



Staff Congress

Draft Minutes for July 18, 2018 304 North Applied Science Building

Present: Re’Nita Avery, James Barnett, Jami Carroll, Kevin Crawford, Duane Dycus, Jessica Evans, Debbie Griffin, Marion Hale, LaDonna Hamontree, Orville Herndon, Trish Lofton, Laura Lohr, Leanna Linn McClure, Jerry O’Bryan, Debbie Plummer, Brian Purcell, Matt Purdy, David Wilson, and John Young.

Guests: Dr. Robert Davies, President; Jackie Dudley, Vice-President, Finance and Administrative Services; and Joyce Gordon, Director, Human Resources.

CALL TO ORDER: Staff Congress President Marion Hale called the meeting to order. She noted that Staff Congress committee members and chairs will be updated for 2018-2019. She introduced guests: Dr. Robert Davies, Jackie Dudley, and Joyce Gordon. She asked Staff Congress members to introduce themselves.

REPORTS FROM SPECIAL GUESTS:

Dr. Robert Davies, President: Dr. Robert Davies discussed enrollment numbers. He thanked Facilities Management employees for working on the campus grounds and encouraged everyone to thank them as well. He thanked Housing Office staff for sending room assignments to students several weeks ahead of schedule. He also expressed appreciation to staff who have contacted potential students to recruit them to attend Murray State.

Dr. Davies said that Vice-President of Finance and Administrative Services Jackie Dudley is working to finalize arrangements for Fast Pace to provide services on-campus. Murray State is one of the first colleges in the country to organize such an arrangement with a health care provider. He is awaiting the final recommendation from the Dining Services RFP Committee. Dr. Davies complimented the Dining Services RFP Committee. The university is working closely with KERS regarding outsourcing positions. He answered questions.

He congratulated Marion Hale on being elected Staff Congress President and thanked Staff Congress for providing feedback.

Jackie Dudley, Vice-President, Finance and Administrative Services: Jackie Dudley reminded staff to register their vehicles on-line with Parking Services and noted that printed parking permits will not be issued. Campus parking lots will be scanned multiple times daily. She asked staff to remind co-workers of this change in parking registration. Vendors will be required to register vehicles on-line. Racer One Stop for the fall semester will be located in the Stables and the dates will be announced. She answered questions.

Joyce Gordon, Director, Human Resources: Joyce Gordon gave updates on the change to a different Worker’s Compensation provider, and on the new module for faculty and exempt searches. Questions can be directed to Haley Stedelin in Human Resources, and to Cami Duffy and Lea Bowland in the Office of Institutional Diversity, Equity, and Access. She added that People Admin went live on July 17.

Ms. Gordon gave an update on Open Enrollment and Retirement. Insurance numbers will be discussed at the July 24 meeting of the University-wide Faculty and Staff Insurance and Benefits Committee. Information is not yet available to retirement systems and employers concerning how the Kentucky Supreme Court Ruling on Senate Bill 151 will affect retirement. She answered questions.

Staff Regent Report: Staff Regent Phil Schooley was unable to attend today’s Staff Congress meeting.

Marion Hale asked Laura Lohr to serve as parliamentarian.

JUNE MEETING MINUTES: Laura Lohr made a motion to approve the June Minutes as presented. Jessica Evans seconded, and the motion carried.

JUNE TREASURER’S REPORT: Treasurer Laura Lohr presented the June Treasurer’s Report. Debbie Plummer made a motion to approve the June Treasurer’s Report as presented. James Barnett seconded, and the motion carried.

STANDING COMMITTEE REPORTS:

Executive Committee: Marion Hale reported that the Executive Committee met before today’s Staff Congress meeting. She distributed a description of Staff Congress Committees and committee preference forms. When Congress members return their completed Staff Congress committee preference forms, the Executive Council will make committee assignments as well as university-wide committee assignments.

She distributed copies of the proposed 2018-2019 Staff Congress meeting schedule and noted that November, December, and March meetings are scheduled for the second Wednesday of the month rather than the usual third Wednesday due to conflicts with the university calendar. She proposed that Staff Congress accept the 2018-2019 meeting dates as presented. Debbie Plummer made a motion to accept the proposed 2018-2019 meeting schedule as presented. Laura Lohr seconded, and the motion carried.

Credentials and Elections Committee: Orville Herndon welcomed new members beginning their terms with Staff Congress. He said April Lax has resigned her term which was set to begin at today's Staff Congress meeting. She has accepted off-campus employment. To fill the vacancy on Staff Congress, he will contact unelected Staff Congress Election candidates in order of the number of votes received. Should one of those candidates accept, he will make a nomination at a future Staff Congress meeting to appoint that person to serve the remainder of April Lax's term.

Staff Recognition Committee: Laura Lohr said that vendor fair invitation letters have been mailed for the August 7 Staff Appreciation Luncheon. The event has been added to the Staff Congress Facebook page.

Staff Special Events Committee: No report.

Communications Committee: Laura Lohr said she keeps the Staff Congress Facebook page updated. She looks forward to working with the 2018-2019 Communications Committee to discuss ideas for communicating with staff.

Working Conditions Committee: No report.

Staff Congress Foundation Textbook Scholarship Committee: No report.

Personnel Policies and Benefits Committee: No report.

UNIVERSITY-WIDE COMMITTEES:

University-wide Faculty and Staff Insurance and Benefits Committee: John Young said the committee will meet on July 24. Items reported by Joyce Gordon earlier in today's Staff Congress meeting will be discussed at the July 24 committee meeting. The following Staff Congress representatives currently serve on the committee: James Barnett, Jami Carroll, Duane Dycus, Jessica Evans, Orville Herndon, Laura Lohr, Debbie Plummer, and John Young.

Intercollegiate Athletic Council: No report.

Naming Campus Facilities Committee: No report.

Judicial Board: No report.

Sick Leave Appeals Committee: No report.

International Studies Advisory Committee: No report.

Budget Advisory Committee: No report.

Shared Governance: No report.

Housing RFP Committee: Debbie Plummer said that the Housing RFP Committee has not met.

Facilities Management RFP Committee: No report.

Dining Services RFP Committee: Joyce Gordon said that due to his work-related travel, Dining Services RFP Committee Kendrick Quisenberry has been unable to attend committee meetings but Staff Congress member Re'Nita Avery is also on the committee.

OLD BUSINESS: None.

NEW BUSINESS:

Marion Hale said she is going to appoint an hoc committee to update the Staff Congress ByLaws. She appointed Orville Herndon, David Wilson, Duane Dycus, and Trish Lofton to the committee. Laura Lohr volunteered to serve on the committee. Marion will serve as the ex officio. She appointed Orville as committee chair and asked the committee to begin meeting as soon as possible.

ADJOURNMENT: John Young made a motion to adjourn. James Barnett seconded, and the motion carried.