Qualifying events

You can make changes within 30 days of the event to your medical, dental, vision, life, and flexible spending accounts during the plan year only if you have a life circumstance change such as:

(change must be made within 30 days of the event and in writing)

- Marriage or divorce
- Birth, adoption, or placement for adoption of a child
- Gaining or losing a dependent
- Change in employment status for you or your spouse.

If you experience a life circumstance change, you must notify Human Resources in writing within 30 days of the event. If you don’t, you must wait until the next annual enrollment to make any changes to your health, dental, vision, life, or FSA accounts or other voluntary benefits.

Murray State University will also allow a special 60-day enrollment opportunity if you or your eligible dependents either:

- Lose Medicaid or Children’s Health Insurance Program (CHIP) coverage because you are no longer eligible, or
- Become eligible for your state’s premium assistance program under Medicaid or Children’s Health Insurance Program (CHIP).

For these enrollment opportunities, you will have 60 days – instead of 30 days – from the date of the Medicaid/CHIP eligibility change to request enrollment or termination of yourself or your dependents in Murray State University’s health plan.