



Racer Restart Committee
Plan and
Recommendations

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Racer Restart Committee Charter

The safety, health and well-being of Murray State University's students, faculty, staff and the broader community are paramount. In response to the COVID-19 pandemic, President Bob Jackson established the Racer Restart Committee, co-chaired by the University's Vice Presidents, to develop the Racer Restart Plan. Mr. Jordan Smith, Director of Government and Institutional Relations, serves as the senior administrator on the committee and as the University's Healthy at Work Safety Officer. President Jackson charged the committee to develop a phased-in process for a safe and effective campus restart, of a new normal, traditional semester, with many tweaks and adjustments, for spring 2021.

The Racer Restart Committee developed a campus restart plan with a shared governance approach by way of subcommittees made up of faculty, staff, students and healthcare professionals. The following subcommittees were established in order to assist the co-chairs with the University's restart plans: Academic Affairs and Faculty Support; Administrative Operations and Staff Support; Athletics; Facilities Management; Housing, Dining and Auxiliary Operations; Development, Alumni and Branding, Marketing and Communication; Enrollment Management; and Student Affairs/Campus Life.

These subcommittees reviewed a series of questions developed by the committee and analyzed various reports, external articles and state, local and national data to help inform their recommendations jointly with the committee co-chairs, which was then reported directly to President Jackson.

Once the President receives all final recommendations from the Racer Restart Committee, he will consult with the Governor's Office, the Council on Postsecondary Education (CPE), Murray State Health Services/Primary Care Medical Center and others to implement all current and final restart recommendations.

The University understands these dates and plans are fluid as we collectively monitor the COVID-19 situation while continuing to follow all state and federal guidance.



The Council on Postsecondary Education (CPE) Restart Guiding Principles

The Council on Postsecondary Education (CPE) established guiding principles for Kentucky's colleges and universities to safely restart and prepare for the upcoming academic semester, to which the University will adhere.

The guidelines entitled, "Guiding Principles: Fall 2020 Restart Plan for Kentucky's Colleges and Universities," are the following:

- 1. The health, safety and well-being of our students, faculty, staff and the broader community are paramount to each institution as we restart fall 2020 with a new normal, traditional, on-campus experience.
- 2. Adherence to all State, Federal and Centers for Disease Control (CDC) Guidelines including Governor Beshear's 10 Rules to Re-opening and President Trump's Guidelines for Opening Up America Again.
- 3. June 1, 2020 begins the phase-in process of restarting each institution in order to ensure scheduled opening dates as established by each college and university.
- 4. During the fall of 2020, we will use a combination of in-person, hybrid (a mixture of both in-person and online delivery) and online instruction while maintaining a new-normal, traditional, on-campus experience.
- 5. Compliance with all social-distancing and other health and safety protocols as directed by State and Federal Governments and Centers for Disease Control (CDC).
- 6. As many of our most high-risk students have been disproportionately affected by the COVID-19 pandemic, recovery measures will be implemented to ensure that these students are not left behind.
- 7. Each institution is committed to limiting physical contact and protecting high-risk populations until a vaccine or treatment is developed.
- 8. Each college and university will develop its own detailed restart plan and will comply with these overarching guiding principles.



Restart Guiding Principles for Murray State University

Murray State University continues to closely monitor all state and federal guidelines regarding a safe and healthy restart of our campus and facilities/space at regional campuses. The following documents are a few examples of the items used to guide the committee's work: CPE Guiding Principles: Fall 2020 Restart Plan for Kentucky's Colleges and Universities, Governor Beshear's 10 Rules to Reopening Healthy at Work, the Guidelines to Opening up America Again, established by the White House and the Centers for Disease Control (CDC), and the American College Health Association's (ACHA) Considerations to Reopening Institutions of Higher Education (IHE). Additional guidance has been provided to the University by Dr. Bob Hughes, Murray State Health Services Chief Medical Officer, the Calloway County Health Department, as well as various other state, local and national safety and health resources.

Through the work of this committee, the University has established internal guidelines for the entire collegiate community as we move into restarting campus, with a careful and thoughtful approach.

