



## Staff Congress

### Draft Minutes for June 20, 2018 304 North Applied Science Building

**Present:** Re’Nita Avery, James Barnett, Jami Carroll, Kevin Crawford, Roy Dunaway, Duane Dycus, Jessica Evans, Debbie Griffin, Parker Griffith, Marion Hale, Mary-Elaine Horn, Orville Herndon, Laura Lohr, Leanna Linn McClure, Jackie Morgan, Jerry O’Bryan, Robyn Pizzo, Debbie Plummer, Brian Purcell, Michele Sanders, Amy Watters, Tim Williams, David Wilson, John Young, and Staff Regent Phil Schooley.

**Guests:** Dr. Robert Davies, President; Dr. Renee Fister, Chief of Staff; Dr. Katherine Farmer, Faculty Regent; and LaDonna Hamontree, Trish Lofton, and Matt Purdy, Staff Congress members-elect.

**CALL TO ORDER:** Staff Congress President John Young called the meeting to order.

#### **REPORTS FROM SPECIAL GUESTS:**

**Dr. Robert Davies, President:** Dr. Robert Davies thanked outgoing Staff Congress members for their service and welcomed new members. He gave an update on enrollment figures for the fall semester. He complimented Housing Staff for sending room assignment notifications to students six weeks ahead of schedule.

**Dr. Renee Fister, Chief of Staff:** Dr. Renee Fister said the revised Strategic Plan was approved by the Board of Regents and will be sent to the printer. The revised plan reduced the number of objectives to improve focus. Recruitment and retention of staff and students are targeted in the plan. She is looking for Strategic Plan facilitators and persons to work with the related data. Dr. Fister thanked Jessica Evans for her work in the Office of Institutional Effectiveness. Jessica has accepted a position with the College of Education and Human Services. Kelly Wezner in Institutional Effectiveness has accepted off-campus employment. Until Jessica’s and Kelly’s former positions are filled, employees can direct questions regarding Institutional Effectiveness to Dr. Fister.

**Human Resources:** On behalf of Human Resources Director Joyce Gordon who was unable to attend today’s Staff Congress meeting, John Young said that on June 27, from 8:30 a.m. to noon, a KERS representative will meet with employees who are within two years of retiring. Employees interested in attending the meeting should contact Human Resources.

**Staff Regent Report:** At the June quarterly meeting of the Board of Regents, Susan Guess was elected Chair and Lisa Rudolph was elected Vice-Chair. The new Student Regent is J.T. Payne. The governor will appoint replacements for Dr. Walter Bumphus, who has stepped away from the Board, and for Steve Williams whose term has completed. Dr. Davies sent an email to employees with a summary of the June meeting.

**MAY MEETING MINUTES:** Laura Lohr made a motion to approve the May Minutes as presented. Marion Hale seconded, and the motion carried.

**MAY TREASURER’S REPORT:** Treasurer Laura Lohr presented the May Treasurer’s Report. Debbie Plummer made a motion to approve the May Treasurer’s Report as presented. James Barnett seconded, and the motion carried.

#### **STANDING COMMITTEE REPORTS:**

**Executive Committee:** John Young reported upcoming Faculty and Staff Leadership Committee meeting dates: September 11, October 9, November 6, and December 4.

**Credentials and Elections Committee:** Orville Herndon introduced Kevin Crawford and nominated him to fill the open Staff Congress position in the General/Facilities Management Category. His term will expire June 30, 2019. No second was needed, and the motion carried. Orville introduced new Staff Congress members elected in the April Staff Congress Elections: LaDonna Hamontree (write-in candidate), Trish Lofton, and Matt Purdy. Their terms will begin on July 1. He thanked outgoing Staff Congress members.

**Staff Recognition Committee:** Laura Lohr said the preparations have been confirmed for the Staff Recognition Luncheon scheduled for August 7. The Staff Recognition Award Committee will meet to choose award recipients from nominations received by May 31.

