BOARD OF REGENTS
PRELIMINARY BPR TEAM REPORT

BPR TEAM: University Libraries

CHAIR: Adam Murray, Dean

TEAM MEETING SCHEDULE: Biweekly (minimum) on Mondays; additional meetings have been held at the request of the team

NUMBER OF PROGRAMS REVIEWED: 24 unique programs/services

OVERVIEW OF ACTIVITY TO THIS POINT:

The University Libraries Budget Planning and Review Team meets every other week on Mondays; additional meetings have been scheduled at the request of the team members. The team is charged with evaluating the programs and services of the University Libraries.

Given the number of team members who were not able to attend the Kick-off Luncheon on August 30, Dr. Dunn attended the first meeting of the University Libraries BPR. Following this initial meeting, the team developed a "master list" of programs to be evaluated and spent time developing an evaluative tool based on the Five Guiding Criteria to be used in a first level of review.

The master list of programs and services contained 24 unique items. After application of the evaluation tool, this list was narrowed to 7 items through the consensus of the entire team. The remaining seven items were assigned to members of the team for further review. The team then held a number of "work" meetings in which our regularly scheduled meeting times were used as time to calculate efficiencies and savings associated with the seven programs.

These seven areas can be thematically described as: portions of the library acquisitions budget that do not support the curriculum; non-essential services for faculty; hours of operation; and outdated services.

The team has completed review of these programs and is prepared to make recommendations to the President by late February. The team will continue working on alternative revenue ideas in January.