

# Hutson School of Agriculture Graduate Fact Sheet

## HSOA Graduate Coordinator

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### Admissions:

**Unconditional Admission** – (based 4.0 = A) a student must have a minimum of 3.0 in the last 60 hours of undergrad class, must have an undergrad area or minor completed in agriculture.

**Conditional Admission** – may be granted to a student with GPA between 2.75 and 2.9 (needs 2.75 in last 60 hours of course work)

### Facts:

- HSOA does not require a graduate entrance exam - GRE (Graduate Records Exam), MAT (Millers Analogy Test) or other entrance exam.
- There is an increasing number of students that want an Ag masters but do not have an Ag bachelors. The catalog requires that students have at least taken the Agriculture core classes before being accepted into the program; this policy needs to be enforced.
- Each college may set additional requirements above university standards.
- Once the 31 hour total course requirements are completed on the Graduate Program Master's Degree form and it is signed and sent to the graduate college – that becomes the official plan for that grad student and can only be changed by using the graduate course substitution form.
- Students wanting admission into the HSOA to complete a thesis when no advisors are available have the option of being accepted into the program under the non-thesis option. If a thesis advisor comes available during their time here they may be able to switch to thesis option with advisor acceptance.
- Graduate students do not have advisors holds and can register.
- Must maintain 3.0 overall GPA while completing the master's degree.
- Must have minimum of 31 hours of committee approved courses.
- Must have all classes required listed for the degree in the catalog.
- Must complete and pass a written component and oral examination.
- Must complete thesis or research/creative component.

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- A letter grade of “D” in a class counts as an “E”; both counts as zero cumulative points.
- D or an E grades repeated are not erased but averaged. Example: Make an E repeated as an A is now averaged to a C.
- Full time student 9 hours, 13 is the max hours you can take without special permission.
- There are no grants for grad students and loans for US citizens only.
- Students taking certificate programs cannot receive financial aid, only degree seeking candidates can get financial aid.
- No longer free hours after 12 hour load.
- B.S. students that have under a 2.75 may go post bachelors and retake or take additional courses to raise GPA.

## **Graduate Assistant:**

- Applications on-line and must be submitted to Dean’s secretary.
- Can work 25 hours per week; 20 hours is a normal work load.
- Cannot work grad hours and student worker hours.

## **HSOA International Students Requirements:**

- TOEFL (Test of English as a Foreign Language): Must: have a 525 – was 500 (paper base) or 60 (institutional base) overall no category less than 12.
- IELTS (International English Language Testing System): have a 5.0 (used to be 4.5) or above in all categories.
- ESL (English as a Second Language) accept conditional.
- International Grad assistants can only work 20 hours a week.
- Three letter of recommendation are required.