

**Minutes of the Quarterly Meeting of the Board of Regents
Murray State University
September 13, 2024**

Call to Order/Roll Call

The Murray State University (MSU) Board of Regents met on Friday, September 13, 2024, in Quarterly and Committee Session in the Jesse Stuart Room in Pogue Library on the Murray State University main campus. Chair Leon Owens called the meeting to order at 8:30 a.m. and welcomed those joining in person and via livestream. Secretary Jill Hunt called roll and the following Board members were present: Virginia Gray, Brendan Hawkins, David Meinschein, G. L. Ovey, Leon Owens, Matt Price, Emily Roark, Melony Shemberger, Tom Waldrop and David Wilson. Absent: Robbie Fitch.

Participants in the meeting were: Robert L (Bob) Jackson, President; Jill Hunt, Senior Executive Coordinator for the President, Coordinator for Board Relations and Secretary to the Board; Tim Todd, Provost and Vice President for Academic Affairs; Jackie Dudley, Senior Vice President for Finance and Administrative Services and Treasurer to the Board; Don Robertson, Vice President for Student Affairs and Enrollment Management; Robert Miller, General Counsel; Bob Pervine, Senior Associate Provost; Renee Fister, Associate Provost; Ashley Ireland, Assistant Provost and Director for Online Learning; Wendy Cain, Assistant Vice President, Finance; Roslyn White, Assistant Vice President for Enrollment Management; Cami Duffy, Executive Director of Institutional Diversity, Equity and Access/Title IX Director; Tina Bernot, Executive Director of Advancement; Shawn Touney, Executive Director of Marketing and Communication; Courtney Hixon, Director of Human Resources; Stephanie Jennings, Interim Director of Accounting and Financial Services; Rhonda Henderson, Director of Student Financial Services; Carrie McGinnis, Director of Alumni Relations; Jason Youngblood, Director of Facilities Management; Jordan Smith, Assistant Vice President for Public Affairs; Academic Deans; faculty, staff and students; Information Technology specialists and members of the general public and news media.

AGENDA

Call to Order

Chair Owens

Roll Call

Secretary Hunt

Swearing-In Ceremony – Brendan Hawkins

Judge-Executive Imes

Public Participation

Chair Owens

Consent Agenda

Chair Owens/President Jackson

- A. Minutes of the Quarterly Meeting and Committee Meetings on June 7, 2024*
- B. Audit and Compliance Committee – Office of Internal Audit – Summary of Presidential Travel Report (For Information Only)
- C. Finance Committee – Personal Services Contracts – Schedule of Expenditures (For Information Only)

Report of the Chair

Chair Owens

- A. President’s Delegation of Authority Reaffirmation*

Report of the President

President Jackson

Report of the Treasurer*

Sr. Vice President FAS Dudley

(Quarterly Financial and Investment Reports)

Committee Reports/Recommendations

- A. Academic Excellence and Scholarly Activities **Regent Shemberger**
- B. Athletics **Chair Owens**
 - 1) Governing Board Certifications

- a. Missouri Valley Conference – Academic Year 2024-25*
 - b. Missouri Valley Football Conference – Academic Year 2024-25*
 - c. Ohio Valley Conference – Academic Year 2024-25*
- C. Audit and Compliance Regent Waldrop
 - 1) Office of Internal Audit – Internal Audit Charter Reaffirmation*
- D. Buildings and Grounds Regent Roark
 - 1) Program Statements
 - a. Martha Layne Collins Center for Industry and Technology Emergency Generator, Air Handler Unit #05 and Building Automation Systems Controls Replacement*
 - b. Susan E. Bauernfeind Wellness Center Pool HVAC Unit and Building Automation Systems Controls Replacement*
 - 2) Razing of Property – 501 North 16th Street*
- E. Enrollment Management and Student Success Regent Meinschein
- F. Finance Vice Chair Fitch
 - 1) Projects*
 - 2) Personal Services Contracts*
 - 3) Surplus Property Disposition*
 - 4) Property Acquisition – 501 North 16th Street*
- G. Legislative and Economic Development Regent Gray

11 a.m. (approx.) Break for Esports Arena Ribbon Cutting (Curris Center)

11:30 a.m. (approx.) Esports Center Ribbon Cutting

12 noon (approx.) Group Photo (Pogue Library Front Steps)/Lunch
(Wells T. Lovett Grand Reading Room)

1 p.m. (approx.) Reconvene

- H. Marketing and Community Engagement Regent Price
 - 1) Naming Opportunity:
 - a. Leon Owens Winner’s Circle and Performance Center*
 - 2) Gifts-in-Kind:
 - a. Equine Veterinarian Equipment – Hutson School of Agriculture – Pre-Vet/Vet Tech Programs*
 - b. Tennessee Valley Authority Electric Vehicle Charging Stations, Equipment and Software Support*

NOTE: Full Board action will follow Committee action.

- Personnel Changes President Jackson
 - A. Faculty Sabbatical Leave Postponement – Dr. Rebecca Williams (For Information Only)
 - B. Salary Roster*
 - C. Appointment of Internal Auditor – Annie Dukes*

- Policy Changes President Jackson
 - A. *Faculty Handbook – Section 3.6.4. – Office of the Registrar – Grade Reporting Policy Revisions (second reading)**
 - B. *Personnel Policies and Procedures Manual – Policy III E – Pay Plan (second reading)**

- Supplemental Materials (For Information Only) President Jackson
 - A. “Good News” Report (Summer 2024)
 - B. Quarterly Branding, Marketing and Communication Report (April – June 2024)
 - C. Sponsored Programs – Grants and Contracts Report

Other Business

Chair Owens

Adjournment

Chair Owens

(*Requires Board of Regents Action)

Swearing-In Ceremony – Mr. Brendan Hawkins, conducted

Chair Owens welcomed Calloway County Judge-Executive Kenny Imes to the meeting and expressed appreciation for his willingness to serve the University in this capacity. Judge-Executive Imes administered the Kentucky Constitutional Oath of Office, pursuant to Section 228, to Mr. Brendan Hawkins. The students of Murray State University elected Mr. Hawkins to serve as President of the Student Government Association (SGA) and the individual holding that position also serves as Student Regent. Appreciation was expressed to Mr. Hawkins for his willingness to serve the University in this capacity and all look forward to working with him. Regent Hawkins received a round of applause.

