**Program:** School Counseling MAEd and Counseling EdS—

School Counseling and Clinical Mental Health

**Counseling Concentrations** 

**CIP Number**: 13.1101

**Department**: Educational Studies, Leadership, and Counseling

College: College of Education and Human Services

Accreditation (if CACREP accreditation for: (a) School Counseling

applicable): MAEd, and (b) Clinical Mental Health Counseling EdS

Program Director: Susana Bloomdahl

**Contact Name**: Samir Patel

#### **Continuous Assessment Planning Process:**

Data are collected and organized by individual faculty for assessments that are addressed in specific courses. Faculty collectively review data that is generated through midterm and capstone projects that require grading through rubrics. Other data are collected through a nationally normed comprehensive exam. All data are reviewed by faculty each semester and put into the program's annual enhancement plan that is presented and reviewed by the program faculty, department chair and program advisory board. Based on review and input of each party, curriculum or programmatic changes are decided upon.

#### **Participants in the Planning Process:**

Susana Bloomdahl – ELC Department Chair & School Counseling Coordinator
Samir Patel – Counseling Program Coordinator & Clinical Mental Health Coordinator
Alan Bakes – Counseling Center Coordinator of the COEHS Assessment & Counseling Center
Rebecca Pender – Practicum & Internship Coordinator
Justin Brogan – Recruitment Coordinator

<b>Learning Outcome 1:</b> Students who complete the program will demonstrate essential interviewing and counseling skills (CACREP Section II, G5c).		
FORMATIVE INSTRUMENT/TEST 1:	Relationship Building Skills Rubric (CNS 619)	
Instrument/Test Procedures and Description:	Foundational relationship buildings skills will be measured in CNS 619 by using a skill rubric based on CACREP standards to assess video-taped counseling sessions submitted by each student at <b>midterm</b> . Data are collected through in-class assessments and graded with a common rubric in terms of proficiency. The rubric describes skill level that "exceeds standards," "meets standards," "developing standards," or "does not meet standards." Emphasis is placed on the formative development of the <b>Relationship Building</b> Skills.	

Criteria for Success:	At least 90% of students will "exceed standards" according to
	faculty evaluation and application of the skill rubric.
Results and Analysis:	84% of students (n = 21) during the fall 2014 and spring 2014
	semester met standards for relationship building skills at midterm.
	Results indicate that though the majority of this sample of students
	demonstrated foundational counseling skills, demonstration of the
	skills at a high level was not observed.
Changes Made in	It suspected that since this is the first time students are actually
Response to the	demonstrating counseling skills, the criteria for success for this
Assessment Process or	learning outcome might be too ambitious. As a result of this finding,
Results:	the counseling program revised the achievement target to "At least
	90% of students will "meet standards" according to faculty
	evaluation and application of the skill rubric."
FORMATIVE	Working Stage Skills Rubric (CNS 619)
INSTRUMENT/TEST 2:	
Instrument/Test Procedures and	Foundational working stage counseling skills will be measured in
Description:	CNS 619 by using a skill rubric based on CACREP standards to
<b>.</b>	assess video-taped counseling sessions submitted by each student at
	the <b>end of the course</b> . Data are collected through in-class
	assessments and graded with a common rubric in terms of
	proficiency. The rubric describes skill level that "exceeds standards,"
	"meets standards," "developing standards," or "does not meet
	standards." Emphasis is placed on the formative development of the
	Working Stage Skills.
Criteria for Success:	At least 90% of students will "exceed standards" according to
	faculty evaluation and application of the skill rubric (CACREP
	Section II: G.5.b; G.5.c).
Results and Analysis:	100% of students (n = 19) during the fall 2015 and spring 2016
	semester met or exceeded standards for working stage skills at the
	conclusion of their respective semesters. Furthermore, 68% of the
	students from this sample exceeded standards. Results indicate that
	by the end of the semester most students are gaining the ability to
CL M 1	deepen the clinical session.
Changes Made in Response to the	During the fall 2016 and spring 2017 semesters, a focus on case
Assessment Process or	conceptualization skills will be targeted to help students develop and
Results:	refine skills that promote the therapeutic alliance.
SUMMATIVE	Midpoint Clinical Application Exam Rubric (taken after completing
INSTRUMENT/TEST 1:	30 credit hours & when in the semester of or after taking CNS 790;
	however, this exam assess the mastery level of foundational
	counseling knowledge, which is required prior to the internship
	experience)

