



Staff Congress

Draft Minutes for January 15, 2020 304 North Applied Science Building

Present: Charley Allen-Dunn, Marty Anderson, Laura Buchanan, S.G. Carthell, Kevin Crawford, Duane Dycus, Jessica Evans, Debbie Griffin, Marion Hale, LaDonna Hamontree, Orville Herndon, Matthew Jones, Trish Lofton, Leanna Linn McClure, Jeremy McKeel, Jerry O'Bryan, Evan O'Neal, Debbie Plummer, Brian Purcell, Matt Purdy, Kendrick Quisenberry, Maria Rosa, Tim Williams, David Wilson, John Young, and Staff Regent Phil Schooley

Guests: Lester Buckner, BVC; Jackie Dudley, Vice President, Vice President, Finance and Administrative Services; Dr. Bob Jackson, President; Dr. Melony Shemberger, Faculty Regent; Brian Truskey.

CALL TO ORDER: Staff Congress President Marion Hale called the meeting to order.

REPORTS FROM SPECIAL GUESTS:

Dr. Bob Jackson, University President: Dr. Bob Jackson welcomed everyone back to campus for the new year and new semester. He said he recently returned from meetings in Frankfort regarding pension funding and university funding. Dr. Jackson gave an update on the outsourcing of custodial and grounds positions. He said a Work/Life Balance Committee has been formed. He answered questions.

Jackie Dudley, Vice President, Finance and Administrative Services: Jackie Dudley reminded employees to refer students to Racer One Stop in the Curris Center through January 17. She said students can receive refunds electronically. I-9 Forms for student hires will now be completed by the Student Employment Office rather than by the individual departments which employ the student workers. The I-9 Forms and background checks must be completed before students can begin employment.

Joyce Gordon, Director of Human Resources: Joyce Gordon said she received notification that Anthem and Murray-Calloway County Hospital have reached an agreement. MCCH will remain an in-network provider for MSU Anthem health insurance. Human Resources is providing support for employees affected by outsourcing. She spoke about events for the Wellness Pledge and financial wellness.

Marty Anderson asked if full-time employees will be affected by the termination of tuition waivers in 2021. Ms. Gordon answered that the tuition waivers will terminate on June 30, 2021, for only part-time employees unless action is taken by the Board of Regents. She added that any employee with concerns can contact Human Resources.

REGENTS REPORTS:

Staff Regent Report: Staff Regent Phil Schooley said the next Board of Regents meeting is scheduled for February 28.

Faculty Regent Report: Faculty Regent Dr. Melony Shemberger reported that faculty returned to campus the week of January 6 for Blitz Week.

APPROVAL OF MINUTES: Laura Buchanan made a motion to approve the December 2019 minutes as presented. Marty Anderson seconded, and the motion carried.

APPROVAL OF TREASURER'S REPORT: Debbie Plummer made a motion to approve the December 2019 Treasurer's Report as presented. Laura Buchanan seconded, and the motion carried.

STANDING COMMITTEE REPORTS:

Executive Committee: Marion Hale said the committee has not met due to committee member illness. The Leadership Committee consisting of Staff Congress Executive Offices and Faculty Senate representatives will meet with President Bob Jackson on February 3. Staff can contact Executive Committee members with topics they would like the committee to discuss with the President.

Credentials and Elections Committee: Orville Herndon said Jami Carroll is no longer employed with MSU. He made a motion to appoint Lester Buckner to serve the remainder of Jami Carroll's term. Debbie Plummer seconded. The motion carried. Marion Hale welcomed Mr. Buckner to Staff Congress. Orville said the committee plans to present the Staff Congress Election Calendar at the February Staff Congress meeting.

Staff Special Events Committee: Laura Buchanan said the candy remaining from the Children's Christmas Party will be given to charity. The non-perishable items will be used at next year's Children's Christmas Party. She thanked staff for assisting with the party.

Staff Recognition Committee: No report.

Communications Committee: Staff can send to Laura Buchanan items to be posted to the Staff Congress Facebook page.

Working Conditions Committee: No report.

Staff Congress Foundation Textbook Scholarship Committee: Jessica Evans read the committee's report on behalf of Trish Lofton who was attending the meeting via the Google Meet Link. Information about the scholarship application due February 1 will be included in the January 17 *Racer Nation*. Marion Hale reminded staff interested in contributing to the Textbook Scholarship through payroll deduction to contact the Office of Development.

Personnel Policies and Benefits Committee: No report.

UNIVERSITY-WIDE COMMITTEES:

Faculty and Staff Insurance and Benefits Committee: John Young said the committee will meet on January 24. Marion Hale asked for an update on the lactation room request that was discussed at prior meetings of the Faculty and Staff Insurance and Benefits Committee. Jackie Dudley responded that lactation rooms are part of renovations to the Blackburn Building.

Intercollegiate Athletic Council: No report.

Naming Campus Facilities Committee: Tim Williams said the Board of Regents approved the naming of the USS Project Suite in the Business Building in honor of Scott Walker, MSU Alumnus, and founder and CEO of United Systems and Software (USS).

Judicial Board: No report.

Sick Leave Appeals Committee: Leanna Linn McClure said the committee members will attend training on January 31.

International Studies Advisory Committee: S.G. Carthell said the committee will meet on January 24.

Budget Advisory Committee: No report.

Shared Governance Committee: No report.

Parking Advisory Committee: No report.

AD HOC COMMITTEES:

Bylaws Revision Committee: No report.

Staff Handbook Committee: No report.

Staff Survey Review Committee: Jessica Evans said the committee will meet on January 21, at 9:00 a.m., in the Curris Center Tennessee Room.

UNFINISHED BUSINESS: None.

NEW BUSINESS: S.G. Carthell described events scheduled for Martin Luther King, Jr. Day.

Matt Purdy said that JC Penney will host a Suit-Up Event on February 16.

Kevin Crawford will sing the National Anthem at the men's basketball game on February 1.

S.G. Carthell said he is on the Board of Directors for the United Way of Murray-Calloway County. The United Way will undergo rebranding. He will request to speak at a Staff Congress meeting to ask for feedback regarding United Way's direction in the community. Marion Hale said that S.G. would be welcome to speak at a Staff Congress meeting.

David Wilson encouraged staff to inform others that the census can be completed on-line and to inform students of employment opportunities with the census. He reminded meeting attendees that the census results affect funding for infrastructure.

Marion Hale said the next Staff Congress meeting is scheduled for February 19.

ADJOURNMENT: John Young made a motion to adjourn. Debbie Plummer seconded, and the motion carried.