Public Participation

Chair Owens reported there were no signees for the Public Participation portion of the meeting.

Consent Agenda, approved

Chair Owens reported that the following action and “For Information Only” items were included on the Consent Agenda for approval/acceptance (action items denoted with an asterisk):

- Minutes of the Quarterly Meeting and Committee Meetings of the Board of Regents on June 7, 2024*
- Audit and Compliance Committee – Office of Internal Audit – Summary of Presidential Travel Report (For Information Only)
- Finance Committee – Personal Services Contracts – Schedule of Expenditures (For Information Only)

Regent Ovey moved that the Board of Regents, upon the recommendation of the President of the University, approve the Consent Agenda items as submitted. Regent Roark seconded and the motion carried.

Report of the Chair

Chair Owens expressed appreciation to everyone who presented during the Retreat. A lot of time was spent on the various reports but the Board was provided with important information. Appreciation was expressed to President Jackson for his leadership and to Secretary Hunt for all she does in getting everything together for the Board. She does a great job and is greatly appreciated.

Also, during the Retreat yesterday, Senior Associate Provost Pervine provided some words of wisdom with regard to the Southern Association of Colleges and Schools Commission on Colleges. He reminded the Board of the following:

“Our role is to exercise fiduciary oversight of the institution, to ensure the regular review of the institution’s mission, to ensure a clear and appropriate distinction between the policy-making function of the Board and the respective responsibilities of the administration and the faculty to administer and implement policy.”

It is always important for the Board members to keep that in the back of their mind as decisions are made at this University. The Regents should also be mindful this is a very heavy responsibility and it is his belief that this Board does it extremely well.

President's Delegation of Authority Reaffirmation, approved

Chair Owens reported that this Board is responsible for the reaffirmation of the President's Delegation of Authority on an annual basis. An extensive discussion in this regard occurred yesterday and President Jackson went through the various points contained within the Delegation.

On December 4, 2014, the Murray State Board of Regents approved the Delegation of Authority for the President of the University. The Delegation of Authority delegates the authority to conduct University business to the President, except where the Board reserves specific authority. The Delegation of Authority has been reaffirmed by the Board of Regents each year since its adoption. The Delegation of Authority was last amended and reaffirmed at the Quarterly Board of Regents Meeting on August 25, 2023.

Regent Shemberger moved that the Board of Regents, upon the recommendation of the Chair of the Board, reaffirm the Delegation of Authority for the President of Murray State University as submitted. Regent Meinschein seconded and the motion carried.

(See Attachment #1)

Report of the President

President Jackson indicated that he provided a detailed report during the Annual Retreat yesterday and would not replicate that information at the Quarterly Meeting today. He echoed Chair Owens in thanking everyone for their participation in the Retreat. The Board covered a lot of information and their patience and dialogue were appreciated. Everyone who presented during the Retreat did a wonderful job to inform this Board and the public in terms of what is going on at Murray State and their work is also appreciated.

Report of the Treasurer (Quarterly Financial and Investment Reports), accepted

Senior Vice President Dudley reported that Kentucky Revised Statute 164.420 stipulates "The treasurer of each governing board shall receive and disburse all money under the control of the board, perform all acts that pertain to his office under the direction of the board, and make timely reports to the board on a schedule established by the board." The fourth quarter financial statements being considered today were provided in the Board materials, along with the dashboard which was highlighted.

Senior Vice President Dudley reported that as of June 30, 2024, the pre-audit, report was provided to the Board. The balance sheet of the institution at the end of the year shows an adequate amount of cash. Cash is up slightly compared to last year. This has happened every quarter and is primarily due to the fact that the University is still holding some bond proceeds that were sold for asset preservation and using those as a match for some projects that are currently underway. Accounts Receivables are up a fair amount and much of that is related to a presentation the Board heard yesterday. The University started reporting receivables for June 30, 2024, for Athletics this year. Those donor dollars and capital fundraising the Board has heard about are coming into the University and those pledges are being recorded as receivables as the University is required to do. There has not previously been this level of activity from a pledge standpoint on the University side. Normally gifts of that nature go to the MSU Foundation and that entity takes care of reporting pledges. This represents a new reporting requirement step for the institution and is why receivables are up. Working capital is flat, representing a positive place to be at this point. Net position is up because the University had some changes due to the pension this year, as it does every year at year-end. The University's revenues are up overall this year institutionally because of a positive change in the Kentucky Employees Retirement System (KERS) pension. More payments are coming in from the institutions as they are paying down their liabilities, as well as investment returns. This is a good place for the University to be from a KERS perspective. On the expenditure side, the University's expenditures are up slightly due to there being more expenditures to report from the Teachers' Retirement System (TRS) audit. KERS revenue being up outweighs TRS expenditures being up which is why there is a slight increase in revenues. Education and General Revenues are up slightly over budget due to the two factors just outlined – pledge receivables being recorded and KERS revenues.

The Statement of Revenues and Expenses for the Education and General Fund is what the University uses to pay its expenses – salaries, fringe benefits and utilities and insurance – as examples. The University met its Education and General Fund budget and expended within that budget but there was no excess. A very tight budget was anticipated when it was originally approved by the Board. From a performance standpoint, the University broke even. A chart was also provided showing the impact of the pension numbers to the Education and General Fund.

Regent Ovey moved that the Board of Regents, upon the recommendation of the President of the University, accept the attached quarterly unaudited Financial and Investment Reports for the period of July 1, 2023, through June 30, 2024. Regent Waldrop seconded and the motion carried.

(See Attachment #2)

Committee Reports/Recommendations

Academic Excellence and Scholarly Activities Committee

Melony Shemberger – Chair
Virginia Gray
David Meinschein
G. L. Ovey
David Wilson

Chair Shemberger reported that the Academic Excellence and Scholarly Activities Committee received a detailed report during the Annual Retreat yesterday. There are no additional agenda items to come before the Committee today and it did not meet.

