



Staff Congress

Draft Minutes for September 19, 2018 304 North Applied Science Building

Present: Marty Anderson, Re’Nita Avery-Meriwether, James Barnett, Jami Carroll, Duane Dycus, Jessica Evans, Debbie Griffith, Marion Hale, Ladonna Hamontree, Orville Herndon, Laura Lohr, Leanna Linn McClure, Jaclyn Morgan, Jerry O’Bryan, Debbie Plummer, Brian Purcell, Matt Purdy, Maria Rosa, Tim Williams, David Wilson, and Staff Regent Phil Schooley

Guests: Jackie Dudley, Vice-President, Finance and Administrative Services; and Dr. Robert Jackson, Interim President.

CALL TO ORDER: Staff Congress President Marion Hale called the meeting to order.

REPORTS FROM SPECIAL GUESTS:

Dr. Robert Jackson, Interim President: Dr. Robert Jackson reported on recruitment visits to area schools.

Jackie Dudley, Vice-President, Finance and Administrative Services: Jackie Dudley said that open enrollment is upcoming and informational emails will be sent to employees.

Staff Regent Report: Phil Schooley said the next Board of Regents meeting is scheduled for October 19. He will email the meeting agenda when he receives it. He thanked Vice-President Jackie Dudley and Interim President Dr. Robert Jackson for working to keep the amount of insurance cost increase as low as possible.

AUGUST MEETING MINUTES: Laura Lohr made a motion to approve the August Minutes as presented. Matt Purdy seconded, and the motion carried.

AUGUST TREASURER’S REPORT: Treasurer Jessica Evans presented the August Treasurer’s Report. Laura Lohr made a motion to approve the Treasurer’s Report as presented. Tim Williams seconded, and the motion carried.

Textbook Scholarship Presentation: Textbook Scholarship Committee Chair Re’Nita Avery introduced fall textbook scholarship recipient Lindsey Wagner who is studying Exercise Science. Lindsey thanked Staff Congress for the scholarship. The other scholarship recipient, Jason M. Harris, was unable to attend today’s Staff Congress.

STANDING COMMITTEE REPORTS:

Executive Committee: Marion Hale reported that at the Executive Committee meeting on September 12, the committee discussed the resolution from Faculty Senate regarding parking. The Executive Committee would like to gather more information and share such information with Staff Congress before making any decision as to how to proceed. Marion said the Faculty and Staff Leadership meeting with Dr. Jackson went well.

Credentials and Elections Committee: No report.

Staff Recognition Committee: No report.

Staff Special Events Committee: Laura Lohr said the Children’s Christmas Party is scheduled for December 1. The Staff Reception is scheduled for December 6. Laura will discuss with Jackie Dudley the menu for the reception. Requests were made for sugar-free and nut-free treat bags for the Children’s Christmas Party.

Communications Committee: Chair Laura Lohr said she posts current items on the Staff Congress Facebook page. She will add a picture of the Textbook Scholarship recipient.

She added that employees unable to attend the Lunch and Learn Seminars can view webinars on the Human Resources website to meet requirements for the Wellness Pledge deadline of October 1. Phil Schooley said a pre-draw will be scheduled prior the October 27 Health Fair. Laura said she will post that information on the Staff Congress Facebook page.

Working Conditions Committee: Chair Jerry O’Bryan had no report and welcomed suggestions for the committee.

Staff Congress Foundation Book Scholarship Committee: Chair Re’Nita Avery said the committee requests that Staff Congress members bring 50 cents to \$1.00 to the October Staff Congress meeting to contribute the Textbook Scholarship. The committee is organizing a rebate night for October to raise funds for the scholarship. The committee welcomes suggestions.

Leanna Linn McClure asked if the committee has considered arranging a Kroger Community Rewards fundraising account for the scholarship. Re’Nita said the committee will look into that.

Personnel Policies and Benefits Committee: No report.

UNIVERSITY-WIDE COMMITTEES:

Faculty and Staff Insurance and Benefits Committee: Marion Hale reported on behalf of John Young who was unable to attend today’s Staff Congress meeting that the committee will meet on October 2, at 8:45a.m., in Applied Science room 304 North.

Intercollegiate Athletic Council: No report.

Naming Campus Facilities Committee: No report.

Judicial Board: Leanna Linn McClure said the training for new Judicial Board members will be held on September 21. Currently no cases are before the Judicial Board.

Sick Leave Appeals Committee: No report.

International Studies Advisory Committee: Laura Lohr said the committee meets at the same time as Staff Congress. She will ask Chair David Pizzo for a report on the meeting.

Budget Advisory Committee: No report.

Shared Governance Committee: No report.

Dining Services RFP Committee: Marion Hale said her understanding is that the committee’s work is finished. Jackie Dudley confirmed that the committee’s work is complete and the university is in the process of negotiations.

AD HOC COMMITTEES:

ByLaws Revision Committee: Chair Orville Herndon said the committee has met since the September Staff Congress meeting and plans to have a presentation for Staff Congress before the October Staff Congress meeting.

Marion Hale asked Congress members to review the Staff Congress Constitution and ByLaws and provide feedback to the Staff Congress.

UNFINISHED BUSINESS: Laura Lohr said she would like to thank the Insurance and Benefits Committee members for their work and she is very appreciative of Jackie Dudley’s and Dr. Jackson’s work to reduce the amount of cost increase for employees.

Re’Nita Avery asked for more information concerning the Faculty Senate parking resolution mentioned in the Executive Committee Report. Marion Hale responded that the resolution was sent to the SGA and Staff Congress. The SGA voted to adopt the resolution. The Murray State newspaper, *The News*, published an article about the resolution. She has a copy of the resolution that can be viewed by those interested. Phil Schooley noted that the main idea of the resolution is to establish an advisory committee to parking services.

NEW BUSINESS: Orville Herndon asked if Staff Congress needs to take any action on the Staff Congress Committee Assignments List that was emailed to Congress members earlier in the month. Marion Hale asked if anyone would like a different committee assignment. Marion asked for a motion to approve the Committee Assignments List. Orville Herndon made a motion to accept the Committee Assignments List as presented. David Wilson seconded. Marion asked if there were any questions or discussion. There was none. The motion carried.

On behalf of Dr. Renee Fister of the Office of Institutional Effectiveness, Marion read a list of assessments workshops. She said she appreciates Dr. Fister’s work on assessment. Laura Lohr said she will add the dates to the Staff Congress Facebook page.

Leanna Linn McClure reminded employees that families will be on campus for Family Weekend during the last weekend of September. Marion Hale said over 200 high school students will be on-campus September 28 for the annual high school journalism workshop.

Marion Hale said the next Staff Congress meeting will be held on October 17.

ADJOURNMENT: Jessica Evans made a motion to adjourn. Debbie Plummer seconded, and the motion carried. The meeting was adjourned.