These 12 guidelines entitled, "Racer Safe and Healthy," are the following:

- 1. Regularly wash hands for at least 20 seconds and use hand sanitizer frequently
- 2. Check your temperature daily
- 3. If you feel sick, stay home
- 4. Wear a face mask
- 5. Utilize MSU Health Services (call, visit, or tele-visit)
- 6. Practice social distancing
- 7. Keep your workstation/room sanitized
- 8. Get a flu shot
- 9. Exhibit healthy behavior
- 10. Download the Apple COVID-19 app for daily use
- 11. Eat Well. Exercise. Get Plenty of Rest.
- 12. Make good choices

IMPORTANT NOTE: REVIEW MURRAYSTATE.EDU/RACERRESTART FREQUENTLY FOR TIPS AND UPDATED INFORMATION



Summary of Key Strategies

- 1. The University will institutionalize required safety and health protocols, such as social-distancing, face coverings/masks, testing and tracing.
- 2. The University will monitor, in conjunction with Murray State Health Services/Primary Care Medical Center, appropriate safety and health protocols, such as daily self-administered health checks via the Apple COVID-19 app (or others).
- 3. Racer Safe and Healthy kits, which will include a thermometer, face coverings/masks, hand sanitizer and other items deemed essential by state and federal guidance, will be distributed to all faculty, staff and students at the beginning of spring 2021.
- 4. To the greatest extent practicable, supervisors will work directly with the Human Resources Department and/or the Office of Institutional, Diversity, Equity and Access (IDEA) to provide accommodations for all employees who are members of CDC-defined COVID-19 high-risk populations and request assistance.
- 5. Education on COVID-19, via an online, mandatory training module, will be required of all students, faculty and staff, highlighting the risks of personal infection, the consequences of spreading the virus to others, proper use of personal protective equipment (PPE), social distancing guidance and other items.
- 6. There will be a campus wide communication plan and specific plans developed by Human Resources for employees and by Student Affairs for students.
- 7. All faculty and staff will be required to follow the Governor's 10 Healthy at Work Guidelines at all times.
- 8. A *Racer Safe and Healthy Checklist* will need to be completed by faculty, staff and students prior to their arrival on campus for the spring 2021 semester.
- 9. An over-arching focus on cleaning, disinfecting, training, and communicating will continue throughout the spring semester and beyond.
- 10. If the COVID-19 spread continues to decrease and a vaccination is developed, restrictions will be relaxed in a cautious and safe manner.
- 11. The recommendations provided by the Racer Restart Committee were made using the most current information available at the time, however the existing COVID-19 situation will require flexibility and ongoing University adjustments.



Important Considerations

The COVID-19 situation is constantly evolving as new information and data is made available. Therefore, the Murray State University Racer Restart Plan is also an evolving, working document that can be altered at any time due to updated information from the state, local and federal authorities. The University will also develop contingency plans for potential COVID-19 scenarios as new data and information arises.

Communication will continue to be forthcoming from the University to our collegiate community as we continue with campus restart initiatives.

It is important that all individuals at the University understand their responsibility for personal health as well as protecting other members of the campus community and the risks associated with participating in various types of activities.

Mandatory student and employee training regarding safety and health remain vital for spring 2021 and beyond. Personal good hygiene, individuals taking responsibility for their own health, proper usage of PPE, social distancing, the health protection of others and total compliance of the Racer Safe and Healthy guidelines, as well as adherence to all state, local and national health policies are also vital to a successful academic year at Murray State University.



Prevention Measures and Minimizing Risk

Personal and Public Hygiene

- 1. Good personal hygiene habits are expected on campus of all University persons (no shaking hands, all individuals will wash hands often, etc.).
- 2. All students, faculty, staff and campus visitors must wear a face covering/mask, unless exempted with documentation by a medical professional.
- 3. All students and employees must remain home if sick or if anyone in their respective homes are exhibiting symptoms of or have COVID-19.
- 4. All public spaces will be regularly cleaned and disinfected on a more frequent basis.
- 5. High-touch surface areas will be regularly cleaned and disinfected on a more frequent basis.
- 6. Hand sanitizing stations will be positioned at all major entrances to campus buildings and high-traffic locations.
- 7. High-touch shared items such as paper, pens, etc. will be removed when possible and additional high-touch areas will be identified to determine a reduced touch usage plan (for example, minimizing the passing to others of student identification cards).