Instrument/Test	The Midpoint Clinical Application Exam is a written exam that consists
Procedures and	of two case studies that will assess student understanding of
Description:	
P	foundational counseling principles (i.e., <b>building clinical</b>
	<b>relationships</b> , multicultural awareness, theoretical awareness and
	ethical and professional understanding). The Midpoint Clinical
	Application Exam is read independently and anonymously by a
	minimum of two counseling program faculty readers. Evaluation is
	based on (a) organizational ability, (b) demonstrated knowledge of
	relevant literature, (c) conceptual understanding, (d) ability to defend a
	given position, (e) clarity of presentation, and (f) CACREP standards.
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Criteria for Success:	At least 80% of students will "meet standards" on the criteria
	specific to the <i>building clinical relationships</i> for the Midpoint
	Clinical Application Exam.
Results and Analysis:	For the adult case study, $100\%$ (n = 17) met or exceeded standards
Results and Analysis.	
	on the criteria for building clinical relationships on the first attempt
	(13 students exceeded standards).
	For the child/adolescent case study, 88% (n = 17) met or exceeded
	standards on the criteria for building clinical relationships on the first
	attempt. The two students who did not pass the building clinical
	relationships criteria during the first attempt, did pass in the second
	attempt by meeting standards for this criteria.
	As this exam is given at midpoint in their program, it stands to
	reason that not all students will be able to demonstrate the skills that
	are necessary to build clinical relationships. Findings suggest that
	,
	with some direct feedback, students can meet standards.
Changes Made in	When comparing scores from the 2014-2015 academic year with
Response to the	scores from 2015-2016 academic year, results suggest that the
Assessment Process or	
Results:	counseling faculty efforts to increase the number of case studies in
	foundational counseling classes yielded significant improvement as
	evidenced by first time pass rates (100% on adult case studies and
	82% on child/adolescent case studies). The program will continue to
	implement these changes; also, questions and rubrics will be adjusted
	to better capture relationship building skills.
SUMMATIVE	Oral Defense Presentation Rubric (CNS 795)
INSTRUMENT/TEST 2:	
Instrument/Test	Relationship building and working stage counseling skills will be
Procedures and	measured in Internship II (CNS 795) using a skill rubric to assess
Description:	1 , , , ,
	video-taped counseling sessions presented during an Oral Defense by
	each student at the end of the course. Data are collected through a
	formal presentation to two counseling faculty and one non-
	counseling ELC Department member. Student's ability to verbally
	counseling the Department member. Student's ability to verbally

	describe and demonstrate intentionality of counseling skills will be evaluated.
Criteria for Success:	At least 80% of students will "meet standards" on the criteria specific to the video demonstration that highlights relationship building and working stage counseling skills for the Oral Defense presentation.
Results and Analysis:	100% of students (n = 11) met or exceeded the video demonstration that highlights relationship building and working stage counseling skills standard (two students exceeded standards).  These results indicate that, given this sample, students at the conclusion of Internship II have the necessary skills to develop and maintain a therapeutic alliance, while also possessing the skills to enhance client welfare.
Changes Made in Response to the Assessment Process or Results:	During the fall 2016 and spring 2017 semesters, faculty who teach Internship I and Internship II (CNS 794 & CNS 795) will provide supervision that specifically helps students to the develop strong therapeutic alliances with clients.

