

MURRAY STATE UNIVERSITY
College of Education and Human Services
Proficiency Route to Administrative Certification
Review Packet

Administrative Certification Sought: _____

Name: _____

Social Security #: _____

Address: _____

Home Phone: _____

Office Phone: _____

Email: _____

Cell Phone: _____

College/University: _____

Overall GPA: _____

Degree(s): _____

SUBMIT THE FOLLOWING ITEMS:

_____ **This application form, including all items listed below (except official transcript), must be submitted electronically together as one packet**

_____ **Official Letter Requesting Proficiency Review:** State purpose of review and overview of experiences which qualify you for being considered for admission to the program.

_____ **Official Transcript(s) denoting Bachelor's Degree and any other degrees awarded:**

Send to awalker@murraystate.edu or:

Teacher Education Services, 2101 Alexander Hall, Murray State University, Murray, KY 42071

_____ **Overall GPA of 3.0**

_____ **Resumé**

_____ **Declaration of Eligibility**

murraystate.edu/academics/CollegesDepartments/CollegeOfEducationandHumanServices/coecenters/TeacherEducationServices/CodeOfEthicsAndDeclarationOfEligibility.pdf

_____ **Professional Dispositions/Skills Self-Assessment**

murraystate.edu/academics/CollegesDepartments/CollegeOfEducationandHumanServices/coecenters/TeacherEducationServices/AlternativeCertification/DispositionsOnly.pdf

_____ **SLLA**

www.ets.org/sls/states/ky

Tests are valid for 5 years.

Score recipients must be coded for Murray State University (**1494**) and KYEPSB (**7283**).

NOTE: The SLLA 6990 (new assessment), not the 6011 that is available for at home testing. SLLA 6990 can be substituted for 6011 and either assessment (SLLA 6990 or 6011) will meet the regulatory requirement through November 30, 2020. ETS will not send SLLA 6990 scores automatically to individuals, EPPs, and KDE/OELE at this time. You will need to specify score recipients as Murray State University 1494 **AND** EPSB 7283. You will have to communicate with ETS to receive your test scores.

_____ **Copy of your Kentucky Teaching Certificate**

_____ **Documentation of experience**

May include verification of teaching and/or administrative work experiences, prior education, or other experiences related to proficiency area. If prior administrative experience is used, performance evaluation(s) should be included.

_____ **Demonstrate Proficiency in the following:**

PSEL Standards Self Reflection

murraystate.edu/academics/CollegesDepartments/CollegeOfEducationandHumanServices/coecenters/TeacherEducationServices/PSELstandardsSelfReflection.pdf

_____ **Submit payment**

https://secure.touchnet.com/C21099_ustores/web/store_main.jsp?STOREID=94&SINGLESTORE=true

Choose **Experienced Educator Review**, \$250

Contact Dr. Alesa Walker for code for payment.

Please note: An application packet will not be reviewed until payment has been made. Submission of this application does not guarantee a letter of eligibility. Payment is not refundable.

I verify that the contents of this application packet are accurate and my original work.

Signature

Date

REVIEWER NOTES: