from the national organization for attendance

11. List of other institutions where the organization expanded within the past three years and permission to contact those campuses to inquire about the experience

12. List of expansion projects within the last three years and campus/national accomplishments for those projects

13. Plan of action and timeline for the expansion including: support for the organization by the headquarters and alumni; identification of, length of time to be present, and functions to be performed by national, regional, and/or state staff in support of the process; and the level of support and plan for ongoing consultations and supervision for the colony/chapter

14. Financial support available to the chapter from the headquarters and alumni; including a statement concerning how the headquarters will address any outstanding liabilities or other legal responsibilities incurred by the organization in the event that the expansion is not successful

15. A copy of the (inter)national constitution and by-laws containing language that demonstrates compliance with the University and US Department of Education’s definition of and criteria for a social sorority or fraternity
16. Rules, regulations, policies, and related information pertaining to the colony/chapter and its operations

17. Plans related to colony/chapter housing (if applicable)

18. Explanation of how the organization fulfills the needs of the university community and will be able to differentiate itself from other chapters that are currently registered

19. Any additional information requested by Murray State University.

**Statement of commitment to University policies and guidelines**

The petitioning sorority or fraternity must also submit a letter that specifically articulates agreement to the following items:

1. Compliance with all Murray State University policies and guidelines including but not limited to those related to alcohol, hazing, facility, and social operations (if applicable)

2. General support for and compliance with the constitution and any other rules of the respective governing council with which the organization will affiliate

3. Any additional information requested by Murray State University.

Petitioning organizations shall provide a single copy of information and materials listed above under section headings “Documentation” and “Statement of commitment to University policies and guidelines”. The information shall be submitted in hardcopy format and must be tabbed to correspond with the requirements as listed. Failure to provide information as requested may delay the process or may be grounds for termination of consideration for expansion.

The CSI shall respond in writing to each organization’s letter of intent to confirm receipt. Information will be included in the CSI letter to provide an overview of Murray State University, the Murray State University Greek Community, and policies and procedures governing social sororities and fraternities. Petitioning organizations are encouraged to use this information to evaluate and determine the organization’s continued desire to affiliate and the potential for success at Murray State University.

**Growth Evaluation Committee**

The purpose of the Growth Evaluation Committee is to assess the need, to evaluate timing and feasibility, and to make a recommendation regarding the advisability for growth of the social sorority and fraternity system at Murray State University. The committee will review the status of the social sorority and fraternity community relative to size, recruitment/intake numbers, membership retention, general interests and needs of the MSU student body, as well as any other relevant information. Based on all information considered, the committee shall prioritize which type of organization would best benefit the campus community and the
social sorority and fraternity system. A recommendation shall be presented to the Vice President for Student Affairs for review and approval.

The Growth Evaluation Committee shall convene in September and January (or at such other time as needed as determined by the Coordinator of Greek Life and Student Organizations) to conduct the review process.

**Membership**

The Growth Evaluation Committee shall consist of the vice president from each of the three governing councils; a voting delegate from each of the governing councils (appointed by the respective council’s voting membership); one staff member from the Office of Student Affairs (appointed by the Coordinator of Greek Life and Student Organizations); one chapter advisor from each council (appointed by the council); one representative from the Office of Recruitment (appointed by the Coordinator of Greek Life and Student Organizations); Director of Student Life and the Curris Center; and the Coordinator of Greek Life and Student Organizations who shall serve as the chair of the committee. All students on the committee shall be currently enrolled at MSU.

**Expansion Committee**

The purpose of the Expansion Committee is to conduct the review and evaluation process for the organization(s) petitioning for consideration for new registration. The Expansion Committee shall be convened upon the recommendation of the Growth Evaluation Committee and approval by the Vice President for Student Affairs. The committee shall extend an invitation to up to five organizations to visit campus during the fall or spring semester to make a formal presentation for further consideration. Upon reviewing petitioning organizations, the Expansion Committee may decide to offer an organization an opportunity to expand at Murray State, but also create a slate with specific benchmarks for other petitioning organizations.

**Membership**

The Expansion & Growth Committee shall consist of the presidents of the three governing councils; one alumni and one active member (chosen by each chapter in the council considering expansion or extension); one staff member from the Office of Student Affairs (appointed by the Coordinator of Greek Life and Student Organizations); one representative from the Office of Recruitment (appointed by the Coordinator of Greek Life and Student Organizations); Director of Student Life and the Curris Center; and the Coordinator of Greek Life and Student Organizations who shall serve as the chair of the committee. All students on the committee shall be currently enrolled at MSU.