Learning Outcome 2: Students who complete the program will demonstrate an ability to			
	understand diverse cultural attitudes, beliefs, understandings, and acculturative experiences, including specific experiential learning activities (CACREP Section II, G2b).		
merdding specific exper	ichtiai learning activities (e/ierel Section 11, 020).		
FORMATIVE INSTRUMENT/TEST 1:	Multicultural pretest and posttest assessment (CNS 671)		
Instrument/Test	Student's formative development of multicultural counseling		
Procedures and Description:	awareness and skills will be measured by administering the		
Description:	Multicultural Counseling Awareness, Knowledge and Skills Survey		
	(MAKSS) in CNS 671 as a pretest and posttest. Student growth is		
	documented in each of the three subtest areas.		
Criteria for Success:	At least 80% of students will demonstrate growth in the subtest areas		
	of the MAKSS.		
Results and Analysis:	The MAKSS-C was designed as a self-assessment (Likert scale		
	ranging from 1 to 4) of multicultural counseling and assess three		
	subscales (10 items per scale): (a) awareness, (b) knowledge and (c)		
	skills. The students were asked to complete MAKSS-C twice during		
	the semester; once at the start of the semester in order to establish a		
	baseline and once at the end of the semester in order to measure		
	progression among the three subscales and total score.		
	Collecting periods: spring 2016 & summer 2016 n = 24		

	Awareness Pre/Post	Knowledge Pre/Post	Skills Pre/Post	Total Pre/Post	
	25.7/28.8	26.1/35.6	23.5/33.0	75.4/97.4	
		ndicate an incr competence.			elates to ss domain increased
Changes Made in	It seems that	students' self	awareness	scores conti	inued to increase,
Response to the Assessment Process or	-	-			cores. However,
Results:	_				ited. Thus, this
	future semest		more souna	iy via ciass	discussions in
FORMATIVE		osure Rubric (	(CNS 671)		
INSTRUMENT/TEST 2:	2 william Emp		(51.2 0/1)		
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Instrument/Test Procedures and	Self-awareness, an understanding of diversity, and comprehension of				
Description:		systemic maintenance of oppression will be measured in CNS 671 by			
	the cultural exposure rubric that is based on CACREP standards.  Each student will interview two adults who are culturally or				
	ethnically different from him/herself. The students then submits a 3				
	to 5 page paper, in which the following criteria are assessed: (a)				
		description of how assignment fosters understanding of the			
	experience of	experience of diverse clients, and (b) description of how oppression /			
	racism is maintained within the system.				
Criteria for Success:	At least 80% of students will "meet standards" on the Cultural				
D 1/ 1 1 1	Exposure pro	•	<b>50</b> 04		1 1000/
Results and Analysis:	In a sample of 26 students, 73% exceeded standards and 23% met				
	standards. This result indicates the program is helping students to become more self-aware as well as helping them to develop a greater				
		g of diversity			to develop a greater
Changes Made in		lents in devel			s of others.
Response to the					ignment will be
Assessment Process or Results:					related to the
Results.	interviewees?	perspectives	of equity, s	ocial justice	e, and current
(1-12-12-12-12-12-12-12-12-12-12-12-12-12	events.				
SUMMATIVE INSTRUMENT/TEST 1:	-				n after completing
INDITIONIENT/IEDI I.					taking CNS 790;
		exam assess	-		the internship
	experience)	iowieuge, Wii	icii is iequii	ieu prior to	me mæmsmp
	onponence)				

Instrument/Test Procedures and Description:  Criteria for Success:	The Midpoint Clinical Application Exam is a written exam that consists of two case studies that will assess student understanding of foundational counseling principles (i.e., building clinical relationships, multicultural awareness, theoretical awareness and ethical and professional understanding). The Midpoint Clinical Application Exam is read independently and anonymously by a minimum of two counseling program faculty readers. Evaluation is based on (a) organizational ability, (b) demonstrated knowledge of relevant literature, (c) conceptual understanding, (d) ability to defend a given position, (e) clarity of presentation, and (f) CACREP standards.  At least 80% of students will "meet standards" on the criteria specific to multicultural awareness for the Midpoint Clinical
Results and Analysis:	Application Exam.  For the adult case study, $100\%$ $(n - 17)$ met or exceeded standards
Results and Analysis:	For the adult case study, $100\%$ (n = 17) met or exceeded standards on the criteria for multicultural awareness on the first attempt (nine students exceeded the standard).
	For the child/adolescent case study, $88\%$ (n = 17) met or exceeded standards on the criteria for multicultural awareness on the first attempt (eight students exceeded the standard). One student was able to the retake the exam; on the second attempt that student met the standard.
	As multicultural counseling is aspirational in nature, the results of this exam speak to the notion that students will continue to develop cultural counseling competencies as they experience diverse cases. Also, this exam demonstrates that with proper supervision, students are able to identify cultural counseling deficiencies that they may possess.
Changes Made in Response to the	When comparing scores from the 2014-2015 academic year with
Assessment Process or	scores from 2015-2016 academic year, results suggest that the counseling faculty efforts to increase the number of diverse case
Results:	studies in foundational counseling classes yielded significant
	improvement as evidenced by first time pass rates. The program will continue to implement these changes, also, questions and rubrics will
	be adjusted to better capture cultural competencies.
SUMMATIVE INSTRUMENT/TEST 2:	Counselor Preparation Comprehensive Examination (CPCE; taken in the last semester or the semester prior to graduation)
Instrument/Test Procedures and Description:	Students will answer 16 multicultural specific questions on a nationally normed comprehensive exam.