Social Distancing

- 1. The CDC defines social distancing as maintaining a minimum of six feet in all directions. The University will ensure, to the greatest extent practicable, that there will be at least six feet between individuals within assigned and available workstations and instructional spaces.
- 2. Students, faculty, staff and visitors should follow all social distancing guidelines in both academic and campus life, to the greatest extent practicable.
- 3. Training and educational reminders on correct social distancing guidelines will be ongoing.
- 4. Facilities Management (FM) will work with all units on campus to add floor markings, plexi-glass coverings and signage on doorways, entrances, elevators, lobbies, one-way traffic in halls and other items to facilitate social distancing guidelines.

Personal Protective Equipment (PPE) and Prevention Measures

- 1. All units will determine and report their ongoing needs for and supply of PPE and hand sanitizer to the Procurement Services Office.
- 2. Instructions will be provided to the campus regarding the procedure to request PPE.
- 3. Murray State is developing online training for students, faculty and staff on proper social distancing, use of PPE and other safety and health measures.
- 4. PPE will be provided to employees in public facing work areas/stations, such as dining areas, residence halls, Curris Center, CFSB Center, Murray State Service Desk, Waterfield Library, University Bookstore and the Bauernfeind Wellness Center, among others.
- 5. *Racer Safe and Healthy*, which includes the University's guidelines to prevent the spread of COVID-19, will incorporate posters, informational cards and other items posted throughout campus, including every residence hall room and classroom, and in prominent locations in every building.
- 6. FM and our custodial/environmental services contractor, SSC Services (SSC), will fully stock PPE and administer all cleaning, sanitizing and maintenance tasks.
- 7. Custodial staff at all regional campuses will work with FM to learn appropriate services for their respective campuses
- 8. A pre-January 2021 deep clean of campus classrooms and residence halls will occur.



University Health Procedures

MURRAY STATE HEALTH SERVICES/PRIMARY CARE MEDICAL CENTER WILL ADMINISTER, IN TANDEM WITH THE UNIVERSITY, LOCAL AND STATE HEALTH DEPARTMENTS, AMONG OTHERS, ALL TESTING, VACCINATION AND QUARANTINE PROCEDURES FOR THE OVERALL COLLEGIATE COMMUNITY.

Temperature Monitoring

- 1. Faculty, staff and students will be given thermometers by the University and will be required to self-check their respective temperatures daily prior to reporting to work.
- 2. If any individuals register a high temperature, as defined by CDC, they will be advised to stay home or in their residence hall room, and contact Murray State Health Services/Primary Care Medical Center immediately.
- 3. Health officials, due to the openness of campus facilities and other complications, do not currently recommend remote body temperature monitoring on campus.

Testing and Quarantine Policies

- 1. Individuals will be advised to visit Murray State Health Services/Primary Care Medical Center/villageMD (or their own medical provider) for potential testing and/or self-quarantine, as determined by medical professionals, if they have any of the CDC-listed COVID-19 symptoms and those symptoms are not already a previously documented health condition.
- 2. Students awaiting test results for COVID-19 will be required to quarantine and self-solate until test results are determined.
- 3. Students needing to self-isolate/quarantine would first be encouraged to return to their permanent home. However, if that were not an option, the University has established self-quarantine locations on campus for students living on campus, otherwise commuters will need to self-quarantine at their local residence.
- 4. MSU Health Services/Primary Care Medical Center/villageMD would follow-up with our on-campus students who have tested positive for COVID-19.
- 5. Faculty and staff awaiting test results for COVID-19 will be sent home immediately until test results are determined.
- 6. All individuals who test positive for COVID-19 will be required to quarantine for 7-10 days, in compliance with all state and national guidelines and/or until deemed necessary by medical professionals.
- 7. Enhanced cleaning procedures by SSC will be implemented in appropriate campus locations, such as residence halls and workspaces, upon notification of COVID-19 exposure.

