

■ NOTIFICATION OF ACADEMIC CHANGE ■

To be completed by original department/college and submitted to Provost for approval before submission to Academic Council.

Program/Department/College Name _____

TYPE OF CHANGE

- | | | |
|--|--|--|
| <input type="checkbox"/> Program changing Department | <input type="checkbox"/> Department changing Name | <input type="checkbox"/> College changing Name |
| <input type="checkbox"/> Program changing College | <input type="checkbox"/> Department changing College | |

FROM _____

TO _____

PREFIXES MOVING

	TO		TO
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

FACULTY/STAFF MOVING

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

TO _____

Additional
Comments:

Department Chair	Department Chair
Dean	Dean
Provost	Date Approved by Academic Council

After receiving approved form from Academic Affairs, forward a copy addressed to the Director of the following offices, by mail or fax. Fax numbers are listed.

Academic Advising	6044	Human Resources	3464	Telecommunications	2101
Admissions		Institutional Effectiveness	3413	Transfer Center	3411
undergraduate	3780	Payroll	3014	University Communications	2199
graduate	6125	Recruitment	5377	University Libraries	3736
international	3237	Registrar	3050	University Post Office	3979
Budget Office	3014	Registration	3050	University Store	4389
Bursar	2273	Student Affairs	4176		