**Staff Special Events Committee:** Jessica Evans reported that she and Staff Recognition Committee Chair Laura Lohr met with Dining Services to confirm plans for the August Staff Recognition Luncheon, the December Staff Reception, and the Children’s Christmas Party.

**Communications Committee:** Laura Lohr reminded staff to watch the Staff Congress Facebook page for updated news and events.

**Working Conditions Committee:** No report.

**Staff Congress Foundation Textbook Scholarship Committee:** No report.

**Personnel Policies and Benefits Committee:** No report.

**UNIVERSITY-WIDE COMMITTEES:**

**University-wide Faculty and Staff Insurance and Benefits Committee:** John Young reported on the June 15 meeting of the Faculty and Staff Insurance and Benefits Committee. Fast Pace Urgent Care will rent the current Health Services space to provide medical services for a fee. Insurance can be used there and if needed, patients will be referred to the Fast Pace facility on 12<sup>th</sup> Street for services that day without an additional office visit fee. Telehealth medical services by appointment are also forthcoming. Wellness Pledge participants should complete their pledge requirements by the June and October deadlines and before Open Enrollment. Laura Lohr added that the new Wellness Pledge will have one incentive instead of two. The committee will meet again on July 24 and will begin looking at health insurance for 2019.

**Intercollegiate Athletic Council:** No report.

**Naming Campus Facilities Committee:** No report.

**Judicial Board:** No report.

**Sick Leave Appeals Committee:** No report.

**International Studies Advisory Committee:** No report.

**Budget Advisory Committee:** No report.

**Shared Governance:** Laura Lohr said the committee will develop a survey to send to staff, faculty, and students concerning shared governance.

**Housing RFP Committee:** Debbie Griffin said that the Housing RFP Committee has not met.

**Facilities Management RFP Committee:** John Young said the Facilities Management RFP Committee has not met.

**Dining Services RFP Committee:** John Young said that presentations have been made by two companies bidding for the Dining Services contract. No decision has been made yet as far as John is aware.

**OLD BUSINESS:** None.

**NEW BUSINESS:**

**Election of 2018-2019 Officers:** Staff Congress President John Young appointed Credentials and Elections Committee Chair Orville Herndon to preside over the Staff Congress Officer Elections. Orville reviewed the officer candidate eligibility requirements as stated in the Staff Congress ByLaws. He read the names of the nominations for Treasurer that he received prior the meeting: Jessica Evans and Debbie Plummer. He asked if there were any additional nominations. There were none. Laura Lohr made a motion that nominations cease. Tim Williams seconded, and the motion carried. Orville read the names of the nominations for Vice-President received prior the meeting: Duane Dycus. He asked if there were any additional nominations. There were none. John Young moved that the motions cease. Laura Lohr seconded, and the motion carried. Orville read the names of the nominations he received for President prior to the meeting: Marion Hale. He asked if there were any additional nominations. There were none. Laura Lohr made a motion that nominations cease. James Barnett seconded, and the motion carried. Orville asked for volunteers to serve as Election Officers. Tim Williams and Roy Dunaway volunteered. They distributed ballots to current Staff Congress members and then collected and counted completed ballots.

While the votes were being tallied, David Wilson said that Governor's Scholar Program participants will arrive on-campus on June 23.

Orville announced the results of the Staff Congress Officer Elections: For President, Marion Hale: 19 votes; David Wilson received one write-in vote. For Vice-President, Duane Dycus: 19 votes; David Wilson received one write-in vote. For Treasurer, Jessica Evans: 16 votes; Debbie Plummer: 3; David Wilson received one write-in vote. Orville returned the floor to John Young. John asked if there was any additional new business. David Wilson said that deconstruction of Springer Residential College will begin in the next few weeks.

Dr. Fister thanked John Young for his service as Staff Congress President and his voice on behalf of staff. John offered his assistance to the newly elected officers. John thanked outgoing Staff Congress members for their service: Parker Griffith, Mary-Elaine Horn, Robyn Pizzo, and Amy Watters.

**ADJOURNMENT:** Debbie Plummer made a motion to adjourn. David Wilson seconded, and the motion carried.