

Murray State University Staff Congress
Draft Minutes for December 18, 2013
304 North Applied Science Building

PRESENT: James Barnett, Terri Benton, Shanna Burgess, Jessica Evans, Debbie Griffin, Marion Hale, Orville Herndon, Margie Miller, Jerry O'Bryan, Evan O'Neal, Chuck Plummer, Debbie Plummer, Brian Purcell, Sheri Riddle, Ashley Rogers, Tressa Ross, Daniel Williams, Tim Williams, Lisa Willis, Joseph Wilson, Gina Winchester, and John Young.

Guests: Dr. Renee Fister, Faculty Regent; Tom Hoffacker, Director, Human Resources; Dr. Tim Miller, Interim University President; Phil Schooley, Staff Regent; and Roslyn White, Associate Director of Recruitment and Staff Representative, Presidential Search Committee.

CALL TO ORDER: Staff Congress President John Young called the meeting to order.

REPORTS FROM SPECIAL GUESTS:

John Young presented Dr. Miller with the Christmas card signed by the children who attended the Children's Christmas Party.

Dr. Tim Miller, Interim University President: Dr. Miller gave an overview of the upcoming on-line listing of student campus employment opportunities. He discussed the budget situation and answered questions. Staff may contact him between Staff Congress meetings with additional questions and comments.

Tom Hoffacker, Director, Human Resources: Tom Hoffacker reported on technical aspects of the on-line student worker job listings. He explained some information related to Express Scripts for health insurance prescriptions. He listed some upcoming dates for the presidential search process and answered questions.

Roslyn White, Associate Director of Recruitment and Staff Representative, Presidential Search Committee: Roslyn White reported on the presidential search. She will forward any staff concerns regarding the search to the other members of the Presidential Search Committee. She answered questions.

Staff Regent Report: Staff Regent Phil Schooley distributed copies of his report of the Board of Regents December meeting. He discussed some of the items on the report which he will email to his staff mailing list. Phil then distributed copies of the report he presented at the Board of Regent meeting. The next Board of Regents meeting is scheduled for March 11-14. Phil answered questions.

Faculty Regent Report: Dr. Renee Fister complimented Staff Regent Phil Schooley on his work and knowledge on behalf of staff.

APPROVAL OF NOVEMBER MEETING MINUTES: Debbie Plummer made a motion to approve the November minutes as presented. Marion Hale seconded, and the motion carried.

APPROVAL OF NOVEMBER TREASURER'S REPORT: Treasurer Sheri Riddle presented the November Treasurer's Report. James Barnett made a motion to approve the November Treasurer's Report as presented. Marion Hale seconded, and the motion carried.

STANDING COMMITTEE REPORTS:

Executive Committee: No report.

Credentials and Elections Committee: Orville Herndon said the Credentials and Elections Committee will meet in January to set the date for the 2014 Staff Congress Election.

Staff Recognition Committee: No report.

Staff Special Events Committee: John Young thanked Shanna Burgess and the Staff Special Events Committee for their work with the Children's Christmas Party and Staff Reception. Shanna thanked those who helped with the Staff Reception and the Children's Christmas Party. She reported on attendance at the events. John Young said he received emails thanking Staff Congress for the children's party. He will forward them to Shanna.

Communications Committee: No report.

Working Conditions Committee: No report.

Staff Congress Foundation Book Scholarship Committee: Debbie Plummer reported on the silent auction fundraiser for the textbook scholarship which was held at the Staff Reception. She thanked Congress members whose departments donated items for the auction.

Personnel Policies and Benefits Committee: John Young reported that Stephanie Totty is gathering information related to the university's military leave policy to discuss with the Personnel Policies and Benefits Committee.

UNIVERSITY-WIDE COMMITTEES:

Faculty and Staff Insurance and Benefits Committee: Sheri Riddle gave the date of the next Faculty and Staff Insurance and Benefits Committee meeting.

Intercollegiate Athletic Council: No report.

Naming Campus Facilities Committee: No report.

Judicial Board: No report.

Sick Leave Appeals Committee: John Young and Sheri Riddle reported on the changes to the Sick Leave Policy recently approved by the Board of Regents.

International Studies Advisory Committee: No report.

MSU 100: Sheri Riddle said the committee met during the ice storm but she was unable to be on campus that day due to the weather conditions.

AD HOC COMMITTEE:

Budget Recommendation Review Committee: John Young will appoint members to the Budget Recommendation Review Committee. Congress members interested on serving on this committee may contact John. The committee's suggestions will be presented to the Board of Regents at its March meeting as recommendations, not as action items.

Campus Appearance and Improvements: No report.

By Laws Update—Textbook Scholarship: No report.

OLD BUSINESS: None.

NEW BUSINESS:

Staff Regent Phil Schooley reported on the number of responses received to the Staff Survey.

Lisa Willis, Staff Congress member employed at the Breathitt Veterinary Center, explained a concern several staff have presented to her. During a recent weather related closure on the Hopkinsville campus, the BVC, also located in Hopkinsville, didn't close. Staff at BVC were required to report to work or use personal leave time in order to receive pay while staff at the Hopkinsville campus were paid without reporting to work during the weather related closure of those offices. Discussion followed. Congress President John Young assigned the topic to the Personnel Policies and Benefits Committee to review the policy and gather any additional information.

ADJOURNMENT: Orville Herndon made a motion to adjourn. James Barnett seconded, and the motion carried. The meeting was adjourned at 3:08 p.m.