MSU HUTSON SCHOOL OF AGRICULTURE MASTER’S DEGREE
SUGGESTED TIMELINE CHECKOFF SHEET

First Semester

__________ Appointment with HSOA Graduate Coordinator (Dr. Alyx Shultz)

__________ Appointment with HSOA Graduate Advisor (advisor based on student’s tract)

__________ Submit application for Graduate admissions (HSOA does not require GRE or MAT)

__________ Submit transcripts to Graduate Admissions

__________ Register for classes after approval

__________ Select Thesis or Non-Thesis Option

__________ Select Traditional or Online Master’s Program

Second Semester

__________ Develop project proposal or thesis topic

__________ Oral presentation of proposal (if required)

__________ After 9 hours of grad credit, complete Graduate Program for Master’s Degree Form. Included 31 hours of course work with the professor’s names from each course taken. Four copies printed with all signatures completed and copies given to the following: Graduate Admissions, Dean’s Office, Graduate Advisor and student.

__________ Complete HSOA Graduate Guidance Approval Form – minimum of 3 Graduate Faculty signatures (must be terminal degree professors)

Last Semester

__________ Complete Application for Comprehensive Examination (meet grad school deadline)

__________ Enroll in AGR 722

__________ Prepare Oral Presentation according to guidelines

__________ Schedule oral presentation with Dean’s Secretary

__________ Thesis material must be submitted prior to University deadline to grad provost office; use murraystate.edu/finishyourthesis

__________ Thesis students must make Graduate Thesis Payment and complete Processing Form