

Chapter 35 – Dependents Education Assistance (DEA) Checklist

Updated: 3/10/23



Murray State University (MSU) Process

1. **Apply for admission at Murray State University:**
<https://www.murraystate.edu/admissions/apply.aspx>
 - Submit application:
 - If you have **NOT** attended college before, submit as a Freshmen.
 - If you have attended college previously, submit as a **TRANSFER** Student.
 - Request that your previously attended institution (college, high school, etc.) send official transcripts electronically to Transfer Center at msu.transfercenter@murraystate.edu
2. **Receive your decision letter from Murray State:**
 - a. If accepted, look for an email with login information for your student myGate account. Log in at mygate.murraystate.edu
3. **Apply for Scholarships (Encouraged)**
 - a. <https://murraystate.edu/scholarships> or login to myGate and select the “Financial Aid/Scholarship” tab
4. **Complete FAFSA (Encouraged)**
<https://studentaid.ed.gov/sa/fafsa>
5. **Apply for Campus Housing (If applicable)**
 - a. <https://murraystate.edu/housing> or myGate under the “Money” tab
6. **Attend Orientation**
 - a. To register and review available orientation dates visit <https://www.murraystate.edu/orientation/index.aspx>



Veteran Affairs Benefit Process

1. **Apply for Chapter 35 Benefits**
 - a. **Apply online at** <https://www.va.gov/education/survivor-dependent-benefits/dependents-education-assistance/> **OR**
 - b. By mail by completing VA Form 22-5490
 - c. For benefit questions, contact the VA at 1-888-442-4551
2. **Apply for Kentucky Tuition Wavier at**
<https://veterans.ky.gov/Benefits/Pages/Education-for-Veterans-in-Kentucky.aspx>
 - a. Veteran **REQUIRED** to be Kentucky Resident
 - b. Send email to address listed on the application
3. **Register at VA.gov Website**
 - a. Create Account at <https://www.va.gov/>
 - b. Track, monitor, and processing of VA benefits request
 - c. Upon receipt, provide a copy of your Certificate of Eligibility (COE) to MSU VA office to msu.va@murraystate.edu
4. **Certification Request Form (CRF)**
 - a. Submit the CRF **AFTER** you have registered for classes
 - b. **Must be completed each semester.** On myGate under the Academics tab, select Veteran Affairs window, and click on Certification Request Form **OR** email msu.va@murraystate.edu for the Certification Request Form link.

Questions? Additional Assistance Needed?

Contact the MSU Veteran & Military Student Success Office at (270) 809-3754 or msu.va@murraystate.edu