Criteria for Success:	80% of students will demonstrate competence by scoring higher than national average on the Social and Cultural Diversity portion of the exam.
Results and Analysis:	Results from the fall 2015 and spring 2016 CPCE revealed that all students (n = 7) scored within or above one standard deviation of the national average for the Social & Cultural Diversity section of the CPCE (one student scored above one standard deviation of the national mean). However, only 57% of the students from this sample scored at or above the national mean.
	Since all students were within or above one standard deviation of the national mean, this finding suggests that our students demonstrate an ability to understand diverse cultural attitudes, beliefs, understandings, and acculturative experiences by the end of their program.
Changes Made in Response to the Assessment Process or Results:	As this marks the second year where 80% of students failed to surpass the national mean as it relates to the Social & Cultural Diversity section of the CPCE, the counseling program has elected to adopt a new study guide for the CPCE.

<b>Learning Outcome 3:</b> Students who complete the program will demonstrate knowledge and understanding of counseling theories (CACREP Section II, G5d).		
FORMATIVE INSTRUMENT/TEST 1:	Theoretical Position Paper (CNS 624)	
Instrument/Test Procedures and Description:	Students will submit a detailed exploration of his/her preferred counseling theory in CNS 624. The papers will be evaluated using a common rubric to determine student's accurate understanding and application of his/her counseling theory. The rubric describes theoretical comprehension that "exceeds standards," "meets standards," "developing standards," or "does not meet standards."	
Criteria for Success:	At least 80% of students will "meet standards" on the Theoretical Position Paper.	
Results and Analysis:	Students were assessed according to a set rubric that evaluated writing quality and depth of understanding of theory. According to the results, 89% of students (n = 18) met or exceeded standards for effective writing and appropriate understanding of a counseling theory. These results indicated that more than half of "preclinical" students, midway through the semester, are demonstrating a comprehensive understanding of counseling theory.	

Changes Made in Response to the Assessment Process or Results: FORMATIVE INSTRUMENT/TEST 2:	During the fall 2016 semester, case studies will be integrated during course of the semester to help students conceptualize cases from a number of theoretical perspectives.  In-class Exam (CNS 624)
Instrument/Test Procedures and Description:	At the end of the semester, an assessment that measures student understanding of counseling theory will be given in CNS 624.
Criteria for Success:	At least 90% of students will meet the outcome criteria for this assessment.
Results and Analysis:	Students were assessed according to a set rubric that evaluated writing quality and depth of understanding of multiple theories.  According to the results, 83% of students (n = 18) met or exceeded standards for effective writing and appropriate understanding of a counseling theories. These results indicate that most students have a solid understanding of counseling theories at the end of the semester.
Changes Made in Response to the Assessment Process or Results:	Due to the decrease in percentage of students who met or exceeded the standards from midpoint to final during the fall 2015 semester, an in-class exam will be given in the fall 2016 semester that assesses each student's understanding of their identified counseling theory.
SUMMATIVE INSTRUMENT/TEST 1:	Midpoint Clinical Application Exam Rubric (taken after completing 30 credit hours & when in the semester of or after taking CNS 790; however, this exam assess the mastery level of foundational counseling knowledge, which is required prior to the internship experience)
Instrument/Test Procedures and Description:	The Midpoint Clinical Application Exam is a written exam that consists of two case studies that will assess student understanding of foundational counseling principles (i.e., building clinical relationships, multicultural awareness, theoretical awareness, and ethical and professional understanding). The Midpoint Clinical Application Exam is read independently and anonymously by a minimum of two counseling program faculty readers. Evaluation is based on (a) organizational ability, (b) demonstrated knowledge of relevant literature, (c) conceptual understanding, (d) ability to defend a given position, (e) clarity of presentation, and (f) CACREP standards.
Criteria for Success:	At least 80% of students will "meet standards" on the criteria specific to theoretical awareness for the Midpoint Clinical Application Exam.
Results and Analysis:	For the adult case study, 88% (n = 17) met or exceeded standards on the criteria for theoretical awareness on the first attempt (nine students exceeded standards).

