MURRAY STATE UNIVERSITY

Hutson School of Agriculture

Checklist for Completing Online Master's Degree in Agriculture

1. **Apply for admission** to the Master of Science in Agriculture program. Admissions procedures and electronic application are available at:
http://www.murraystate.edu/Admissions/GraduateStudents.aspx

Unconditional Admission – (based 4.0 = A) a student must have a minimum of 3.0 in the last 60 hours of undergrad class, must have an undergrad area or minor completed in agriculture.
Conditional Admission – may be granted to a student with GPA between 2.75 and 2.9 (needs 2.75 in last 60 hours of course work)

2. **Speak to the HSOA Graduate Coordinator** for an overview of opportunities and requirements in the program.

3. **Select an advisor** from among the graduate faculty members in the Hutson School of Agriculture. Faculty members in the Hutson School of Agriculture specialize in a variety of areas including Agribusiness, Agricultural Education & Communications, Agricultural Systems Technology, Agronomy, Animal Science, Horticulture, and Soil Science. Contact information for each graduate faculty member, as well as videos detailing teaching responsibilities, research interests, and teaching/advising philosophies are available at:
http://www.murraystate.edu/Academics/CollegesDepartments/HutsonSchoolOfAgriculture/Programs/onlinemastersinag/graduatefaculty.aspx. Please feel free to contact any of the faculty members by phone
or email.

4. **Plan a program of study** in consultation with your advisor. Program emphasis areas of Agricultural Science, Agricultural Business and Agricultural Education can be completed entirely online. It is recommended that you plan courses in advance as not all courses are available every semester. Program requirements and course previews are available at:
http://www.murraystate.edu/Academics/CollegesDepartments/HutsonSchoolOfAgriculture/Programs/onlinemastersinag/onlinemastersinagprograms.aspx

5. **Sign up for courses**. Course offerings for current and future semesters can be accessed at:
http://campus.murraystate.edu/classes/schedule.html
Be sure to enroll in
AGR 622 - Seminar in Graduate Studies during your first semester..

6. Work with your advisor (committee chair) to identify the members of your graduate committee and **complete the HSOA Graduate Guidance Approval Form**. http://www.murraystate.edu/Academics/CollegesDepartments/HutsonSchoolOfAgriculture/Programs/onlinemastersinag/onlinemastersformguidelines.aspx. You must have a minimum of three graduate faculty members on your committee.

7. Once you have completed nine credit hours, review your intended program of study with your advisor and **complete the Graduate Program for Master's Degree or 5th Year Form**.
http://www.murraystate.edu/Academics/CollegesDepartments/HutsonSchoolOfAgriculture/Programs/onlinemastersinag/onlinemastersformguidelines.aspx
8. **Enroll in AGR 722 - Graduate Capstone Seminar** for your final semester. This course will help guide you through the final process of completing your degree.

9. **Submit the Application for Comprehensive Examination** prior to the published deadline. The application is available at:
http://www.murraystate.edu/Academics/CollegesDepartments/HutsonSchoolOfAgriculture/Programs/onlinemastersinag/onlinemastersformguidelines.aspx

10. **Schedule your final oral examination** through the Dean's secretary.

11. **Submit the Application for Graduation** which is available on MyGate

****In addition to the links above, all necessary forms can be found at:
http://www.murraystate.edu/Academics/CollegesDepartments/HutsonSchoolOfAgriculture/Programs/onlinemastersinag/onlinemastersformguidelines.aspx