**Formal Presentation**

Each invited organization shall make a formal presentation to the Expansion Committee and a separate formal presentation to members of the governing council to which it seeks affiliation. Topics shall include:
1. Interest and rationale in expanding at Murray State University
2. Alumni support committed to the expansion project and ongoing support for the organization
3. Resources that will be assigned by the (inter)national office during the first six to eight weeks of the expansion process and the subsequent semester
4. Ongoing resources and support from the (inter)national office provided to the colony/chapter
5. Colonization process for the group to receive a charter
6. Risk management policies and educational initiatives related to hazing, alcohol, drugs and facility management
7. Leadership development opportunities and an overview of the new member/intake curriculum
8. Support provided to assist colony/chapter in meeting or exceeding the Murray State University’s Greek expectations
9. How the chapter will offer an experience to students that is not currently afforded by existing social sororities and fraternities

Immediately following the formal presentation to members of the governing council, the council’s presidents or voting delegates must vote on the probability for success of the presenting social sorority or fraternity at Murray State University. The Expansion Committee shall review and consider the outcome of the council’s vote as part of its final deliberations. Upon review and consideration of all relevant information, the Expansion Committee shall, through the Coordinator of Greek Life and Student Organizations, make a recommendation to the Vice President for Student Affairs for review and approval as to whether an invitation for registration should be extended. The organization(s) shall be notified in writing of the decision and if approved, shall be invited to register as a social sorority or fraternity at Murray State University.

Organizations not selected must reapply for future consideration by the Expansion Committee as outlined in Section II.

A new organization that registers at Murray State University through the expansion process, hereafter referred to as a colony, will remain a probationary member until chartering and compliance with University policies has been achieved. During the probationary period, the sorority or fraternity will have voting privileges in and will be assessed dues by the respective governing council. Upon chartering and full compliance with the policies of the University, the social sorority or fraternity will become a full or regular member of the respective governing council. If the organization does not charter or adhere to the policies of the University, it will remain in probationary status for an additional year. If the organization
fails to charter or adhere to the policies of the University within its first two years, its ability to maintain registration may be revoked.

Each colony shall become a fully chartered chapter by its headquarters within two years of registering. Failure to do so may result in the loss of registration as a social sorority or fraternity. If an organization has not become a fully charted chapter within two years, the organization must petition the CSI in writing to explain any mitigating circumstances and to request additional time. If registration as a social sorority or fraternity is revoked, the ability to re-register may require completing the expansion process as outlined in this document.

Section III

Benefits (list is not all inclusive)

A registered social sorority or fraternity at Murray State University will be afforded the following:

1. University support through the CSI, including access to training, advisement, statistical reports, and related services

2. The ability to participate in University, CSI, and Sorority/Fraternity Governing Council activities

3. Equal access of designated University facilities for meetings and other approved functions such as recruitment events

4. Access to future housing opportunities as permitted

Expectations (list is not all inclusive)

A registered social sorority or fraternity at Murray State University must adhere to:

1. Student Code of Conduct

2. The constitution and bylaws of the respective governing council

3. Student Organization Handbook

4. Murray State University Greek Standards related to scholarship, service, leadership, community, risk management, administrative affairs, and facility management

5. Hazing Policy

6. Alcohol Policy and Event Guidelines

7. Facility Policies (when applicable)
ARTICLE I
Name and Philosophy

Section 1: The name of this body shall be the Greek Standards Board at Murray State University.

Section 2: In the spirit of encouraging self governance among Greek individuals, this Board was created. Since ritual and adherence to values and higher standards are all that separate Greek organizations from typical student organizations, a system of accountability is necessary to maintain success of the Greek Community.

Section 3: The responsibility of holding organizations accountable for their actions in selected cases has been given to the Greek Standards Board with the idea that self governance is the healthiest form of accountability. The Murray State University Greek Standards Board offers students the opportunity to develop self-discipline and responsibility in coordination with their peers. This Board allows students and fraternities/sororities to be aware of University policies and their impact on the campus and themselves. The Board also allows student members the opportunity to handle the responsibilities of adjudicating violations of selected campus policies.

The sanctions applied to a group being found in violation of University and Greek Standards are not intended to punish, but to educate. Educational sanctions give the involved student(s) an opportunity to understand the consequences of their behavior, foster respect for the rights of others, and develop self-discipline. All members of the Greek Standards Board should strive to discover the educational significance of the Board’s actions.
The purpose of this Board shall be to evaluate and address complaints involving alleged infractions of the Greek Community Code of Conduct, violations of student organization policies, or infractions of Article VIII, Section I of these bylaws.

Section 4: In conformance with applicable State and Federal laws and University policy, the Greek Standards Board does not discriminate in any of its policies, selection procedures, or practices on the basis of race, color, sex, national origin, ancestry, religion, age, physical disability, medical condition, sexual orientation, marital status or citizenship.

ARTICLE II
Jurisdiction

Section 1: Charges of misconduct by Inter-Fraternity Council, National Panhellenic Conference, or National Pan-Hellenic Council member organizations are referred to the Greek Standards Board. Charges of misconduct by individuals of the Greek Community are also referred to the Greek Standards Board.

Member misconduct need not be officially sanctioned by the chapter in order to be considered grounds for possible disciplinary action against chapters and/or individual Greek Community members. There is no minimum number of members who must be involved in an incident before disciplinary action may be taken against the chapter; the misconduct of a single member may provide sufficient grounds for action against the entire fraternity or sorority. A complaint may be considered a matter for referral to the Greek Standards Board whenever the action of members could reasonably be expected to reflect negatively upon the Greek Community or may cause conflict within the Greek chapter or community.

The determination for whether a case should be referred to the Greek Standards Board is made on a case by case basis by the Coordinator of Greek Life and Student Organizations in consultation with the Director of Student Life and the Curris Center and the Associate Vice President for Student Affairs.

ARTICLE III
Membership

Section 1: The Greek Standards Board shall consist of nine (9) members with three (3) from IFC fraternities, three (3) from NPHC fraternities/sororities, three (3) from
NPC sororities, and the Coordinator of Greek Life and Student Organizations, serving in an advisory capacity with a voice but no vote.

**Section 2:** No fraternity or sorority shall have more than one (1) member on the Greek Standards Board.

**Section 3:** If any member of the Greek Standards Board feels that his/her relationship with a case would affect a decision; the individuals involved would affect his/her ability to render an impartial judgment; and/or if his/her chapter is accused, he/she must recuse himself/herself.

**Section 4:** In the event that one or more of the governing Councils does not have membership on the Board, the positions will remain vacant. The Councils will then be able to propose candidates at any time during the academic year.

**Section 5:** A Greek Standards Board member may be removed at any time from his/her position for any of the following reasons:

A. He or she is placed on Academic or Standards probation with the University.

B. He or she is no longer a member in good standing of his/her chapter.

C. He or she violates Greek Standards Board confidentiality.

D. He or she violates any provision of the Murray State University Student Life Policies.

E. He or she fails to uphold basic expectations as outlined in Article V of these Bylaws.

**Section 6:** To be eligible to serve on the Greek Standards Board, a candidate must have been active for two semesters. These active semesters may include the current semester and new member period. Two active semesters must be completed before the application deadline.

**Section 7:** The term of each Greek Standards Board shall be for one (1) year. Each member must re-apply annually.
ARTICLE IV
Selection of Members

Section 1: The selection of the Greek Standards Board members shall take place once a year, in April/May.

Section 2: To be eligible, a student must have a 2.75 cumulative grade point average and be in good standing with the University.

Section 3: Composition of the Board:

A. Members shall be chosen through an application and interview process.

B. The Board shall be comprised of nine (9) student members, selected through an interview process conducted by the Coordinator of Greek Life and Student Organizations, Director of Student Life and the Curris Center, and Associate Vice President for Student Affairs.

C. A Chair shall be chosen by the interview committee.

D. Each member shall serve for a term of one calendar year, with the option to re-apply for future membership.

E. No more than one member of a particular fraternity or sorority may serve on the Board.

F. The Coordinator of Greek Life and Student Organizations shall serve as an advisory member of the Board, with a voice but no vote.

G. Greek Standards Board members must stay in good standing with their chapter and the University to remain active on the Board.

Section 4: The names of the individuals selected for the Greek Standards Board shall be forwarded to every chapter president and the Associate Vice President for Student Affairs upon their selection.