Contact Tracing

- 1. The University will abide by contact tracing measures identified by the Calloway County Health Department and additional safety and health officials to protect our campus population.
- 2. Designated MSU officials will immediately contact MSU Health Services/Primary Care Medical Center/villageMD if an employee notifies their supervisor directly that they have tested positive and/or have possible exposure to COVID-19.
- 3. When the University is contacted regarding positive cases and/or possible exposure to COVID-19, appropriate units will be quickly informed to minimize exposure.

Vaccinations

- 1. The University will communicate frequently with all students, faculty and staff regarding the importance of receiving a flu-vaccine annually.
- 2. Flu vaccinations will be available on campus, with priority given to individuals who self-identify as being a member of the CDC-defined COVID-19 high-risk population.
- 3. As part of Racer Safe and Healthy, the Racer Wellness flu-shot initiative will take place in early spring 2021.

Mental Health and Well-being

- 1. The mental health and well-being of students, faculty and staff will be emphasized even more on campus for spring 2021.
- 2. The University will provide adequate mental health counseling and tele-counseling mental health options through the University's Counseling Services for students and the University's Employee Assistance Program for faculty and staff.





Academic Affairs Overview

- 1. All students and faculty must wear a face covering/mask in the classroom, unless exempted with documentation by a medical professional.
- 2. The Office of the Provost, Deans Council, Faculty Senate leadership, Academic Restart Committee, Chairs Council and other healthcare advisors, have proposed an adjustment to the 2021 Academic Calendar (see page 12).
- 3. A combination of in-person, hybrid (a mixture of both in-person and online delivery), HyFlex model and online instruction will be available to all students, while maintaining a new normal, traditional, oncampus experience for spring 2021.
- 4. Faculty will be asked to create course delivery contingency plans that could be implemented at any time throughout the academic year in response to the fluidity of the COVID-19 situation.
- 5. The examination of classroom and laboratory space throughout all sections of campus will continue to occur, so that classes can be set up to maintain social distancing guidelines.
- 6. Research and non-classroom instructional spaces may be used to continue research and individuals may study in the space as long as work areas are separated by at least six feet, with PPE worn at all times.
- 7. Faculty will continue to afford that any student who is disproportionately impacted by COVID-19 will not be left behind academically.
- 8. The University's faculty and staff will offer enhanced tutoring, advising and alternate course delivery methods for these students.
- Course syllabi will include the *Racer Safe and Healthy* Guidelines.



Academic Calendar

The University's Academic Calendar has been condensed this semester to minimize student travel to and from campus during the holidays for the safety and well-being of our students. The Spring Semester will begin on Monday, January 19, 2021.

Academic Calendar Dates

JANUARY 19

Spring 2021 Semester Begins

FEBRUARY 24

Non-instructional study day

MARCH 11

1st half semester courses end

MARCH 12

2nd half semester courses begin

MARCH 30

Non-instructional study day

MAY 4

Classes end

MAY 5-7

Finals

MAY 8

Commencement



Employees Overview

Prior to and upon returning to work, employees must adhere to all University, state and national guidelines regarding personal health responsibility. Therefore, employees will be required to self-monitor their own health daily and contact Murray State Health Services/Primary Care Medical Center or their medical provider if they are symptomatic and/or exposed to COVID-19.