	For the child/adolescent case study, 82% (n = 17) met or exceeded standards on the criteria for theoretical awareness on the first attempt (six students exceeded standards). Two students had an opportunity to retake the exam; one met standards and the other exceeded standards on the second attempt.  As this exam is given at midpoint in their program, it stands to reason that not all students will be able to demonstrate the skills needed to fully conceptualize cases from a theoretical lens. However, findings suggest that with some direct feedback, students can meet standards.
Changes Made in Response to the	During the 2016-2017 academic year there will be a concerted effort to provide case studies in the foundational counseling courses to better
Assessment Process or	prepare students for the midpoint clinical application exam. Also,
Results:	questions and rubrics for the midpoint exam will be adjusted to better
G-12-5-1-00-1-00-1-00-1-00-1-00-1-00-1-00	capture theoretical knowledge.
SUMMATIVE INSTRUMENT/TEST 2:	Oral Defense Presentation Rubric (CNS 795)
Instrument/Test	The oral defense will assess a student's application of counseling
Procedures and Description:	theory during CNS 795 via a three step process: (a) a submission of a
<b>P</b> • • • • • • • • • • • • • • • • • • •	graduate paper on one's theoretical approach to counseling; (b) an oral presentation of his/her understanding of the counseling theory;
	and (c) showing of a video-recorded, internship session that
	highlights the application of the counseling theory with an actual
	client.
Criteria for Success:	At least 80% of students will "meet standards" on the criteria
	specific to the <i>oral presentation of his/her counseling theory</i> for the
Results and Analysis:	Oral Defense presentation.
Acsults and Analysis:	100% of students ( $n = 11$ ) met or exceeded the oral presentation of his/her counseling theory (three students exceeded the standard).
	These results indicate that, given this sample, students, at the
	conclusion of the Internship II have the necessary skills to
	conceptualize cases through the lens of their counseling theory.
Changes Made in	During the fall 2016 and spring 2017 semesters, faculty who teach
Response to the Assessment Process or	Internship I and Internship II (CNS 794 & CNS 795) will integrate
Results:	pedagogical strategies to improve student ability to conceptualize
	cases from a theoretical orientation.

<b>Learning Outcome 4:</b> Students who complete the program will demonstrate professional orientation and ethical practice relating to professional roles, functions and relationships (CACREP Section II: G1j).	
FORMATIVE INSTRUMENT/TEST 1:	Exam #2 (CNS 617)

Instrument/Test	Midway through the semester, students' understanding of the
Procedures and	counseling profession, preparation standards, and service will be
Description:	assessed via Exam #2 in CNS 617.
Criteria for Success:	At least 90% of the students will meet the outcome criteria on this
	exam.
Results and Analysis:	During the fall 2015 semester, 10 students were enrolled in CNS
·	617. The following scores demonstrate the breakdown for Exam #2:
	Exceeds standards - 40%
	Meets standards - 30%
	Developing standards - 10%
	Did not meet standards – 20%
	Results indicate that most students in the sample are developing their
	understanding of the counseling profession by midterm. However, 3
	of the 10 students did not meet the standard.
Changes Made in	As this assessment report marks the second year where 90% of
Response to the	students failed to meet the outcome criteria, the counseling program
Assessment Process or	revised the criteria for success to "At least 80% of the students will
Results:	meet the outcome criteria on this exam."
FORMATIVE	Case Study Assignment/Rubric (CNS 617)
INSTRUMENT/TEST 2:	Cuse Study Assignment/Rubite (CAS 017)
Instrument/Test	Student knowledge and understanding of ethical issues in counseling
Procedures and	will be measured by evaluating a case study assignment in CNS 617,
Description:	Introduction to Counseling. Data are collected through in-class
	assessments and graded with a rubric based on the CACREP
	standards for professional orientation and ethics. The rubric
	describes skill level that "exceeds standards," "meets standards,"
	"developing standards," or "does not meet standards."
Criteria for Success:	At least 80% of students will "meet standards" for professional
	orientation and ethics.
Results and Analysis:	During the fall 2015 semester, 10 students were enrolled in CNS
	617. The following scores demonstrate the breakdown for the CNS
	617 case study assignment:
	Exceeds standards – 60%
	Developing standards – 40%
	Results indicate that students in this sample possessed a solid
	understanding of ethics by the end of the semester.
Changes Made in	When comparing 2014-2015 results to the 2015-2016 results, it
Response to the	seems that scores on the case study assignment increased. The
Assessment Process or Results:	counseling program will revisit aspects of the assessment/outcome to
Kesults:	