ARTICLE V
Board Member Expectations

Section 1: Each member shall participate in all training sessions and meetings of the Greek Standards Board.

Section 2: Any Board member in violation of Article III, Section 5 may be dismissed from the Greek Standards Board. Dismissal is determined by the Standards Board Chair in conjunction with the Coordinator of Greek Life and Student Organizations, serving as the primary advisor.

Section 3: No member shall miss any pre-hearing, hearing or sanctioning session to which he or she has committed without approval from the Standards Board Chair and the Coordinator of Greek Life and Student Organizations.

Section 4: It is the responsibility of each Board Member to notify the Chair or designee in writing of anticipated absences no later than 48 hours before a scheduled event. The Chair and Coordinator of Greek Life and Student Organizations will have discretion in regards to excused absences.

ARTICLE VI
Terms of Office

Section 1: The duties of the Greek Standards Board Members shall be to:

A. Hear and decide all cases brought before the Board.

B. Attend all functions associated with the office, including but not limited to Board meetings, special meetings, and trainings.

C. Protect the confidentiality of the deliberations.

Section 2: The primary advisor to the Board will be the Coordinator of Greek Life and Student Organizations or his/her designee. Assistance will also be provided by staff in Student Affairs. The Coordinator of Greek Life and Student Organizations shall present each case to the Greek Standards Board.

ARTICLE VII
Chair of the Greek Standards Board

Section 1: Selection of the Chair shall take place no later than May 31st of each year.
Section 2: The duties of the Chair shall be to:

A. Act as the secondary contact for the Greek Standards Board.

B. Collect the Board Members’ schedules and arrange meetings.

C. Work with the Coordinator of Greek Life and Student Organizations to coordinate additional training for the Board as needed.

D. Maintain a working knowledge of the Murray State University Greek Standards Program and Student Organizations policies.

E. Serve as primary spokesperson in all meetings of the Board.

F. Act as liason between the Board and the governing councils, as well as University departments.

G. Coordinate all written materials for the Board.

H. Assign a Board Member to record all minutes during Board meetings.

I. Meet regularly with the Coordinator of Greek Life and Student Organizations.

ARTICLE VIII
Charges

Section 1: Charges may be as follows, but are not limited to:

A. Reports involving fraternity or sorority chapters or individual members violating the Murray State University Greek Standards Program.

B. Any damage to or removal of chapter-owned property, memorabilia, members’ personal property, composites, awards, etc.

C. Misunderstandings or complications arising between one or more Greek organization or individual members.
D. Reports and/or referrals from University faculty, staff, or registered chapter advisors concerning inappropriate behavior by fraternity or sorority chapters or individual members.

E. Any violation of the Greek Standards Program, regardless of location or venue, is enforceable by the Greek Standards Board.

ARTICLE IX
Filing a Complaint

Section 1: An active Greek member, registered chapter advisors, University faculty, or staff member may file a written complaint with the Coordinator of Greek Life and Student Organizations. This complaint must allege that a violation of the Greek Standards Program, Student Organization policies, and/or Article VIII, Section 1 of these Bylaws has taken place.

If there appears to be a violation, the Coordinator of Greek Life and Student Organizations or his/her designee may refer the case to be heard by the Greek Standards Board. The Coordinator of Greek Life and Student Organizations will assess the charges and issue the letter of charge(s).

Note: All hazing or assault violations filed with the Coordinator of Greek Life and Student Organizations will be immediately referred to the Office of Student Affairs for adjudication. The Associate Vice President for Student Affairs may grant jurisdiction to the Greek Standards Board where appropriate.

Recruitment violations will be referred to the respective governing council.

Section 2: Complaints must be submitted in writing to the Coordinator of Greek Life and Student Organizations. These complaints must be signed by the person or group submitting the complaint. A copy of the complaint will be forwarded to the president(s) of the involved chapter(s) and his/her respective advisor(s) along with the letter of charge(s).

Section 3: Any complaint against a visiting organization from another university will be submitted in writing to the Department of Greek Affairs (or its applicably named equivalent) of that university.

ARTICLE X
Attendance

Section 1: Given the confidential nature of hearings, all Greek Standards Board meetings will be held as closed meetings unless a request is made for a public hearing within the terms, conditions, and limits established by the Kentucky Open Meetings Law and the Federal Family Educational Rights and Privacy Act.

