

Steps for the online housing application

- 1** Students must have a university issued M# (ID #) before they can begin the online application process. Students will be issued an M# upon being admitted to the university.
- 2** The online housing application is accessible through myGate. Students will need to log into myGate to begin the process.
- 3** Once a student has successfully log into myGate, they will need to click on the housing application link located in the middle section of the main screen.
- 4** Once inside the housing portal, click on the application link at the top of the screen.
- 5** Students will need to select the housing application of the term they are starting at Murray State.
- 6** Students will be asked to make payment of the \$150 housing deposit.
- 7** Students will be asked to enter their M# throughout the process, so they are advised to keep it handy.
- 8** Students may go back into the application to make any necessary changes (i.e., to request a specific roommate or to change building preferences) until housing assignments are made.
- 9** Students may request one specific roommate in the application. Both students involved in the request must have started an application for the request to be completed.
- 10** Students will need to successfully complete the entire application to receive a housing assignment.