Athletics Committee

Leon Owens – Chair
Robbie Fitch
Matthew Price
Emily Roark
Tom Waldrop

Athletics Chair Leon Owens called the Committee to order at 8:45 a.m. and reported all other members were present.

Governing Board Certifications

Missouri Valley Football Conference – Academic Year 2024-25, consented

Consistent with National Collegiate Athletic Association requirements related to institutional control of intercollegiate athletics, the Board of Regents is asked each year to consent that the authority for the administration of the Athletics Program is delegated to the Chief Executive Officer.

On behalf of the Athletics Committee, Regent Waldrop moved that the Board of Regents, upon the recommendation of the President of the University, consent to the Governing Board Certification as it pertains to the National Collegiate Athletic Association and the Missouri Valley Football Conference for Academic Year 2024-25. Regent Roark seconded and the motion carried.

Full Board Action – Missouri Valley Football Conference – Academic Year 2024-25, consented

On behalf of the Athletics Committee, Chair Owens moved that the Board of Regents, upon the recommendation of the President of the University, consent to the Governing Board Certification as it pertains to the National Collegiate Athletic Association and the Missouri Valley Football Conference for Academic Year 2024-25. Regent Shemberger seconded and the motion carried.

(See Attachment #3)

Missouri Valley Conference – Academic Year 2024-25, consented

Consistent with National Collegiate Athletic Association requirements related to institutional control of intercollegiate athletics, the Board of Regents is asked each year to consent that the authority for the administration of the Athletics Program is delegated to the Chief Executive Officer.

On behalf of the Athletics Committee, Regent Price moved that the Board of Regents, upon the recommendation of the President of the University, consent to the Governing Board Certification as it pertains to the National Collegiate Athletic Association and the Missouri Valley Conference for Academic Year 2024-25. Regent Roark seconded and the motion carried.

Full Board Action – Missouri Valley Conference – Academic Year 2024-25, consented

On behalf of the Athletics Committee, Chair Owens moved that the Board of Regents, upon the recommendation of the President of the University, consent to the Governing Board Certification as it pertains to the National Collegiate Athletic Association and the Missouri Valley Conference for Academic Year 2024-25. Regent Wilson seconded and the motion carried.

(See Attachment #4)

Ohio Valley Conference – Academic Year 2024-25, consented

Chair Owens reminded the Board that the Rifle Team still competes in the Ohio Valley Conference.

As required by the National Collegiate Athletic Association and administered by the Ohio Valley Conference, the Board of Regents is asked each year to consent that the authority for the administration of the Athletics Program is delegated to the Chief Executive Officer.

On behalf of the Athletics Committee, Regent Waldrop moved that the Board of Regents, upon the recommendation of the President of the University, consent to the Ohio Valley Conference Governing Board Certification for Academic Year 2024-25. Regent Roark seconded and the motion carried.

Full Board Action – Ohio Valley Conference – Academic Year 2024-25, consented

On behalf of the Athletics Committee, Chair Owens moved that the Board of Regents, upon the recommendation of the President of the University, consent to the Ohio Valley Conference Governing Board Certification for Academic Year 2024-25. Regent Shemberger seconded and the motion carried.

(See Attachment #5)

Adjournment

The Athletics Committee adjourned at 8:50 a.m.

Audit and Compliance Committee

Tom Waldrop – Chair
Ellie McGowan
Leon Owens
Emily Roark
David Wilson

Audit and Compliance Chair Tom Waldrop called the Committee to order at 8:50 a.m. and reported all other members were present.

Office of Internal Audit – Internal Audit Charter Reaffirmation, reaffirmed

Rhonda Henderson – Director of Student Financial Services (former Internal Auditor) – reported that the Internal Audit Charter is a formal document that defines the internal audit activity's purpose, authority and responsibility. The Internal Audit Charter establishes the internal audit activity's position within the University; authorizes access to records, personnel and physical properties relevant to the performance of engagements and defines the scope of internal audit activities. The *International Standards for the Professional Practice of Internal Auditing*, issued by the Institute of Internal Auditors, require annual review and approval of the Internal Audit Charter. The Internal Audit Charter also defines the mission of Internal Audit and outlines the position of the Internal Auditor with the University in both reporting functionality to the Board and administratively to the President. The Internal Audit Charter outlines the Board's responsibilities which include the Audit Charter and the Annual Audit Plan. This year an Audit Plan will not be in place until the new Internal Auditor is named. The Charter also outlines the Internal Auditor's responsibilities such as maintaining independence and objectivity and reporting results of the audit.

The Board of Regents reaffirms the Internal Audit Charter every year. The Charter is instrumental to ensuring that Internal Audit has access to all data and individuals needed to be able to perform audits for the University.

On behalf of the Audit and Compliance Committee, Regent Roark moved that the Board of Regents, upon the recommendation of the President of the University, reaffirm the Internal Audit Charter for Murray State University as submitted and in compliance with standards for the internal audit profession established by the Institute of Internal Auditors. Regent Wilson seconded and the motion carried.

Full Board Action – Office of Internal Audit – Internal Audit Charter Reaffirmation, reaffirmed

On behalf of the Audit and Compliance Committee, Regent Waldrop moved that the Board of Regents, upon the recommendation of the President of the University, reaffirm the Internal Audit Charter for Murray State University as submitted and in compliance with standards for the internal audit profession established by the Institute of Internal Auditors. Regent Shemberger seconded and the motion carried.

(See Attachment #6)

Adjournment

The Audit and Compliance Committee adjourned at 8:55 a.m.

Chair Owens reminded the Board that there is a separate, confidential eBoard book that contains the Litigation Status Report prepared by General Counsel Miller. If any Regents have questions regarding that report, they should direct them to General Counsel.

Buildings and Grounds Committee

Emily Roark – Chair
Robbie Fitch
David Meinschein
G. L. Ovey
Tom Waldrop

Chair Roark called the Buildings and Grounds Committee to order at 8:55 a.m. and reported all other members were present with the exception of Regent Fitch.

Program Statements

Martha Layne Collins Center for Industry and Technology Emergency Generator, Air Handler Unit #05 and Building Automation Systems Controls Replacement, approved

Construction of the Martha Layne Collins Center for Industry and Technology building began in 1990 and the facility opened in September of 1991. The building is named for Kentucky's first female Governor – Martha Layne Collins. The total area of the building is 132,318 square feet. It is comprised of two levels with a mixture of classrooms, laboratories and office spaces. It is home to the Information Systems Department, the University Data Center and the Jesse D. Jones College of Science, Engineering and Technology. Some of the programs that call this building home are the Department of Occupational Safety and Health, Cybersecurity and Network Management and Construction and Architecture Management.

As reported during the Retreat, the original-life safety generator has failed and needs to be replaced. The new generator is proposed to be installed on the exterior of the building. The Air Handler Unit (AHU) #05 is original to the building and is at a point that it needs to be replaced. The updates needed to the current Building Automation Systems (BAS) controls cost more than a new control system. Many of the individual room controls are out of date, no longer work and parts are obsolete.

The Martha Layne Collins Center for Industry and Technology building is one of the priorities in the University's continued asset preservation efforts. Replacement of the AHU #05 and full BAS controls will extend the functional life of one of the University's vital instructional facilities by increasing the overall building efficiency and increasing occupant comfort. The replacement of the generator will ensure that life safety systems such as emergency lighting and fire alarms are uninterrupted in the building during electrical outages. This project is funded through the State Asset Preservation Pool in the 2024-26 Budget of the Commonwealth. The estimated total project cost is \$2,140,800, including design and construction. Design for this project began in September 2023 after the failure of the existing emergency generator.

On behalf of the Buildings and Grounds Committee, Regent Waldrop moved that the Board of Regents, upon the recommendation of the President of the University, approve the Program Statement for the Martha Layne Collins Center for Industry and Technology Emergency Generator, Air Handler Unit #05 and Building Automation Systems Controls Replacement. Regent Ovey seconded and the motion carried.

Full Board Action – Martha Layne Collins Center for Industry and Technology Emergency Generator, Air Handler Unit #05 and Building Automation Systems Controls Replacement, approved

On behalf of the Buildings and Grounds Committee, Regent Roark moved that the Board of Regents, upon the recommendation of the President of the University, approve the Program Statement for the Martha Layne Collins Center for Industry and Technology Emergency Generator, Air Handler Unit #05 and Building Automation Systems Controls Replacement. Regent Wilson seconded and the roll was called with the following voting: Mrs. Gray, yes; Mr. Hawkins, yes; Dr. Meinschein, yes; Mr. Ovey, yes; Dr. Price, yes; Mrs. Roark, yes; Dr. Shemberger, yes; Mr. Waldrop, yes; Dr. Wilson, yes and Mr. Owens, yes. The motion carried.

(See Attachment #7)

Susan E. Bauernfeind Wellness Center Pool HVAC Unit and Building Automation Systems Controls Replacement, approved

Construction of the Susan E. Bauernfeind Wellness Center began in 2004. The 83,071 square foot building consists of offices, exercise space, locker rooms and a lounge. The Center has three full-size basketball courts, two racquetball courts, a walking track, exercise machines, training spaces, two aerobic studios, a five-lane lap pool, leisure pool, whirlpool, vortex and a water bench. The Center is primarily used by students but faculty, staff, alumni and retirees can purchase memberships.

As reported during the Retreat, the roof top unit #5 that serves the natatorium area has been an issue since the building opened in 2004. During peak temperatures, the unit cannot stay operational without putting water sprinklers on the condensers. The roof top units sit down in a recessed hole, which restricts airflow and makes it difficult for the units to operate. The roof surface temperature in the recessed roof has been recorded at 117 degrees. The project would raise the #5 unit out of the recessed area to an adjacent roof area. There is very little temperature

and humidity controls at present in the building due to the outdated building automation systems (BAS) controls that are original to the building. The project would replace all BAS controls. The Susan E. Bauernfeind Wellness Center is one of the priorities in the University's continued asset preservation efforts. Replacement of the roof top unit #5 and full BAS controls will extend the functional life of one of the University's vital facilities by increasing the overall building efficiency and occupant comfort. This project is funded through the State Asset Preservation Pool in the 2024-26 Budget of the Commonwealth. The estimated total project cost is \$2,000,000, including design and construction. Design for this project will begin in September 2024.

On behalf of the Buildings and Grounds Committee, Regent Ovey moved that the Board of Regents, upon the recommendation of the President of the University, approve the Program Statement for the Susan E. Bauernfeind Wellness Center Pool HVAC Unit and Building Automation Systems Controls replacement. Regent Waldrop seconded and the motion carried.

Full Board Action – Susan E. Bauernfeind Wellness Center Pool HVAC Unit and Building Automation Systems Controls Replacement, approved

On behalf of the Buildings and Grounds Committee, Regent Roark moved that the Board of Regents, upon the recommendation of the President of the University, approve the Program Statement for the Susan E. Bauernfeind Wellness Center Pool HVAC Unit and Building Automation Systems Controls replacement. Regent Shemberger seconded and the roll was called with the following voting: Mrs. Gray, yes; Mr. Hawkins, yes; Dr. Meinschein, yes; Mr. Ovey, yes; Dr. Price, yes; Mrs. Roark, yes; Dr. Shemberger, yes; Mr. Waldrop, yes; Dr. Wilson, yes and Mr. Owens, yes. The motion carried.

(See Attachment #8)

Razing of Property – 501 North 16th Street, approved

President Jackson reported that a request is being made for approval of the acquisition of property during the Buildings and Grounds Committee. The financing of that purchase will be addressed during the Finance Committee. The main structure on the 501 North 16th Street property contains approximately 1,669 square feet of living space. The estimated age of the house is approximately 74 years old. The location of the property next to Alexander Hall provides the opportunity to expand current parking in the area of the new School of Nursing and Health Professions building. Disposition of the structure(s) is necessary for this expansion. This represents the last piece of property on 16th Street between Main Street and Five Points that the University does not currently own. The gentleman who owned the property has passed away and, due to its importance to Murray State, his family wanted to make sure the University had an opportunity to purchase it. This particular recommendation would result in razing the structure currently on the property, subsequent to Finance Committee approval of the purchase. The potential plan for additional parking spots in this location was discussed in detail during the Retreat.