Section 2: Only Greek Standards Board Members, the Coordinator of Greek Life and Student Organizations, the individual chapter president(s), the chapter advisor(s) or support person(s), the complainant(s), the accused(s), and any witnesses immediately involved may be in attendance at a Greek Standards Board hearing. The chapter advisor or support person may be used as an advisor for the accused and is not allowed to address the Board.

ARTICLE XI
Rights of the Participants

Section 1: Information must be forwarded to the accused regarding the written complaint in sufficient detail including, but not limited to: the specific rule violation(s), actions or behaviors of which the party is accused, and a witness list.

Section 2: The accuser(s) and accused(s) have the right to be notified of the identity of the witnesses who will be called during the hearing, to meet with the Coordinator of Greek Life and Student Organizations or his/her designee to review the hearing procedure, and to inspect any evidence or exhibits before the hearing. Additional evidence will be made available for inspection as it is presented to the Coordinator of Greek Life and Student Organizations.

Section 3: The accused organization or individual must be notified not later than five (5) days before the hearing.

Section 4: In the event of an absence by either the complainant(s) or accused(s), the right to be heard will be waived. The Board will make a decision based on the information available to the presiding Board Members.

Section 5: An accused/organization will be presumed “Not Responsible” unless the facts presented at the hearing prove otherwise.

ARTICLE XII
Rules of Procedure
Section 1: A Greek Standards Board hearing will convene upon the receipt of a written complaint during the school year. Any complaint from any incident(s) occurring during school breaks will be heard the next semester.

A single record of the hearing procedure, such as a digital recording, will be kept of any hearings and will be kept confidential.

In order for a hearing to be convened, all Board Members must be present unless a Board Member has recused himself/herself or has extenuating circumstances excused by the Board Chair or Coordinator of Greek Life and Student Organizations.

Section 2: Procedure for hearing:

A. Introduction of everyone present.

B. Review of Greek Standards Board philosophy.

C. Confirm that individual/organization understand rights.

D. Review the complaint.

E. State the charge(s).

F. Accused (if present) enters a plea of Responsible or Not Responsible.

G. If accused enters a plea of Responsible, Board moves to sanctioning.

H. If accused enters a plea of Not Responsible, the hearing continues.

I. The author(s) of the complaint presents a report of the incident. (Board may ask questions at any point during the hearing.)

J. Accused asks questions of the complainant.

K. Board asks questions of the complainant.

L. Accused (if present) presents a report of the incident.

M. Complainant asks questions of the accused.
N. Board asks questions of the accused.

O. Complainant witnesses (if applicable) may be brought forward.

P. Complainant asks questions of his/her witnesses.

Q. Accused asks questions of the complainant’s witnesses.

R. Board asks questions of the complainant’s witnesses.

S. Accused witnesses (if applicable) may be brought forward.

T. Accused asks questions of his/her witnesses.

U. Complainant asks questions of accused’s witnesses.

V. Board asks questions of accused’s witnesses.

W. Any Board Member may ask either party questions.

X. After all questions have been asked, the Chair ends the hearing and excuses everyone except for Board Members and the Coordinator of Greek Life and Student Organizations to deliberate the case.

Section 2: Deliberations (Voting Board Members and Coordinator of Greek Life and Student Organizations only):

A. Decide whether the information is clear and conflicts are resolved.

B. Call for additional testimony if needed.

C. Make a decision of responsible or not responsible based on the information presented.

D. If the decision is a tie, then the organization or individual will be held not responsible. The complaint will not be heard a second time.

E. The Coordinator of Greek Life and Student Organizations may enter the deliberations if the Board has questions or need clarifications.
Section 3: Sanctioning if found responsible (Voting Board Members and Coordinator of Greek Life and Student Organizations only):

A. Check for previous violations.

B. Organization or individual may be called back in to make a statement regarding previous violations.

C. Using Article XIII of these Bylaws, determine appropriate sanction(s).

Section 4: Reconvene:

A. The Greek Standards Board reconvenes to state the findings and sanctions, if appropriate.

B. The Greek Standards Board will advise the accused of the appeal process.

Section 5: Hearing follow-up:

A. A letter will be sent from the Coordinator of Greek Life and Student Organizations to the accused stating the findings and sanctions, if any, of the case within 96 hours of the hearing. Appropriate copies will be sent to the chapter, chapter advisor, Greek Standards Board Chair, Director of Student Life and the Curris Center, and the Associate Vice President for Student Affairs. A copy of the decision may also be sent to nation/regional officer of the accused chapter.