- 1. All employees will be given a *Racer Safe and Healthy* kit, which will include a thermometer, face coverings/masks, hand sanitizer and other items deemed essential by health officials at the beginning of the spring semester.
- 2. Daily self-administered health checks will be required of all employees.
- 3. The *Racer Safe and Healthy Checklist* will be administered via myGate for faculty and staff in order to protect the health and safety of our campus community.
- 4. If diagnosed with COVID-19, employees must stay home, contact Murray State Health Services/Primary Care Medical Center and inform close contacts if diagnosed with COVID-19.
- 5. All employees testing positive should participate in contact tracing investigations, as determined by the state and local health departments.
- 6. All employees must wear a face covering/masks, unless exempted with documentation by a medical professional, including for any interactions between co-workers or while in common travel areas of the office (e.g., hallways, conference rooms, bathrooms, entries and exits).
- 7. Employees are not required to wear face coverings/masks while alone in personal offices or if doing so would pose a serious threat to their health or safety.
- 8. As employees plan to return to work, there may be requests for reasonable accommodations connected to a documented disability or requests for an adjustment (non-disability related). Requests for reasonable accommodations for employees may be made through the Office of IDEA using the Request for Reasonable Accommodations form. Requests not connected to a documented disability should be made through Human Resources.
- 9. Many employees will continue to work remotely, if feasible, with supervisor approval, or until directed to return to campus.
- 10. All employee meetings will continue to be held remotely as much as possible, with slow integration of small in-person meetings, where all official safety and health guidance will be followed.
- 11. Common areas within employee offices should not be used.
- 12. If any common areas, such as kitchens, should be used, employees must wear face coverings/masks, unless exempted with documentation by a medical professional, and only one individual will be permitted to use the space at a time.
- 13. Employees will be strongly encouraged to have a flu vaccination. Employees will have access to a flu vaccination on campus through the *Racer Safe and Healthy* plan and Racer Wellness flu-shot initiative.

University Contractors

- 1. All outside contractors performing services on campus, which brings them into contact with students, faculty, staff or campus visitors, shall wear appropriate PPE.
- 2. Contractors shall hold their employees to the same standards applied to University employees.
- 3. Any contract worker who appears to be sick should not come to campus.
- 4. Outside contractors shall notify the *Racer Safe and Healthy* Officer immediately if any of their employees who have worked on campus within the previous 7-10 days are diagnosed with any communicable illness.



FACILITIES MANAGEMENT



Facilities Overview

- 1. Hand sanitizer stations will be located at each of the entrances to campus facilities, with significant attention paid to academic and office buildings, the Bauernfeind Wellness Center, Curris Center, CFSB Center, Waterfield Library, dining facilities, restrooms, residence halls and other campus locations that incur frequent visitors.
- 2. FM will coordinate with every unit on campus all physical barrier needs, such as the installation of plexi-glass shields, etc. and install where deemed necessary.
- 3. Racer Safe and Healthy educational signage will be placed within every facility on campus.
- 4. SSC will provide the University with their corporate cleaning plan and modify it to meet the ongoing cleaning and disinfecting needs of campus.
- 5. SSC will continue to regularly clean and disinfect all other campus facilities, particularly high-traffic areas such as academic and office buildings, dining areas, the Curris Center, Waterfield Library, Bauernfeind Wellness Center, bathrooms, residence halls, computer labs, research spaces, studios and other areas.
- 6. Special cleaning attention and disinfection efforts will be paid to high-touch surface areas, such as elevator call buttons, door handles, handrails, drinking fountains, restrooms, common spaces, etc. throughout campus.

Regional Campuses, Breathitt Veterinary Center (BVC) and other University Facilities

Murray State's regional campuses, the BVC and all other University facilities will adhere to the same guidelines and procedures contained herein or adhere to similar guidelines if the regional campus is located on a Kentucky Community and Technical College System (KCTCS) Campus.



TRAVEL AND EVENTS 12

Travel and Events

1. University-sponsored travel during spring 2021 will continue to be on hold for students, faculty and staff, unless deemed necessary by the President and/or Vice Presidents of the University, or amended based upon state and national safety and health guidance.

- 2. Any University-sponsored travel that does occur will follow all official safety and health guidelines.
- 3. Large events (since this definition and guidance are changing regularly, large events will be defined as spring 2021 begins) significantly increase the risk of transmission of COVID-19. Therefore, decisions that would entail large gatherings must be approved in advance and will be closely evaluated.
- 4. An emphasis on outdoor events will occur with appropriate social distancing and adherence to all safety and health guidelines across the University's campuses and facilities, as outdoor events reduce the risks of viral transmission.
- 5. The University will continue to determine which events and meetings can be changed to virtual events.
- 6. Events that occur on Murray State's campuses, or are officially approved events, will meet all safety and health guidelines, including but not limited to group and individual visits to campus. These guidelines are also strongly recommended for any off-campus student social event.
- 7. Guidelines will be established for the rescheduling of any campus event. All rescheduled events will be consistent with current campus policy and approved by the University.
- 8. New dates will be determined for all rescheduled events, but with the caveat that these dates could change if the Commonwealth experiences a surge in COVID-19 cases and with the advice and consent of safety and health authorities.
- 9. Capacity and social distancing measures will be determined, using all state and federal health guidelines, for future on-campus events.
- 10. The aforementioned guidance includes Greek and University recognized student organization events.



