

# John Doe

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## EDUCATION

**Murray State University (MSU);** Murray, KY | *Master of Science, Nutrition*; May 20XX

- GPA: 4.00/4.00

*Bachelor of Science, Dietetics*; May 2012 (Summa Cum Laude)

- MSU Outstanding Graduate in Nutrition, Dietetics, and Food Management, 20XX

## CERTIFICATIONS

Automated External Defibrillator (AED), Adult and Child, American Red Cross

Cardiopulmonary Resuscitation (CPR), Adult, Child, and Infant, American Red Cross

Standard First Aid, American Red Cross

## RELATED EXPERIENCE

**University of Louisville Hospital;** Louisville, KY | *Dietetic Intern*; Aug 20XX-present

**Health Department;** Louisville, KY | *Dietetic Intern*; Aug 20XX-present

- Obtain information to assess patients' nutrition risk
- Implement nutrition intervention to improve patients' nutrition status
- Evaluate data to monitor progress towards goals and to adjust interventions as needed
- Provide nutritional counseling and diet education to various populations
- Observe post-pyloric feeding tube placements and assist as needed

**MSU Women's Basketball Team;** Murray, KY | *Student Assistant*; Jan 20XX-May 20XX

- Provided nutritional guidance to enhance team performance and health
- Prepared material for the nutrition section of the summer training manual

**University of Louisville Hospital;** Louisville, KY | *Clinical Nutrition Practicum*; Dec 20XX

- Documented nutrition assessments and conducted patient interviews
- Performed nutritional counseling sessions and presented educational material to patients
- Screened admission records and medical documentation

**Murray Calloway Hospital;** Murray, KY | *Outpatient Volunteer*; Nov 20XX-Apr 20XX

- Coached Half Marathon Run Group on nutrition education
- Observed counseling sessions and patient education: obesity, diabetes, high cholesterol, and chronic diseases

## OTHER EXPERIENCE

**MSU Office of Recruitment,** Murray, KY | *Summer Orientation Counselor*; 20XX – 20XX

- Built rapport quickly with people from diverse backgrounds resulting in an increased comfort during a time of transition and potential stress
- Presented to large and small groups to educate on Murray State resources and programs

**MSU Department of Biology,** Murray, KY | *Anatomy Lab Assistant*; 20XX – 20XX

**MSU Department of Nutrition,** Murray, KY | *Teaching Assistant*; Summer 20XX

- Instructed students during the lab portion of anatomy class
- Entrusted to prepare and grade exams throughout the course

## PROFESSIONAL ACTIVITIES

Student Nutrition Assoc, 20XX-present

Academy of Nutrition & Dietetics, 20XX-present

MSU Health Fair Committee, *Chair*, 20XX

List degrees present to past. If degrees were obtained from the same institution, you don't have to list it twice. Include awards and honors if there aren't enough to warrant a separate section.

If Certifications are important for your field, make sure they are not buried at the bottom. If they are just an added bonus, list at the bottom.

Related Experience should be listed as a separate section to keep related content together and closer to the top of the page. This is helpful when unrelated experience would otherwise push the most related information to the bottom of the page because it happened during or before related experience.

Other Experience bullets should communicate skills related to the type of position you are seeking. Think about the transferable skills used and then share outcomes and successes rather than tasks.