On behalf of the Buildings and Grounds Committee, Regent Ovey moved that, contingent upon the approval of the acquisition, that the Board of Regents, upon the recommendation of the President of the University, approve the Resolution provided authorizing the disposition of the structure(s) located at 501 North 16th Street, in Murray, Kentucky. Regent Waldrop seconded and the motion carried.

Full Board Action – Razing of Property – 501 North 16th Street, approved

On behalf of the Buildings and Grounds Committee, Regent Roark moved that, contingent upon the approval of the acquisition, that the Board of Regents, upon the recommendation of the President of the University, approve the attached Resolution authorizing the disposition of the structure(s) located at 501 North 16th Street, in Murray, Kentucky. Regent Price seconded and the roll was called with the following voting: Mrs. Gray, yes; Mr. Hawkins, yes; Dr. Meinschein, yes; Mr. Ovey, yes; Dr. Price, yes; Mrs. Roark, yes; Dr. Shemberger, yes; Mr. Waldrop, yes; Dr. Wilson, yes and Mr. Owens, yes. The motion carried.

(See Attachment #9)

Adjournment

The Buildings and Grounds Committee adjourned at 9:05 a.m.

Enrollment Management and Student Success Committee

David Meinschein – Chair
Robbie Fitch
G. L. Ovey
Melony Shemberger

Enrollment Management and Student Success Committee Chair Meinschein reported that the Board received a detailed Enrollment and Recruitment Report during the Annual Retreat yesterday from Vice President Robertson. There are no additional agenda items to come before the Committee. He did ask the Board to review the performance metrics that were presented during the Retreat because the University is excelling in all these areas.

Finance Committee

Robbie Fitch – Chair
Virginia Gray
David Meinschein
Leon Owens
Melony Shemberger

In Vice Chair Fitch's absence, Chair Owens called the Buildings and Grounds Committee to order at 9:10 a.m. and reported all other members were present.

Projects, approved

Chair Owens reported that Delegation of Authority Item #20 states that "...Prior to moving forward, all projects, including price contracts related to capital projects, costing over \$500,000 and up to the threshold denoted by Kentucky statute should be reviewed by the Board Chair and the President and a determination made in terms of those projects requiring further Board approval." A schedule listing new projects or projects with a total estimated cost of over \$500,000 was provided to the Board. The Board received a full presentation on the projects on this listing during the Retreat yesterday.

On behalf of the Finance Committee, Regent Meinschein moved that the Board of Regents, upon the recommendation of the President of the University, approve the projects outlined on the listing provided. Regent Gray seconded and the motion carried.

Full Board Action – Projects, approved

On behalf of the Finance Committee, Chair Owens moved that the Board of Regents, upon the recommendation of the President of the University, approve the projects outlined on the attached listing. Regent Waldrop seconded and the roll was called with the following voting: Mrs. Gray, yes; Mr. Hawkins, yes; Dr. Meinschein, yes; Mr. Ovey, yes; Dr. Price, yes; Mrs. Roark, yes; Dr. Shemberger, yes; Mr. Waldrop, yes; Dr. Wilson, yes and Mr. Owens, yes. The motion carried.

(See Attachment #10)

Personal Services Contracts, approved

Chair Owens reported that Item #11 of the Delegation of Authority stipulates that the Board "...approve all Personal Services Contracts totaling more than \$50,000. The Board will be notified of all Personal Services Contracts between \$10,000 and \$50,000 before they are submitted to the Legislative Research Commission. Upon review, individual Board members may request that these be held for approval at the next Board meeting." The contracts on the listing provided require approval by the Board of Regents. The Board also received a full presentation on the projects on this listing during the Retreat yesterday.

On behalf of the Finance Committee, Regent Gray moved that the Board of Regents, upon the recommendation of the President of the University, approve the contracts as listed in the document provided per requirements of the Delegation of Authority Item #11. Regent Meinschein seconded and the motion carried.

Full Board Action – Personal Services Contracts, approved

On behalf of the Finance Committee, Chair Owens moved that the Board of Regents, upon the recommendation of the President of the University, approve the contracts as listed in the attached document per requirements of the Delegation of Authority Item #11. Regent Shemberger seconded and the roll was called with the following voting: Mrs. Gray, yes; Mr. Hawkins, yes; Dr. Meinschein, yes; Mr. Ovey, yes, Dr. Price, abstain; Mrs. Roark, yes; Dr. Shemberger, yes; Mr. Waldrop, yes; Dr. Wilson, yes and Mr. Owens, yes. The motion carried.

(See Attachment #11)

President Jackson reported that Murray State University is very grateful to Murray-Calloway County Hospital as it relates to their participation in health services on campus. What is proposed is a satellite clinic of Murray Medical Associates and will be a tremendous benefit to Murray State students, faculty and staff. Appreciation was expressed to Chief Executive Officer Jerry Penner and the administration of Murray-Calloway County Hospital for negotiating through this process over the summer and into early fall.

Surplus Property Disposition, approved

Chair Owens reported that Kentucky Revised Statute 164A.575 requires that the Board of Regents approve disposition of equipment and other property. The proposed plan will provide an efficient and timely process for the disposition of such property having a value of less than \$25,000. Non-routine dispositions require specific approval of the Board of Regents. No changes have been made from the Fiscal Year 2023-24 Board action for this same item.

On behalf of the Finance Committee, Regent Shemberger moved that the Board of Regents, upon the recommendation of the President of the University, approve the plan submitted for Fiscal Year 2024-25 authorizing: 1) routine disposition of personal property having a value less than \$25,000 to include equipment and machinery; miscellaneous supplies and furnishings; vehicles; library books and materials; livestock and other agricultural commodities and products; recyclable materials; items with no possible future use; and (2) the methods of disposal as listed on the attachment that was provided to the Board. Regent Gray seconded and the motion carried.

