

Open flames create serious fire and personal injury hazards. For these reasons, and based on The Kentucky Fire Code 2015 and NFPA 101 Life Safety Codes this policy has been established.

As used in this policy, “open flame” includes any form of flame including candles and incense candles.

1. Inside Buildings

- A. Except as specifically provided in this Open Flame Policy, open flames are **prohibited inside all University buildings, including Residence Halls, Academic Buildings, Farms and Sorority Suites for any purpose.**
- B. In the event a University office or department wishes to use an open flame in connection with a specific event in a building, written request must be made with the Office of Environmental Safety & Health 10 business days before the event. The use of an open flame will be allowed ***only*** upon receipt of written approval from the Office of Environmental Safety & Health.
- C. **In no event will the use of open flames or pyrotechnics be approved for use inside Residential Colleges / Halls.**
- D. MSU Theaters Technical Director have specifics safety rules and policies for the use of open flames, and pyrotechnics. Contact the Office of Environmental Safety & Health for details.
- E. Welding and associated work require have specifics safety rules and policies. Contact the Office of Environmental Safety & Health for details.
- F. MSU Food Service operations must place food warmers on a non-combustible surface. Contact the Office of Environmental Safety & Health for details.
- G. Laboratories have specifics safety rules and policies to ensure safe operations. Contact the Office of Environmental Safety and Health for details.
- H. **The use of candles or incense is prohibited.**

Inside Buildings Continued

- I. Indoor pyrotechnics for theaters are prohibited unless the Office of Environmental Safety & Health is contacted in writing 10 business days before the event. Such activity will be allowed ***only*** upon receipt of written approval from the Office of Environmental Safety & Health. In addition, a permit must be filed and approval received from the City of Murray Fire Department ten days prior to the event.

2. Outdoors

- A. The use of open flames in connection with any outdoor events is prohibited unless Office of Environmental Safety & Health is contacted in writing 10 business days before the event. The use of any open flame will be allowed ***only*** upon receipt of written approval from the Office of Environmental Safety & Health
- B. Propane and charcoal barbecue grills are permitted but must be located fifteen feet from any building and gas meters.
- C. **No charcoal lighter fluids, other accelerants or propane cylinders allowed inside buildings.**
- D. **Bonfires and the burning of trash and construction waste are strictly prohibited on campus.**
- E. **Burn pits are prohibited on all campus property**

“The University Fire Marshal shall be permitted to prohibit use of open flames in situations where such use or operation would present a danger to life or property”

3. Pyrotechnics

- A. Pyrotechnics are prohibited unless Office of Environmental Safety & Health is contacted in writing 10 business days before the event. Such activity will be allowed ***only*** upon receipt of written approval from the Office of Environmental Safety & Health. In addition, a permit must be filed and approval received from the City of Murray Fire Department ten days prior to the event:

Fire Marshal City of Murray Kentucky
Greg Molinar; <tel:270-762-0320>
Gregory.Molinar@murrayky.gov
[City of Murray, Kentucky | Fire Prevention Bureau](http://CityofMurrayKentucky.gov/FirePreventionBureau)
(murrayky.gov)

4. MSU Firework restrictions (Small Events)

- A. MSU does not allow are Roman candles, bottle rockets or aerial spinners. If the cautionary label on the firework has the words "explosive", "emits flaming pellets", "flaming balls", "firecracker", "report" or "rocket" these items are prohibited
- B. You may use snakes/glow worms, smoke devices, wire sparklers, cylindrical or cone fountains, wheels and ground spinner are all allowed, so long as you're at least 200 feet from any structures, vehicles, and persons. An open flame permit is required.
- C. All fire work debris shall be removed from site, the responsible person will ensure all sparkler wires are pick up off of ground so it does not to create a hazard for lawnmowers and the public.
- D. Ensure all fireworks are extinguished before discarding them.

If the City, County or State-Wide Fire Ban is issued, then all outside open flames and pyrotechnics will be prohibited.

Questions concerning this policy may be addressed to Murray State University Office of Environmental Safety & Health, 270-809-4059.