Student Affairs Overview

- 1. The *Racer Safe and Healthy Checklist* will be administered to students via myGate prior to their arrival on campus for the spring 2021 semester.
- 2. Daily self-administered health checks will be required of all students.
- 3. All students will be given a *Racer Safe and Healthy* kit, which will include a thermometer, face coverings/ masks, hand sanitizer, and other items deemed essential by University, state and federal guidance, at the beginning of the spring semester.
- 4. Student conduct guidelines, in particular regarding social distancing enforcement, PPE requirements, etc. will be established.
- 5. Intramural/Club Sport protocols will follow all established state and federal guidelines in order to maintain the safety and health of all involved.
- 6. Students will be strongly encouraged to have a flu vaccination.
- 7. Vaccinations will be available at the Murray State Health Services/Primary Care Medical Center.
- 8. All sessions of New Student Orientation and student advising sessions will be held remotely until it is determined safe to resume in-person advising.

Susan E. Bauernfeind Wellness Center and Other Gymnasiums

- 1. The Bauernfeind Wellness Center, John W. Carr gymnasiums and other on-campus gymnasiums will remain closed to non-University visitors for spring 2021, i.e. only current students, faculty and staff may use the facilities with a Murray State identification card.
- 2. Plans to resume operations at the Bauernfeind Wellness Center are set for January 2021.
- 3. Upon restarting, equipment will be spaced to warrant social distancing (at least six feet between individuals and equipment).
- 4. Occupancy limits of individuals and class sizes will be established prior to the restart for the Bauernfeind Wellness Center.
- 5. The Bauernfeind Wellness Center facility and equipment will be cleaned and disinfected multiple times daily, including common high-touch areas.
- 6. While using the Bauernfeind Wellness Center, individuals will be required to clean and disinfect the equipment after every use, as well as wear appropriate PPE.
- 7. Disinfectant spray/wipes will be provided throughout the Bauernfeind Wellness Center.



Campus Housing

- 1. Guidelines and training will be developed for Residence Advisors (RAs), Residence Directors (RDs), Faculty College Heads and Residential College Councils (RCCs) to reinforce social distancing/capacity limits, and that an overall safe and healthy environment is maintained within the residence halls.
- 2. RAs will go through mandatory training on all signs/symptoms of COVID-19 and develop wellness check plans for students, while following all state and federal health guidelines.
- 3. When advised by the University regarding if and/or when common areas can resume, individuals must wear face coverings/masks in common areas to the greatest extent practicable or unless exempted with documentation by a medical professional, and follow additional *Racer Safe and Healthy* guidelines.
- 4. When common areas are revived, the Housing Office will work with FM to reconfigure seating in them to meet occupancy requirements.
- 5. Room occupying guidelines for student health and safety will be established.
- 6. Students who are in the CDC-defined high-risk for severe illness from COVID-19 populations may request single room accommodations through the Student Disability Services office.

 A limited number of single occupancy rooms will be available on a first-come first-serve basis in Regents, White and Elizabeth halls at a special rate.
- 7. Student move-in and move-out schedules will be staggered, with an appointment process implemented.
- 8. Additional cleaning schedules will be executed for all public areas and restrooms in the residence halls.
- 9. Specific training will be provided to all students living in the residence halls regarding proper cleaning of bathrooms and acceptable social distancing protocol while in the residence hall.

Greek/Off-Campus Housing

All Greek/off-campus housing should adhere to the same protocols as outlined in this document, in all areas, for the safety and health of our students and the entire campus community.

