

HOUSING EXEMPTION NOTARY FORM**Student Information:**

Full Name: _____ M#: _____ Birth Date: _____

Email: _____ Phone #: _____

Parent/Legal Guardian Information:

Full Name: _____

Primary Address: _____

Phone #: _____ Email: _____

This Application is for Academic Year (please fill in the year): 20__ Fall 20__ Spring

I declare that the student named above is my son/daughter/legal ward appointed by a court and will reside in my primary address listed above as a student at Murray State University. I declare that this student will commute to and from classes from this address for the entire academic year. I declare that if this student moves out of my residence, I will notify the Murray State Housing Office and this student will move into the residence hall within 5 days.

Parent or Legal Guardian Name_____
Parent or Legal Guardian Signature_____
Date

NOTARY STAMP REQUIRED:

Subscribed and sworn before me this _____ day of _____, 20____.

Notary Public: _____ My Commission Expires: _____

This form must be notarized and returned to the Housing Office at least 14 days prior to the first day of class for the year/semester for which the form is being completed.

Murray State University Student Eligibility and On-Campus Residency Requirement

All students attending Murray State University are required to live on campus for 4 full time semesters. Exempted from this policy are students who have reached their twenty-first (21) birthday prior to the first day of classes of the semester they are applying for the exemption; served two (2) years of military services including National Guard; married; living with dependent children; who graduated from high school located within 50 miles of main campus in Murray, KY and commuting from their parent's or legal guardian's primary home; students attending at least 50% of their courses at one of the Murray State Regional Campuses; students enrolled in 100% on-line course; student studying abroad; who have completed four (4) full time post-secondary education semesters post high school graduation (excluding summer); and disability and/or medical reason(personal statement and medical documentation required).

In order to be considered for a housing exemption, a student must do the following:

1. Complete the Housing Exemption Application.
2. Complete the Housing Exemption Notary Form.
3. Prepare personal statement and support documents as applicable.
4. Submit a letter from a medical professional stating reason for exemption (only if requesting a medical exemption).
5. Submit required forms and complete the process before the first day of classes.