Full Board Action – Surplus Property Disposition, approved

On behalf of the Finance Committee, Chair Owens moved that the Board of Regents, upon the recommendation of the President of the University, approve the attached plan for Fiscal Year 2024-25 authorizing: 1) routine disposition of personal property having a value less than \$25,000 to include equipment and machinery; miscellaneous supplies and furnishings; vehicles; library books and materials; livestock and other agricultural commodities and products; recyclable materials; items with no possible future use; and (2) the methods of disposal as listed on the attachment. Regent Ovey seconded and the motion carried.

(See Attachment #12)

Property Acquisition – 501 North 16th Street, approved

Chair Owens reported that the subject property is adjacent to the University's main campus and the estate of Mr. Charles Larimer has agreed to sell the property to the University for the appraised value. This is a high-priority property for the University. Per the third-party appraisal, the property measures approximately .4 acres and includes a house which is 1,669 square feet. The report indicates that there are no known adverse external concerns with this property. The University's intended use for the property is to add to the parking development that is part of the Nursing and Health Professions Building overall project. A map was provided

with the property highlighted in yellow and reflected the boundaries of this parking project. The Board received a full presentation on this project during the Retreat yesterday.

President Jackson added that he had talked with Colonel Larimer for 20 plus years regarding the purchase of this property but he also used to work at Murray State. He was one of the University's early Rifle Coaches in the 1950s. He has always been very supportive of and helpful to the University. All are grateful to Colonel Larimer's family who handled the estate for expediting the sale. Appreciation was also expressed to Senior Vice President Dudley, General Counsel Miller and a local attorney for working through this process since Colonel Larimer's passing and up until the last few days. Colonel Larimer was a good neighbor to Murray State over a long period of time.

On behalf of the Finance Committee, Regent Shemberger moved that the Board of Regents, upon the recommendation of the President of the University, authorize the President or his designee to purchase 501 North 16th Street at a purchase price not to exceed \$150,000, exclusive of closing costs and taxes, with said authorization being contingent upon approval by the Secretary of Finance. Regent Meinschein seconded and the motion carried.

Full Board Action – Property Acquisition – 501 North 16th Street, approved

On behalf of the Finance Committee, Chair Owens moved that the Board of Regents, upon the recommendation of the President of the University, authorize the President or his designee to purchase 501 North 16th Street at a purchase price not to exceed \$150,000, exclusive of closing costs and taxes, with said authorization being contingent upon approval by the Secretary of Finance. Regent Shemberger seconded and the roll was called with the following voting: Mrs. Gray, yes; Mr. Hawkins, yes; Dr. Meinschein, yes; Mr. Ovey, yes; Dr. Price, yes; Mrs. Roark, yes; Dr. Shemberger, yes; Mr. Waldrop, yes; Dr. Wilson, yes and Mr. Owens, yes. The motion carried.

Regent Waldrop asked President Jackson to convey to the family appreciation for their cooperation on behalf of the Board of Regents.

Adjournment

The Finance Committee adjourned at 9:15 a.m.

Legislative and Economic Development Committee

Virginia Gray – Chair
Ellie McGowan
Matthew Price
Emily Roark
Tom Waldrop

Legislative and Economic Development Committee Chair Gray reported that there were no agenda items to come before the Committee and it did not meet.

Marketing and Community Engagement Committee

Matthew Price – Chair
Brendan Hawkins
G. L. Ovey
Tom Waldrop
David Wilson

Chair Price called the Marketing and Community Engagement Committee to order at 9:15 a.m. and reported all other members were present.

Naming Opportunity – Leon Owens Winner’s Circle and Performance Center, approved

Executive Director Bernot reported that the CFSB Center is a multipurpose arena in Murray, Kentucky. Completed in 1998, it serves as the home court for the Murray State University Racer Basketball teams and is a cornerstone of the University's athletic and cultural life, fostering school spirit and community engagement. The CFSB Center features state-of-the-art amenities and has become a central hub for University-related and regional events, contributing significantly to the local economy and the University's prominence. The CFSB Center is a bustling hub of activity for Athletic staff and student-athletes daily. It and the adjoining Gene W. Ray Center house the Men's and Women's Basketball coaching staff, performance and training area and other facilities essential for the day-to-day administrative operations of the University's athletic programs.

Leon Owens, President of Paducah-based Swift & Staley, Incorporated, has shown exceptional leadership and dedication and brought his extensive industry experience and expertise to benefit the University. His professional background – including his roles as a Human Resource Manager, Operations and Maintenance Manager, Corporate Development Manager and Chief Operating Officer – has been instrumental in the University’s growth and development.

Mr. Owens' involvement in the community is not just a personal endeavor but a reflection of his shared commitment to the University and his desire to make a positive impact. His Board positions at the Paducah Area Chamber of Commerce and Paducah-McCracken County Joint Sewer Agency and his role as Vice President of Portsmouth Mission Alliance, demonstrate his dedication to community service and alignment with the University's values.

Mr. Owens' commitment to education is evident through his academic achievements. He earned a bachelor's degree in Political Science from Eastern Illinois University and a master's degree in Business Administration from Murray State University. His involvement as a Board member of various organizations further demonstrates his commitment to the betterment of the community. His genuine interest in student-athletes and unwavering support for the University goes beyond financial contributions. Mr. Owens' mentorship and advocacy have impacted many individuals in the Murray State University Athletics community. Regent Owens was also congratulated for winning the Friends of Agriculture Award yesterday which was presented during the Breakfast on the Farm event (held in the CFSB Center due to the weather).

Regent Leon Owens and Swift & Staley have demonstrated exemplary generosity by committing over \$1,828,800 to support various initiatives for Murray State Athletics. His dedication and support have contributed significantly to advancing Murray State athletic programs and developing student-athletes. In recognition of his exceptional contributions, it is wholeheartedly recommended that the Board approve naming the “Leon Owens Winner’s Circle and Performance Center” after President, Regent and Chair Leon Owens. Honoring Mr. Owens in this manner would be a fitting tribute to his outstanding support and commitment to the University and its Athletics program. A recognition plaque will be placed at the CFSB Center’s main administrative and performance space entrance.

