

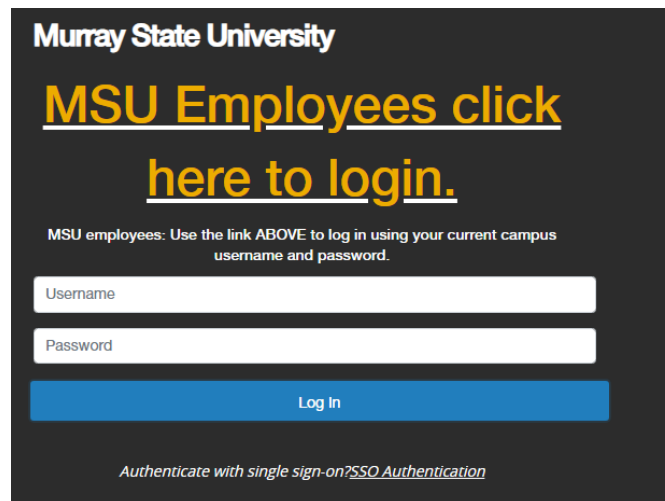
Informational Guide for PeopleAdmin Single Sign-On (SSO) Implemented January 22, 2020

General Information

- Effective Wednesday, January 22, 2020, this change will allow users to access PeopleAdmin at murraystatejobs.com/hr with their current Murray State myGate login credentials.
- No action is required by the employee to make this change.
- [Username](#) and [password](#) changes, made through the appropriate University processes in myGate, will be automatically updated when PeopleAdmin is accessed as an employee.

Accessing PeopleAdmin for Search Processes

- When visiting PeopleAdmin through your role in the search process, you will continue to visit the standard login page at murraystatejobs.com/hr. When directed to the screen below, current employees will be select to log in as an MSU employee and will be directed to the MSU site for SSO login authentication.



Murray State University

**MSU Employees click
here to login.**

MSU employees: Use the link ABOVE to log in using your current campus username and password.

Username

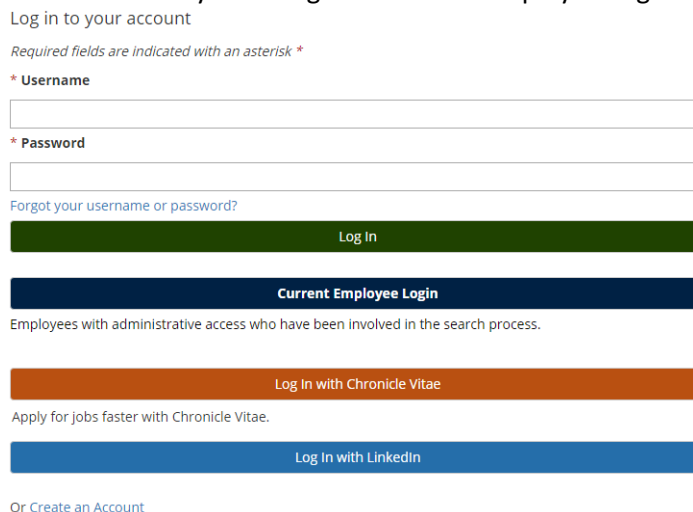
Password

Log In

[Authenticate with single sign-on? SSO Authentication](#)

Accessing PeopleAdmin as an Applicant

- Employees who have a role in the search process, can choose to login to the applicant site murraystatejobs.com using their Murray State SSO credentials by selecting the “Current Employee Login” button.



Log in to your account

*Required fields are indicated with an asterisk **

* Username

* Password

[Forgot your username or password?](#)

Log In

Current Employee Login

Employees with administrative access who have been involved in the search process.

Log In with Chronicle Vitae

Apply for jobs faster with Chronicle Vitae.

Log In with LinkedIn

[Or Create an Account](#)

- If an employee wishes to maintain a separate account for application purposes, an account using a different username and email address can be created and maintained separately from the SSO credentials.
- All access to employee accounts accessed through SSO will be deactivated upon separation of employment, as per the standard clearance process.

Any questions regarding PeopleAdmin access can be directed to Haley Stedelin, Assistant Director for Employment at Human Resources (270) 809-3094 or hstedelin@murraystate.edu or Liz Ridley, Coordinator of Employment and Compensation at (270) 809-2153 or eridley@murraystate.edu.