ARTICLE XIII
Sanction Overview

Section 1: Educational Sanctions:

A. Educational workshop—A chapter hosted educational program/workshop may be required for the completion of the sanction. It may be stipulated that the chapter facilitate a workshop on its own, or that they must host a third party to facilitate or speak. Depending on the nature of the violation, the workshop may be done for the benefit of the members/chapter, their respective governing council, or the entire Greek Community. The program will be required to be completed by a specific time, and should be related to the violation that occurred.
B. Service Project—The completion of a service project, service hours, or a service learning project may be required as a sanction. The Greek Standards Board will determine the service project or the Board may permit the chapter to suggest a project for approval. The purpose of using service as an educational sanction is to provide a meaningful and reflective learning experience, while giving back to the surrounding community.

- Community service will be calculated according to the following table:

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C. Implementation Plan—An implementation/strategic plan may be required when an area of chapter operations (i.e. new member education, risk management, etc.) fails and causes a violation. The purpose of this sanction is for the chapter to strategically plan for improvements in a specific area, and to avoid similar violations. For example, a chapter violating social policies may have to develop a strategic plan for correcting the areas of violation with specific guidelines for future social events.

D. Other—Anything educational in nature that does not fall in the above categories. The Greek Standards Board may decide to assign a more creative/innovative sanction that fits the specific violation that occurred (i.e. required attendance at a national or regional conference, programming with an area organization, etc.).
Section 2: Punitive Sanctions:

A. Administrative Probation—Establishes a specific period of time (not to exceed one year) that the organization or individual must adhere to a probationary period. Further misconduct during this probationary period can result in automatic administrative suspension or further sanctions. Administrative probation serves as a warning and the lowest level of sanctioning.

B. Administrative Suspension—All of the organization or individual’s privileges, operations, activities, and administrative functions are revoked for a specific period of time (not to exceed one year). The only activities permitted are those that are needed to meet the conditions and terms of the organization’s sanctions in order to be in good standing with the University.

C. Loss of Privileges—As a condition of a sanction, certain privileges (including, but not limited to, university facility usage, social and intramural eligibility) may be revoked for a specific period of time (not to exceed one year).

D. Social Suspension—All social privileges for the individual or organization are revoked for a specific period of time (not to exceed one year). These privileges include, but are not limited to participating in, attending, hosting, or co/sponsoring social functions (both alcoholic and non-alcoholic). Individuals who are placed on social suspension will be removed from the Greek Guest List and their name and picture shared with organizations hosting social events.

- Social suspension time periods will be calculated based on the following table:

<table>
<thead>
<tr>
<th>Social Suspension Guidelines</th>
<th>Individual</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minor Offense/Warning</td>
<td>2 weeks</td>
</tr>
<tr>
<td>Moderate Offense/2nd Offense</td>
<td>1 month</td>
</tr>
<tr>
<td>Major Offense/3rd Offense</td>
<td>2 months</td>
</tr>
<tr>
<td>4th Offense</td>
<td>Full semester</td>
</tr>
</tbody>
</table>
E. Restitution—Reimbursement for damage to or misappropriation of property. Reimbursement may take the form of monetary reimbursement or appropriate service to repair or otherwise compensate for damage.

F. Loss of Recognition—The fraternity or sorority is no longer recognized as a member in good standing with the University or the organization’s respective governing council. In turn, all of the privileges that are associated with membership and recognition as a social fraternity or sorority will be revoked for a specific period of time (not to exceed two years). A fraternity or sorority that loses recognition will no longer be able to operate. This sanction is reserved for extreme cases or persistent violations of the Greek Standards Program, University policies, or Student Life Handbook and Policies.

ARTICLE XIV

Precedent Guidelines

Section 1: The following guidelines are designed to assist the Board in applying sanctions to varying degrees of misconduct. These guidelines are not to be used a strict set of rules, but rather a resource for the Board when making decisions. These guidelines should be updated as precedent is established or changed by the Board.