	ensure that students maintain progression with regards to overall
	understanding of professional and ethical issues.
SUMMATIVE INSTRUMENT/TEST 1.	Midpoint Clinical Application Exam Rubric (taken after completing
INSTRUMENT/TEST 1:	30 credit hours & when in the semester of or after taking CNS 790;
	however, this exam assess the mastery level of foundational
	counseling knowledge, which is required prior to the internship
	experience)
Instrument/Test	The Midpoint Clinical Application Exam is a written exam that consists
Procedures and	of two case studies that will assess student understanding of
Description:	foundational counseling principles (i.e., building clinical relationships,
	multicultural awareness, theoretical awareness, and <b>ethical and</b>
	<b>professional understanding</b> ). The Midpoint Clinical Application
	Exam is read independently and anonymously by a minimum of two
	counseling program faculty readers. Evaluation is based on (a)
	organizational ability, (b) demonstrated knowledge of relevant
	literature, (c) conceptual understanding, (d) ability to defend a given
	position, (e) clarity of presentation, and (f) CACREP standards.
Criteria for Success:	At least 80% of students will "meet standards" on the criteria
	specific to <i>ethical and professional understanding</i> on the Midpoint
	Clinical Application Exam.
Results and Analysis:	For the adult case study, $94\%$ (n = 17) met or exceeded standards on
Tresures und rinary size.	the criteria for ethical and professional understanding on the first
	attempt (five students exceeded standards).
	attempt (five students exceeded standards).
	For the child/adolescent case study, 100% (n = 17) met or exceeded
	standards on the criteria for ethical and professional understanding
	on the first attempt (10 students exceeded standards).
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	Results from this portion of the exam continue to indicate that
	students are well versed in demonstrating ethical and professional
	understanding at midpoint in the program.
Changes Made in	During the 2016-2017 academic year there will be a concerted effort
Response to the	to provide case studies in the foundational counseling courses to
Assessment Process or	better prepare students for the midpoint clinical application exam.
Results:	Furthermore, questions and rubrics will be adjusted to better capture
	professional and ethical understanding.
SUMMATIVE	Counselor Preparation Comprehensive Examination (CPCE; taken
INSTRUMENT/TEST 2:	
	in the last semester or the semester prior to graduation)
Instrument/Test	Students will answer 16 professional orientation and ethics specific
Procedures and	questions on a nationally normed comprehensive exam.
Description:	

Criteria for Success:	80% of students will demonstrate competence by scoring higher than national average on the Professional Orientation and Ethics portion
	of the exam.
Results and Analysis:	Results from the fall 2014 & spring 2015 CPCE revealed that 71% of the students who took the CPCE (n = 7) scored within or above one standard deviation of the national average for the Professional Orientation and Ethics section of the CPCE. However, only 29% of this sample scored at the national mean. One student in currently in the process or completing a remediation plan that focuses on Professional Orientation and Ethics.
	Finding suggest that most students who complete the program can demonstrate ethical practice relating to professional roles, functions and counseling relationships.
Changes Made in Response to the Assessment Process or Results:	As this marks the second year where 80% of students failed to surpass the national mean as it relates to the Professional Orientation and Ethics section of the CPCE, the counseling program has elected to adopt a new study guide for the CPCE.