Racer Dining

- 1. Sodexo, the University's dining contractor, will develop guidelines to support all campus initiatives regarding the restart.
- 2. All Racer Dining employees will wear PPE and follow social distancing protocols in the kitchen, serving and dining areas at all times.
- 3. Open seating restrictions, proper social distancing and other health guidelines will be required in University dining spaces, with no more than 50% normal occupancy seating, or allowable occupancy based on University, local, state and federal guidance.
- 4. All high-contact surfaces (countertops, doors, trash bins, etc.) will be cleaned and disinfected every thirty minutes.
- 5. Hand sanitizing stations will be provided at the entrance to all dining facilities, with signage requiring use before entering and after exiting the facilities.



15 ATHLETICS



Athletics

- 1. Decisions about holding particular athletic activities, practices and events (organized and informal) and under what conditions will be determined on a case-by-case basis, with full adherence to University, state and national health guidelines and in compliance with NCAA and Ohio Valley Conference guidelines.
- 2. The Athletics Director will communicate NCAA and Conference policy, protocol and/or decisions to the University Administration, as the situation arises.
- 3. The use of weight rooms and training/treatment rooms must be scheduled through athletics staff to reinforce proper social distancing and occupancy limits.
- 4. Enhanced cleaning and disinfectant protocols will be established for all athletics facilities with guidance from SSC and all state and federal authorities, medical professionals, NCAA and the Ohio Valley Conference.
- 5. Athletics will implement a pre-determined spectator access model regarding required PPE and reduced capacity seating for all athletic events, based upon social distancing guidelines as a percentage of overall capacity or prescribed square footage per person.
- 6. All fans and volunteers must wear a face covering/mask, unless exempted with documentation by a medical professional, when attending events.
- 7. Athletics fans and volunteers should follow all state and federal safety and health guidelines when attending events.
- 8. All concessions equipment and areas will continue to be cleaned and disinfected in advance of the fall semester. In addition, all concession equipment and areas will be cleaned thoroughly before and after usage, once health officials deem athletic events appropriate.



VISITOR POLICY 16

Visitor Policy

1. Murray State expects all visitors to adhere to the same Racer Safe and Healthy Guidelines, including the daily self-health check via a COVID-19 app that the University has established for students, faculty and staff.

- 2. Visitors will be required to wear face coverings/masks to protect the overall University population.
- 3. Standardized guidelines and communications of those guidelines to faculty, staff, students and visitors will be critical.
- 4. Meetings with visitors and community and business partners that can happen effectively remotely should continue to be conducted in this manner, but recognizing that Murray State will have visitors throughout the semester for tours of campus and to conduct important campus business.
- 5. Murray State should not allow guests or groups of visitors, if they are unable to adhere to social distancing and public health guidelines established by the University.
- 6. For high-traffic areas, such as the Curris Center, Waterfield Library, CFSB Center and other areas, the University should be prepared to provide face coverings/masks and any other supplies needed to enforce Racer Safe and Healthy Guidelines.
- 7. A widely distributed plan for who to call and what to do if a visitor to campus refuses to follow Racer Safe and Healthy Guidelines will be developed.
- 8. Increased signage on the outside of public buildings, particularly high-traffic area buildings, regarding Racer Safe and Healthy Guidelines and additional information needed for visitors, will be placed.
- 9. Signage will include Racer Safe and Healthy Guidelines and the COVID-19 App information.
- 10. All on-site activities, which involve guest speakers, donor visits, etc., will need to follow guidance for the rest of campus or be conducted virtually.
- 11. Some specialized groups visiting campus may require temperature tests, such as national testing participants and others, of which there are non-contact infrared thermometers at the University that can be checked in/out from Jordan Smith, the Racer Safe and Healthy Officer.



Face Covering/Mask Policy - Students

- 1. All members of the Murray State community, including employees (faculty and staff), students and visitors must wear face coverings/masks, unless exempted with documentation by a medical professional.
- 2. Wearing face coverings/masks are of particular importance for all members of the Murray State community when in hallways, elevators, public spaces, when entering/exiting buildings, and when in a vehicle with others on official Murray State business.