<table>
<thead>
<tr>
<th>Violation/Infraction</th>
<th>Severity/Type of Action</th>
<th>Range of Sanction</th>
</tr>
</thead>
<tbody>
<tr>
<td>University Paperwork/Updates to</td>
<td>Minor to Moderate: noncompliance in</td>
<td>Minor to Moderate: Administrative probation,</td>
</tr>
</tbody>
</table>
### Event Attendance

<table>
<thead>
<tr>
<th>Minor to Moderate:</th>
<th>Major: Never</th>
</tr>
</thead>
<tbody>
<tr>
<td>Failure to attend mandatory events or repeated failure to attend mandatory events. This section includes failure of organization’s new members to attend University-sponsored seminars during their new member period.</td>
<td>N/A</td>
</tr>
</tbody>
</table>

### Social Policy Infractions

<table>
<thead>
<tr>
<th>Minor to Moderate:</th>
<th>Major: Never</th>
</tr>
</thead>
<tbody>
<tr>
<td>Handled according to specific violation within the social policy (e.g. registration not submitted, check-in noncompliance, risk management noncompliance)</td>
<td>N/A</td>
</tr>
</tbody>
</table>

### Records

<table>
<thead>
<tr>
<th>Minor to Moderate:</th>
<th>Major: N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>Completing or updating registration, reporting new members, repeated tardiness in paperwork/chapter updates (anti-hazing forms, document service, updating officers, member grade releases, etc.), repeated non-compliance</td>
<td>N/A</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Minor:</th>
<th>Major: N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intentional disregard of the social policy that creates an unsafe environment. Injury to attendees as a result of noncompliance</td>
<td>Social suspension per guidelines in Article 13, Section 2-D</td>
</tr>
<tr>
<td>Violation/Infraction</td>
<td>Severity/Type of Action</td>
</tr>
<tr>
<td>----------------------------------------------------------</td>
<td>----------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Misuse of University Space/Property</td>
<td><strong>Minor to Moderate:</strong> first report indicating misuse of University property when rented or reserved by chapter to second report of misuse or damage.</td>
</tr>
<tr>
<td></td>
<td><strong>Major:</strong> repeated reports indicating misuse or destruction of property when rented/reserved by chapter.</td>
</tr>
<tr>
<td>Alcohol-Related Issues</td>
<td><strong>Minor to Moderate:</strong> first chapter citation involving distribution, purchase of alcohol with chapter funds to second citation.</td>
</tr>
<tr>
<td></td>
<td><strong>Major:</strong> Repeated citations involving distribution or purchasing of alcohol with chapter funds.</td>
</tr>
<tr>
<td>Academic Integrity Issues (Only applies to organizations)</td>
<td><strong>Minor to Moderate:</strong> Not registering all members with CSI for grade reports, falsifying documentation</td>
</tr>
<tr>
<td></td>
<td><strong>Major:</strong> None</td>
</tr>
<tr>
<td>Individual/Group Conduct Unbecoming</td>
<td><strong>Minor to Moderate:</strong> the 1st and 2nd incidents where a group or its members acting because of their affiliation acts in a way that is contrary to their governing council’s standards, minimum and reasonable</td>
</tr>
</tbody>
</table>
expectations, or their respective fraternal values.

**Major:** 3rd through 5th incidents

**Major:** Full range of punitive sanctions including loss of recognition in severe cases.

### Precedent Guidelines

<table>
<thead>
<tr>
<th>Violation/Infraction</th>
<th>Severity/Type of Action</th>
<th>Range of Sanction</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assault/Fights (Only when Greek members are not pursuing the University Code of Conduct process, charges within the legal system, or where deemed appropriate by the Associate Vice President for Student Affairs)</td>
<td>Minor to Moderate: First incident involving assault(s)/fight(s) that result in minor injuries, second incident involving an assault(s)/fight(s) that results in minor injuries</td>
<td>Minor to Moderate: Education workshop, service project, administrative probation, social suspension (can apply to individuals).</td>
</tr>
<tr>
<td></td>
<td>Major: assault(s)/fight(s) that results in major injuries; repeated incidents that result in minor injuries</td>
<td>Major: Administrative probation to suspension, loss of privileges, social suspension, loss of recognition in severe cases.</td>
</tr>
<tr>
<td>Vandalism</td>
<td>Minor to Moderate: Any/all documented minor vandalism (less than $500 in damage)</td>
<td>Minor to Moderate: educational workshop, administrative probation, restitution</td>
</tr>
<tr>
<td></td>
<td>Major: Major vandalism (more than $500 in damage); repeated acts of vandalism</td>
<td>Major: Administrative probation to suspension, restitution, loss of recognition for repeat offenders</td>
</tr>
<tr>
<td>Theft</td>
<td>Minor to Moderate:</td>
<td>Minor to Moderate:</td>
</tr>
</tbody>
</table>
Major: repeated acts of theft

Major: Full range of punitive sanctions, including loss of recognition in severe cases.

