Murray State University Staff Congress  
Draft Minutes for June 11, 2008  
Curris Center: Mississippi Room  
Updated: July 5, 2008

**PRESENT:** Terry Burgess, Michael Busby, Christian Cruce, Kim Griffio, Marion Hale, Orville Herndon, Wade Herndon, Debbie Plummer, Sheri Riddle, Phil Schooley, Mark Shearer, and Lisa Willis. Guests: Jim Carter, Vice President for Institutional Advancement; Carmen Garland, Special Assistant to Dr. Robertson, Vice President of Student Affairs and Retention; Gina Winchester, Staff Regent; and Holly Wise, Murray Ledger and Times.

**CALL TO ORDER:** President Terry Burgess called the meeting to order at 1:35 p.m.

**REPORTS FROM SPECIAL GUESTS:**
Carmen Garland, Special Assistant to Dr. Robertson, Vice President of Student Affairs and Retention, reported on Summer O attendance. Great Beginnings is scheduled for August 16-19. Early move-in day will be August 13. Regular move-in day will be August 16. A committee has been formed to assist students who may appear to be in a crisis situation. Anyone who is aware of a student who needs assistance should contact Dr. Robertson’s office. The Office of Student Affairs and Retention is currently contacting students who have not registered for fall as full-time students. Construction of the new Richmond College Residential Hall is underway. The building is on schedule to open for fall 2009.

Jim Carter, Vice President for Institutional Advancement, said that the first MSU annual report, which was distributed a few months ago, was well done. The June 12 issue of *Roundabout Murray* will include an article about the new MSU video tour on the You Tube website. The video was created by MSU students. Web streaming of All Campus Sing was watched by 1,600 people on the internet. Board of Regents meetings and other campus events have also been available via internet streaming. On Thursday and Friday, June 12 and 13, the campus will host Leadership Kentucky. Participants will be arriving from various areas of the state.

**APPROVAL OF MINUTES:**
March minutes: Orville Herndon made a motion to approve the March minutes as presented at the April 9 Staff Congress meeting. Marion Hale seconded, and the motion carried.
April Minutes: Debbie Plummer made a motion to approve the April minutes as presented at the May 14 meeting. Christian Cruce seconded, and the motion carried.
May Minutes: Orville Herndon made a motion to approve the May minutes. Christian Cruce seconded, and the motion carried.

**TREASURER’S REPORT:** Treasurer Marion Hale presented the May Treasurer’s Report.
March Treasurer’s Report: Kim Griffio made a motion to approve the March Treasurer’s Report as presented at the April 9 Staff Congress meeting. Debbie Plummer seconded, and the motion carried.
April Treasurer’s Report: Orville Herndon made a motion to approve the April Treasurer’s Report as presented at the May 14 Staff Congress meeting. Kim Griffio seconded, and the motion carried.
May Treasurer’s Report: Orville Herndon made a motion to approve the May Treasurer’s Report. Debbie Plummer seconded, and the motion carried.

**2008-2009 STAFF CONGRESS OFFICERS ELECTION:**
Orville Herndon listed the nominees for the positions of Treasurer, Vice President, and President. He opened the floor to additional nominations. The nominees were as follows:
Treasurer: Debbie Plummer; no additional nominees;
Vice-President: Terry Burgess and Christian Cruce; no additional nominees;
President: Phil Schooley; no additional nominees.
Orville distributed the ballots. After collecting the ballots, Orville, Michael Busby, and Kim Griffio counted the votes.
The results were as follows: President: Phil Schooley = 5 votes; Christian Cruce = 7 votes; Treasurer: Debbie Plummer.

**STANDING COMMITTEE REPORTS:**
**Executive Committee Report:** Terry Burgess reported that everyone should have received the email sent on June 5, regarding the one-time $400 payment to employees which was approved by the Board of Regents.
**Staff Recognition Committee:** Sheri Riddle distributed the list of vendors for the Staff Appreciation Luncheon so that staff could suggest additional vendors. At the next meeting, Staff Congress members will be able to sign the list to help with the luncheon.

**Personnel Policies/Benefits Committee:** Michael Busby reported that the committee will use the computer loan equipment policy as a guide for writing a suggested policy for the exercise equipment loan program.

**Credentials and Elections Committee:** Orville Herndon listed the Staff Congress vacancies. Christian Cruce, Becky Wilder, and Tommy Kimbro will fill three of the openings. He is waiting to hear from some of the write-in candidates as to whether they will accept Staff Congress positions.

**Staff Special Events Committee:** Christian Cruce said that the next staff meal will be July 1, 11:00 a.m. - 1:00 p.m., at Captain D’s. The staff Heart Walk team now has three members. Anyone interested in participating on the team should contact Christian. The Heart Walk is scheduled for October 18.

**Communications Committee:** No report.

**Working Conditions Committee:** No report.

**AD-HOC COMMITTEES:**
- **Salary and Benefits Equity Research Committee:** No report.
- **Parking and Transportation Group:** No report.

**UNIVERSITY-WIDE COMMITTEES:**
- **Faculty and Staff Insurance and Benefits Committee:** No report.

**Intercollegiate Athletic Council:** No report.

**Naming Campus Facilities Committee:** No report.

**Judicial Board:** No report.

**Sick Leave Appeals Committee:** No report.

**Staff Regent Report:** Staff Regent Gina Winchester reported on the regular Board of Regents meeting held on May 16, and the special-called meeting held on May 30. The main discussion for both meetings was centered on the University budget. Kara Mantooth will replace Eric King on the board starting in July and another regent will be appointed by the governor. A swearing-in ceremony for the new Regents will probably be held in July or August along with a regents’ retreat. The dates will be announced when they become available.
Gina announced that she will once again conduct a staff survey, probably around the first of August. Staff may contact her with any suggestions of items to include in the survey.

Other items from staff that have come to her attention include looking into a four-day work week or carpooling for commuter staff. Some staff have expressed interest in donating their $400 employee stipend back to MSU. Discussion followed.

Lisa Willis asked if staff who may possibly lose their jobs at Breathitt due to funding cuts could still use tuition waivers. Discussion followed, including a suggestion to check the Human Resources job listings webpage for job openings.

**OLD BUSINESS**: Terry Burgess reported that regarding unleashed dogs on campus, he has learned that the City of Murray has a leash law. Signs regarding the leash law will be posted on campus.

**NEW BUSINESS**: None

**Adjournment**: Orville Herndon made a motion to adjourn the meeting. Debbie Plummer seconded, and the meeting was adjourned at 2:28 p.m.