AGREEMENT CONCERNING SOCIAL WORK FIELD EXPERIENCE

BE IT AGREED THAT ___________________________________________ (hereinafter "Agency"), located at _____________________________________________________, and Murray State University (hereinafter "University") will enter into arrangements for the use of Agency facilities and supervisory personnel for social work training of students from the University. This agreement will continue until it may be terminated by either or both parties. If terminated unilaterally by Agency, care will be given so as to allow any student participating in the field experience to complete the assignment if possible.

BE IT FURTHER AGREED that all such arrangements will be consistent with the Agency's policies as well as the policies and plan for field experience for social work students as conducted by the University (See attached syllabus for detailed plan).

BE IT FURTHER AGREED in addition that:

(A) The university will not attempt to exercise any authority in relation to Agency programs and procedures. The only control function by the University will be through consultations between the University field education director and the Agency supervisor in order to satisfy requirements for proper student learning experiences and proper reports concerning the progress of students.

(B) Students assigned to the Agency will be under the administrative authority of the Agency regarding rules, regulations, policies, and procedures.

(C) Students assigned to the Agency will carry personal liability insurance in the amount of $1,000,000/#1,000,000 during their field placement experience.

(D) No student shall replace or act in lieu of any employee of the Agency.

BE IT FURTHER AGREED that the assignment of any student to the Agency or the assignment of any Agency employee as a supervisor of any student may be terminated for just cause and upon notification and consultation between the Agency and the University. All students shall be given an opportunity to be heard prior to termination from the field experience.

BE IT FURTHER AGREED that this arrangement for off-campus field work experience for social work students is designated to be mutually beneficial to both the Agency and the University and that both parties will continually strive for ideas and incentives that will result in a better social work training program.

BE IT FURTHER AGREED that the field placement experience will be carried out without discriminating on the basis of race, color, creed, religion, sex, age, national origin, physical handicap, or veteran's status.

Signed:

F. King Alexander, President
Murray State University

Jeff Wylie, ACSW, LCSW
Field Education Director

Agency Director or Chairperson

Date
Board of Directors