

# PRINTING SERVICES QUICK COPY PRICE SHEET

## B&W COPIES

White 20# Bond	8 ½ x11	.12 per side
Pastel 20# Bond	8 ½ x11	.14 per side
White 20# Bond	8 ½ x14	.12 per side
White 20# Bond	11x17	.21 per side
Pastel 20# Bond	11x17	.25 per side
Cotton Rag 25%	8 ½ x11	.21 one side
Resume 24# (text)	8 ½ x11	.21 one side
65# (cover)	8 ½ x 11	.23 one side
24# (text)	11x17	.30 one side
Brights 24# (text)	8 ½ x11	.14 per side
65# (cover)	8 ½ x11	.19 per side
White or Pastel Index	8 ½ x 11	.17 per side
	8 ½ x14	.25 per side
	11x17	.36 per side
Scan to Email (b/w or color)		.05 per page

## COLOR COPIES

		TEXT	COVER
White Paper	8 ½ x11	.30 per side	.40 per side
	8 ½ x14	.35 per side	.45 per side
	11x17	1.20 per side	1.35 per side
Color Paper	8 ½ x11	.40 per side	.50 per side
	11x17	1.25 per side	1.35 per side

## **PAPER – NO PRINT**

White or Pastel Bond 20#	8 ½ x11	\$10 per ream or .03 per sheet
	8 ½ x14	\$15 per ream or .04 per sheet
	11x17	\$25 per ream or .06 per sheet
25% Cotton	8 ½ x11	\$25 per ream or .06 per sheet
Brights 24#	8 ½ x11	\$15 per ream or .06 per sheet

## **BINDING SERVICES**

Spiral Comb Binders	1.00 each
Clear Cover Sheets	.75 each
Black back cover 80#	.50 each

## **CUTTING & FOLDING**

\$20.00 per hour	\$10.00 ½ hour	\$5.00 ¼ hour
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## **OTHER SERVICES**

Envelopes – Standard #10	.25 each - no print
Large 9x12 Manilla	.50 each - no print
Folders – Manilla	1.00 each - no print
Pocket or 3 prong	1.50 each - no print

## **LAMINATING**

2 sided lamination	\$1.75 per foot
1 side lam – 1 side adhesive	\$3.00 per foot

## **FAX SERVICE**

Receiving from any location	.50 per page
Sending: On campus, local or toll free	1.00 per page
Long Distance	1.50 per page
International	3.00 per page