Regent Price indicated he is personally grateful for the opportunity to work with Regent Owens. He leads by example, is a benefit to this Board and the University and is very much appreciated.

On behalf of the Marketing and Community Engagement Committee, Regent Hawkins moved that the Board of Regents, upon the recommendation of the President of the University and the Committee on Naming of Campus Facilities, Programs and Activities, approve the naming of the *Leon Owens Winner’s Circle and Performance Center* in recognition of Regent Leon Owen’s outstanding support and commitment to Murray State University and its Athletics program with a recognition plaque at the CFSB Center’s main administrative and performance space entrance. Regent Waldrop seconded and the motion carried.

Full Board Action – Naming Opportunity – Leon Owens Winner’s Circle and Performance Center, approved

On behalf of the Marketing and Community Engagement Committee, Regent Price moved that the Board of Regents, upon the recommendation of the President of the University and the Committee on Naming of Campus Facilities, Programs and Activities, approve the naming of the

Leon Owens Winner's Circle and Performance Center in recognition of Regent Leon Owen's outstanding support and commitment to Murray State University and its Athletics program with a recognition plaque at the CFSB Center's main administrative and performance space entrance. Regent Shemberger seconded and the motion carried.

Chair Owens expressed appreciation for what has been expressed today as everyone loves Murray State, including his family and they very much appreciate the Board's approval of this honor. Chair Owens received a round of applause.

Gifts-in-Kind

Equine Veterinary Equipment – Hutson School of Agriculture – Pre-Vet/Vet Tech Programs, approved

Executive Director Bernot reported that the gift of used Equine Veterinarian Equipment to the Hutson School of Agriculture for use by the Pre-Vet/Vet Tech programs at Murray State University requires acceptance by the Board of Regents. This represents a gift from Bobby Owens with Dog House Properties in Paducah, Kentucky. Mr. Owens is not an alumnus of Murray State and has not previously had an affiliation with the University. He knows about Murray State's pursuit to secure a School of Veterinary Medicine and wanted to contribute to that cause.

On behalf of the Marketing and Community Engagement Committee, Regent Price moved that the Board of Regents, upon the recommendation of the President of the University, receive, accept and approve the donation of the used equine veterinarian equipment with a value of \$48,034.47 from Dog House Properties LLC of Paducah, Kentucky. Regent Wilson seconded and the motion carried.

Full Board Action – Equine Veterinary Equipment – Hutson School of Agriculture – Pre-Vet/Vet Tech Programs, approved

On behalf of the Marketing and Community Engagement Committee, Regent Price moved that the Board of Regents, upon the recommendation of the President of the University, receive, accept and approve the donation of the used equine veterinarian equipment with a value of \$48,034.47 from Dog House Properties LLC of Paducah, Kentucky. Regent Shemberger seconded and the motion carried.

Tennessee Valley Authority Electric Vehicle Charging Stations, Equipment and Software Support, approved

Executive Director Bernot reported that the Board is being asked to receive, accept and approve the gift of two Electric Vehicle charging stations, equipment and software support to Facilities Management for use by the University, the broader City of Murray community and guests to the area. This represents an incredible gift from the Tennessee Valley Authority (TVA), a longtime friend and supporter of Murray State. Appreciation was expressed to Regent Gray for her role in helping to secure this gift and she was asked to pass along the University's deep gratitude to her colleagues.

On behalf of the Marketing and Community Engagement Committee, Regent Price moved that the Board of Regents, upon the recommendation of the President of the University, receive, accept and approve the donation of two Electric Vehicle charging stations, equipment and software support with a value of \$25,373.04 from Tennessee Valley Authority of Chattanooga, Tennessee.

Regent Gray indicated that TVA was happy to make this donation. All are very excited that, for the first time in the history of TVA, their Board Meeting in November will be held on the Murray State campus. TVA is proud to partner with Murray State through the installation of the Electrical Vehicle charging stations on campus. President Jackson reported that the charging stations will be located in the parking lot at the Hogancamp General Services building at the corner of Chestnut Street across from the tennis courts by the Curris Center.

Regent Ovey seconded and the motion carried.

Full Board Action – Tennessee Valley Authority Electric Vehicle Charging Stations, Equipment and Software Support, approved

On behalf of the Marketing and Community Engagement Committee, Regent Price moved that the Board of Regents, upon the recommendation of the President of the University, receive, accept and approve the donation of two Electric Vehicle charging stations, equipment and software support with a value of \$25,373.04 from Tennessee Valley Authority of Chattanooga, Tennessee. Regent Shemberger seconded and the motion carried.

Adjournment

The Marketing and Community Engagement Committee adjourned at 9:20 a.m.

Personnel Changes

Faculty Sabbatical Leave Postponement – Dr. Rebecca Williams, report received

President Jackson reported that Dr. Rebecca Williams was approved for Faculty Sabbatical Leave at the Board of Regents Meeting on March 1, 2024. The approved Faculty Sabbatical Leave was for the Spring 2025 Semester, with full salary. Dr. Williams began serving as Chair of the Department of Art and Design on July 1, 2024. In light of these new duties and preparation for the upcoming accreditation visit in 2026-27, Dr. Williams has requested to postpone her Sabbatical Leave until the Spring 2028 Semester, under the previously-approved conditions. The request has the support of David Balthrop, Dean of the College of Humanities and Fine Arts and Provost Todd.

This agenda item was presented for informational purposes only and required no Board action.

Salary Roster, approved

Chair Owens reported that in compliance with state statutes and the responsibilities of the University Treasurer as identified in the *Bylaws* of the Murray State University Board of Regents, the attached Salary Roster outlines the amount paid to each professor, teacher or official of the school. The Salary Roster is presented to the Board at the meetings following June 30 and December 31 each year.

