

Chapter 33 – “Post 9/11” GI Bill (Active Duty/Veteran) Checklist

Updated: 3/10/23



Murray State University (MSU) Process

1. **Apply for admission at Murray State University:**
<https://www.murraystate.edu/admissions/apply.aspx>
 - Submit application:
 - **You are considered a TRANSFER Student.** You have earned credits during your military service on your Joint Service Transcripts.
 - Request that your previously attended colleges, if any, send official transcripts electronically to Transfer Center at msu.transfercenter@murraystate.edu
 - Go to <https://jst.doded.mil/official.html> to request a copy sent to MSU electronically. JST review **must** be completed upon the admission stage
2. **Receive your decision letter from Murray State:**
 - a. If accepted, look for an email with login information for your student myGate account. Log in at mygate.murraystate.edu
3. **Apply for Scholarships (Encouraged)**
 - a. <https://murraystate.edu/scholarships> or login to myGate and select the “Financial Aid/Scholarship” tab
4. **Complete FAFSA (Encouraged)**
<https://studentaid.ed.gov/sa/afsa>
5. **Attend Orientation**
 - a. To register and review available orientation dates visit <https://www.murraystate.edu/orientation/index.aspx>
6. **Apply for Campus Housing (If applicable)**



Veteran Affairs Benefit Process

1. **Apply for Chapter 33 Benefits**
 - a. **Apply online at** <https://www.va.gov/education/about-gi-bill-benefits/post-9-11/>
 - b. For benefit questions, contact the VA at 1-888-442-4551
2. **Register at VA.gov Website**
 - a. Create Account at <https://www.va.gov/>
 - b. Track, monitor, and processing of VA benefits request
 - c. Upon receipt, provide a copy of your Certificate of Eligibility (COE) to MSU VA office to msu.va@murraystate.edu
3. **Certification Request Form (CRF)**
 - a. Submit the CRF **AFTER** you have registered for classes
 - b. **Must be completed each semester.** On myGate under the Academics tab, select Veteran Affairs window, and click on Certification Request Form **OR** email msu.va@murraystate.edu for the Certification Request Form link.
 - c. **Monthly Verification for BAH:**
 - i. To enroll in “Text OPT-IN” Option for monthly verification, call VA at 1-888-442-4551.
 - ii. Once enrolled, you will receive a text at the end of each month. You will need to **REPLY** with “YES” and BAH will be processed for the month.

Questions? Additional Assistance Needed?

Contact the MSU Veteran & Military Student Success Office at (270) 809-3754 or msu.va@murraystate.edu

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- iii. **If OPT-IN Text** is not chosen, you will need to call monthly to verify for BAH processing.
- iv. If you miss processing this entitlement for **two months** via the text option, you will be removed from the texting system and have to contact the VA to re-enroll for BAH payments to be processed.
- v. **If you are on active duty**, you are NOT entitled to BAH using your Chapter 33 “Post 9/11” educational benefit.

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