<table>
<thead>
<tr>
<th>Disorderly Conduct</th>
<th>Minor to Moderate: disorderly conduct issues; first citations involving disorderly conduct charges (noise complaint, failure to end party by required hour, etc.).</th>
<th>Minor to Moderate: educational workshop, service project, administrative probation, social suspension.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Major: repeated citations based on disorderly conduct.</td>
<td>Major: Long term social suspension, loss of recognition in severe cases.</td>
</tr>
</tbody>
</table>

**Precedent Guidelines**

<table>
<thead>
<tr>
<th>Violation/Infraction</th>
<th>Severity/Type of Action</th>
<th>Range of Sanction</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Reckless Endangerment</strong></td>
<td>Minor to Moderate: reports of chapter causing/creating an unsafe environment; first chapter citation involving reckless endangerment to second citation involving reckless endangerment</td>
<td>Minor to Moderate: educational workshop, service project, administrative probation to suspension (depending on severity), loss of privileges, social suspension</td>
</tr>
<tr>
<td></td>
<td>Major: Repeated citations involving causing/creating an unsafe environment or involving reckless endangerment.</td>
<td>Major: Social suspension, loss of recognition in severe cases.</td>
</tr>
</tbody>
</table>
**Hazing**  
(Only applicable as deemed appropriate by the Associate Vice President for Student Affairs.)

<table>
<thead>
<tr>
<th>Minor to Moderate:</th>
<th>Minor to Moderate:</th>
</tr>
</thead>
<tbody>
<tr>
<td>incidents not compromising life/health/safety of individuals involved, hazing as an unintentional outcome</td>
<td>Educational workshop, service project, implementation plan, administrative probation, loss of privileges, social suspension</td>
</tr>
</tbody>
</table>

| Major: None (outside jurisdiction) | Major: None (outside jurisdiction) |

**ARTICLE XV**  
**Appeals**

**Section 1:** The accused(s) shall have the right to appeal any Greek Standards Board decision to the Associate Vice President for Student Affairs, Coordinator of Greek Life and Student Organizations, and Director of Student Life and the Curris Center.

**Section 2:** The accused(s) shall notify the Coordinator of Greek Life and Student Organizations by a written notice of appeal within seven (7) working days of the initial hearing.

**Section 3:** No matter shall come to an appeal unless either the accused(s) or the complainant(s) presents evidence with a written appeal dealing with one or more of the following issues:

A. Violation of due process as outlined in these Bylaws.

B. Presentation of new evidence.

C. A reasonable claim is made and supported that the sanction imposed was unjust.

**Section 4:** The Associate Vice President for Student Affairs, Coordinator of Greek Life and Student Organizations, and Director of Student Life and the Curris Center will have ten (10) working days to decide if the appeal falls under the proper
conditions. Conditions are listed in Article XIV, Section 3. An appeal may be dismissed if not sought on proper grounds.

**Section 5:** Appeals will be granted if it is apparent that one or more of the following conditions exist:

A. Violation of due process has occurred.

B. New evidence is presented.

C. A reasonable claim is made and supported that the sanction imposed was unjust.

**Section 6:** If the appeal is granted by the Associate Vice President for Student Affairs, Coordinator of Greek Life and Student Organizations, and Director of Student Life and the Curris Center, they may respond in the following ways:

A. Uphold the decision, but impose lesser sanctions.

B. Resubmit the case to the Greek Standards Board for a new Standards hearing with specific instructions. This option may be used in cases involving a procedural error or when additional information has become available.

C. Reverse the decision.

**Section 7:** The Associate Vice President for Student Affairs, Coordinator of Greek Life and Student Organizations, and Director of Student Life and the Curris Center will, in writing, inform the parties involved of its decision within ten (10) working days of receiving the appeal. This decision is binding and final.

**ARTICLE XVI**

**Policy Maintenance**

**Section 1:** The Greek Standards Board shall review these Bylaws annually, with any recommended change(s) forwarded, in writing, to the governing councils.

**Section 2:** Any amendments to these Bylaws shall be approved by a simple majority vote (50% +1) of the governing councils and approval of the Vice President for Student Affairs.