Regent Shemberger moved that the Board of Regents, upon the recommendation of the President of the University, approve the Salary Roster as of June 30, 2024, which includes new employment, retirements, resignations and terminations. Regent Gray seconded and the roll was called with the following voting: Mrs. Gray, yes; Mr. Hawkins, yes; Dr. Meinschein, yes; Mr. Ovey, yes; Dr. Price, yes; Mrs. Roark, yes; Dr. Shemberger, yes; Mr. Waldrop, yes; Dr. Wilson, yes and Mr. Owens, yes. The motion carried.

Appointment of Internal Auditor – Annie Dukes, approved

Chair Owens reported that Ms. Annie Dukes previously served as an Accountant with the Keller CPA Group in Murray, Kentucky. She holds the Bachelor of Science degree in Accounting from Murray State University. Ms. Dukes is currently preparing to take the first part of the Certified Public Accountant exam. Ms. Dukes has been involved with church and civic organizations in the Murray community. Her background and career experience have prepared her for the Internal Auditor position.

Regent Waldrop moved that the Board of Regents, upon the recommendation of the President of the University, approve the appointment of Ms. Annie Dukes as Internal Auditor at Murray State University, effective October 1, 2024, at a fiscal year salary of \$71,000. Regent Ovey seconded and the roll was called with the following voting: Mrs. Gray, yes; Mr. Hawkins, yes; Dr. Meinschein, yes; Mr. Ovey, yes; Dr. Price, yes; Mrs. Roark, yes; Dr. Shemberger, yes; Mr. Waldrop, yes; Dr. Wilson, yes and Chair Owens, yes. The motion carried.

Adjournment

The Board of Regents adjourned for a break beginning at 9:30 a.m.

Reconvene

Chair Owens reconvened the Quarterly and Committee meetings of the Board of Regents at 9:45 a.m.

Policy Changes

President Jackson reported that the Board is being asked to approve the second reading of two policy changes. The Board has already approved the first reading of these policies.

Faculty Handbook – Section 3.6.4. – Office of the Registrar – Grade Reporting Policy Revisions (second reading), approved

Provost Todd reported that the *Faculty Handbook* is designed to provide members of the faculty access to basic information in policies, procedures, benefits, services, rules and regulations that are of importance to them as teaching personnel employed at Murray State University. The following update to *Faculty Handbook – Section 3.6.4. Grade Reporting* removes references to outdated procedures, clarifies the current procedure and specifies that grades shall be reported for all 100- and 200-level courses.

Current Wording

Grade rolls for undergraduate students will be distributed by the Office of the Registrar prior to the mid-term grade reporting date published online. Grades are reported for all students. A report of these grades will be sent to each adviser and will be made available to the student. Grade rolls for all students will be distributed prior to the beginning of final exams for the reporting of final semester grades. Final grades must be turned in according to the time indicated on the individual class roll. A copy of the final semester grades is sent to the student and the student's adviser. A student who drops a class before the end of the drop period will receive a grade of “W” in the course. A printout of the recorded grades will be returned to the instructor soon after the term ends. Faculty should cross-check these grades.

Proposed Wording

The Office of the Registrar will prepare a system to submit mid-term grades prior to the deadline published by the Registrar. Faculty will report mid-term grades for all 100- and 200-level courses. After submission, the Office of the Registrar will make these grades available to each student. The Office of the Registrar will prepare a system to submit final grades prior to the beginning of final exams. Faculty must submit final grades by the deadline indicated by the Registrar.

Regent Shemberger moved that the Board of Regents, upon the recommendation of the President of the University, approve the second reading of *Faculty Handbook – Section 3.6.4. – Office of the Registrar – Grade Reporting Policy* revisions as presented.

Regent Shemberger expressed appreciation to the Faculty Senate for working to update a few items in the *Faculty Handbook* to make them more relevant for today's teaching and learning environment.

Regent Hawkins seconded and the motion carried.

Personnel Policies and Procedures Manual – Policy III E – Pay Plan (second reading), approved

Director Hixon reported that the proposed policy changes to *Policy III E, Pay Plan*, will apply to all staff positions (non-exempt and exempt) based on the Staff Pay Plan recommendations from the compensation review just completed. The proposed policy changes update the percentage per grade increase for a change in a job to follow the mid-point progression percentage which measures the space from one grade to the next. The mid-point progression ranges from 5 percent up to 10 percent on the new recommended Staff Pay Plan, which will allow for a higher percentage of change for some jobs depending on the assigned grade. The first reading for this policy change was presented to and approved by the Board of Regents at the June 7, 2024, Quarterly Meeting.

Regent Ovey moved that the Board of Regents, upon the recommendation of the President of the University, approve the attached *Personnel Policies and Procedures Manual – Policy III E – Pay Plan* as presented in this second reading. Regent Gray seconded and the motion carried.

(See Attachment #13)

Supplemental Materials, received

President Jackson reported that supplemental materials were included in the eBoard book as follows: “Good News” Report (Summer 2024); Quarterly Branding, Marketing and Communication Report (April – June 2024) and Sponsored Programs – Grants and Contracts Report – Awards by College/Department and Awards by Funding Source. There has been an increase in the number of federal grants received this past year over previous year by a significant amount. This is due to the good work being undertaken by faculty, staff and administrators in a number of areas. Their efforts are very much appreciated.

These reports were provided for informational purposes only and required no Board action.

Other Business

Chair Owens reminded the Board that a group photograph will be taken on the front steps of Pogue Library. Busses will depart for the Curris Center for a tour to see the renovations which have been undertaken in that facility. The Esports Center Ribbon Cutting will then be held at 11:30 a.m. The Board will have lunch following the Ribbon Cutting in the *Wells T. Lovett Grand Reading Room*. The Board was also reminded that this is Family Weekend and Regents were encouraged to participate in as many events as possible, including the Racer Football game tomorrow evening.

Chair Owens expressed appreciation to President Jackson and the Board of Regents for their work today.

Adjournment

There being no further business to come before the Board, Chair Owens requested a motion to adjourn. Regent Ovey so moved, seconded by Regent Roark, and the motion carried.

The Board of Regents Quarterly Meeting and Committee Meetings adjourned at 10 a.m.



Secretary Jill Hunt



Chair Leon Owens

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