Murray State University  
Campus Recreation  
911 Emergency Response Plan

1. Survey the scene  
   • Is the scene safe?  
   • What happened?  
   • How many persons are injured?  
   • What is the victim(s) condition?  
   • Who is available to help?

2. Designate one person to call Public Safety 809-2222 (on campus) or City Police (off campus, but still in Murray) 753-1621, or 911 if out of town with the following information:  
   • The caller’s name  
   • The exact location of the emergency  
   • The condition of the victim(s)  
   • Any First Aid or CPR currently being administered  
   • Designate one person to be a lookout / guide for emergency personnel and then return to the scene to notify victims that help is on the way

3. Administer CPR and or First Aid as needed

4. DO NOT GIVE VICTIM WATER (If overheated, you may apply COOL water to the neck and wrists, but never in a person’s mouth).

5. DO NOT MOVE VICTIM UNLESS IN IMMEDIATE DANGER

6. Once paramedics have arrived, the individual that had been administering care should inform the EMTs of all treatment given and the victim’s status (how long giving rescue breaths, pulse – weak, strong, consciousness, concern of head injury, bleeding, shock etc.)

7. Find out where the victim is being transported for care.

8. IMMEDIATELY after the incident BEFORE THE VICTIM LEAVES, the first responder should fill out an accident report form.

9. Contact the following University Personnel within 2 hours of accident (starting at the top)  
   • Alison Epperson (270) 767-0863, (270) 293-3343  
   • Scott Ellison (618) 444-8878  
   • Jim Baurer (270) 752-0229 or (270) 753-1719