

# Chapter 35 – Dependents Education Assistance (DEA) Checklist

Updated: 7/18/22



## Murray State University (MSU) Process

1. **Apply for admission at Murray State University:**  
<https://www.murraystate.edu/admissions/apply.aspx>
  - o Submit application:
    - If you have **NOT** attended college before, submit as a Freshmen.
    - If you have attended college previously, submit as a **TRANSFER** Student.
  - o Request that your previously attended institution (college, high school, etc.) send official transcripts electronically to Transfer Center at [msu.transfercenter@murraystate.edu](mailto:msu.transfercenter@murraystate.edu)
2. **Receive your decision letter from Murray State:**
  - a. If accepted, look for an email with login information for your student myGate account. Log in at [mygate.murraystate.edu](https://mygate.murraystate.edu)
3. **Apply for Scholarships (Encouraged)**
  - a. <https://murraystate.edu/scholarships> or login to myGate and select the “Financial Aid/Scholarship” tab
4. **Complete FAFSA (Encouraged)**  
<https://studentaid.ed.gov/sa/afsa>
5. **Apply for Campus Housing (If applicable)**
  - a. <https://murraystate.edu/housing> or myGate under the “Money” tab
6. **Attend Orientation**
  - a. To register and review available orientation dates visit <https://www.murraystate.edu/orientation/index.aspx>



## Veteran Affairs Benefit Process

1. **Apply for Chapter 35 Benefits**
  - a. **Apply online at** <https://www.va.gov/education/survivor-dependent-benefits/dependents-education-assistance/> **OR**
  - b. By mail by completing VA Form 22-5490
  - c. For benefit questions, contact the VA at 1-888-442-4551
2. **Apply for Kentucky Tuition Wavier at**  
<https://veterans.ky.gov/Benefits/Pages/Education-for-Veterans-in-Kentucky.aspx>
  - a. Veteran **REQUIRED** to be Kentucky Resident
  - b. Send email to address listed on the application
3. **Register at E-Benefits Website**
  - a. Create Account at <https://www.ebenefits.va.gov/ebenefits/>
  - b. Upon receipt, provide a copy of your Certificate of Eligibility (COE) to MSU VA office to [msu.va@murraystate.edu](mailto:msu.va@murraystate.edu)
4. **Certification Request Form (CRF)**
  - a. Submit the CRF **AFTER** you have registered for classes
  - b. **Must be completed each semester.** On myGate under the Academics tab, select Veteran Affairs window, and click on Certification Request Form **OR** email [msu.va@murraystate.edu](mailto:msu.va@murraystate.edu) for the Certification Request Form link.

**Questions? Additional Assistance Needed?**

Contact the MSU Veteran & Military Student Success Office at (270) 809-3754 or [msu.va@murraystate.edu](mailto:msu.va@murraystate.edu)