Face Covering/Mask Policy - Students

- 1. Students must wear face coverings/masks on campus, including but not limited to in-person classroom settings (classrooms are also required to be configured to achieve social distancing) and unless exempted with documentation by a medical professional.
- 2. This documentation should be registered with the Office of Student Disability Services, which may offer classroom accommodations regarding the face covering/mask student policy. The Office of Student Disability Services is located at 423 Wells Hall. The Office staff can be reached by phone at 270-809-2018 or by email at kashlock@murraystate.edu.
- 3. Failure to comply with the face covering/mask policy may result in the student being subject to Murray State Student Disciplinary Procedure. This policy can be found at murraystate.edu/headermenu/administration/StudentAffairs/policies
- 4. Students are not required to wear face coverings/masks in their residence hall room, in dining facilities upon receiving food/beverage, or in community restrooms/bathrooms. Students are not required to wear face coverings/masks while alone in their residence or if doing so would pose a serious threat to their health or safety.

Face Covering/Mask Policy - Employees (Faculty and Staff)

- 1. Employees must wear face coverings/masks, unless exempted with documentation by a medical professional.
- 2. Employees are not required to wear face coverings/masks while in their personal offices alone or at their workstation when social distancing and partitions are in place.
- 3. The Murray State Employee Discipline Procedure will be utilized to enforce repeated violation of the University's face covering/mask protocol. The Employee Discipline Procedure can be found here: murraystate.edu/headermenu/Offices/HumanResources/MSUPersonnelPoliciesAndProceduresManual/EmployeeDiscipline
- 4. For faculty, the Faculty Handbook Discipline Procedure will be utilized to enforce repeated violation of the University's face covering/mask protocol. The MSU Faculty Handbook policies can be found here: murraystate.edu/headermenu/FacultyStaff/FacultySenate/docs/Faculty%20Handbook.pdf
- 5. If an employee has a request for a reasonable accommodation connected to a medically documented disability in regards to wearing a face covering/mask, the employee has the opportunity to request one through the Office of IDEA: murraystate.edu/headermenu/administration/OfficeOfInstitutionalDiversityEquityandAccess/ ReasonableAccommodations.aspx



CONTACT INFORMATION 18

Contact Information

Murray State Health Services/Primary Care Medical Center

is available for visits on campus at 100 Wells Hall, by phone at 270-809-3809 and by email at mburkeen@primarycaremedcenter.com. Additionally, Primary Care Medical Center is available for visits off campus at 1000 South 12th Street and by phone at 270-759-9200.

The Murray State Counseling Center

is currently providing tele-counseling services via Zoom. To schedule an appointment, please email msu.counselingcenter@murraystate.edu.

In addition, many self-help resources are listed on their website, at murraystate.edu/CounselingCenter.

Calloway County Health Department

is available for visits off campus at 602 Memory Lane and by phone at 270-753-3381.

The Murray State Department of Human Resources

is available on campus at 412 Sparks Hall, by phone at 270-809-2146 and by email at msu.hr@murraystate.edu.

The Office of Institutional Diversity, Equity and Access (IDEA)

is available on campus at 103 Wells Hall, by phone at 270-809-3155 and by email at msu.idea@murraystate.edu and msu.titleix@murraystate.edu.

The Racer Safe and Healthy Officer

Mr. Jordan Smith is available on campus at 219 Wells Hall, by phone at 270-809-5706 and by email at jsmith3@murraystate.edu.



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CO-CHAIR:

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SENIOR ADMINISTRATIVE REPRESENTATIVE:

Mr. Jordan Smith, Director of Government and Institutional Relations

Additional guidance provided by:

Dr. Bob Hughes, Murray State Health Services Chief Medical Officer
Calloway County Health Department
Ms. Joyce Gordon, Director of Human Resources
Mr. Rob Miller, General Counsel

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Mrs. Peggy Whaley

Director of Student Engagement and Success

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Dr. Richard Blalock Jr.

Team Physician

Dr. Richard Blalock Sr. Team Physician

> Mr. Michael Bliss Marketing Intern

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Mr. Eric Frederick Assistant Athletic Director of Sports Medicine

Ms. Natalie Garfield
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Mr. Parker Griffith Media Relations Assistant

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Mr. Greg Jocelyn Assistant Athletic Trainer

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