



**Draft Minutes for April 15, 2015
304 North Applied Science Building**

PRESENT: James Barnett, Shanna Burgess, Jami Carroll, Jessica Evans, Debbie Griffin, Orville Herndon, Laura Lohr, Ann Matheny, Marion Hale, Jerry O'Bryan, Evan O'Neal, Chuck Plummer, Debbie Plummer, Brian Purcell, Sheri Riddle, Maria Rosa, Tressa Ross, Tim Williams, Joseph Wilson, John Young, and Staff Regent Phil Schooley.

Guests: Dr. Robert Davies, President; Dr. Renee Fister, Senior Presidential Advisor for Strategic Initiatives; Joyce Gordon, Director, Human Resources; Dr. Marty Jacobs, Faculty Regent.

CALL TO ORDER: Staff Congress President Laura Lohr called the meeting to order.

REPORTS FROM SPECIAL GUESTS:

Dr. Bob Davies, President: Dr. Davies said the search for the Vice-President of Marketing, Branding, and Outreach is underway. He reported on the Strategic Plan. The final town hall meeting was held April 13, 2015. The plan has been developed using much feedback from the university community. Measures of attainment have been included in the plan. The draft of the Strategic Initiative Plan is available at <http://murraystate.edu/strategic-initiatives-plan/index.aspx>.

Concerning the Staff Survey, Dr. Davies said the administration is working to address many of the concerns raised in the survey. Some of those concerns are included in the Strategic Plan. He thanked Staff Congress members for their work. He thanked staff for the investiture ceremony held on April 10 and the notes he received.

Dr. Davies answered questions, including concerns about 16th Street. He said that the city has received funds to conduct a study to determine possible adjustments to 16th Street. The report is scheduled to be completed in the fall of 2015.

Dr. Renee Fister, Senior Presidential Advisor for Strategic Initiatives: Dr. Renee Fister presented the first draft of the strategic plan that will be printed in bound form. She thanked Staff Congress and all who were involved in the planning process. Adjustments were made during the process according to feedback received from faculty, staff, and students.

Joyce Gordon, Director, Human Resources: Joyce Gordon said three MSU employees have found their taxes were fraudulently filed. At WKU, over 100 employees have been affected, potentially by the Anthem security breach. She said that MSU employees have been automatically enrolled in the AllClear ID protection service. Employees may visit the AllClear ID website to register to receive alerts of any suspicious activities with their accounts. Employees may call Human Resources with questions.

At its April 17, 2015 meeting, the University-wide Insurance and Benefits Committee will hear a presentation from the Know Your Rx Coalition which provides financial savings on prescriptions for employees and their dependents.

Human Resources is working with the University-wide Insurance and Benefits committee to determine what benefits to offer employees. The committee would like suggestions for benefits that MSU employees would like to have included in the benefit package.

This year's performance evaluations required an additional level of signature above the supervisor. The evaluations are a performance management tool. The form will be revised for next year.

Ms. Gordon answered questions.

Staff Regent Report: Staff Regent Phil Schooley said the next Board of Regents meeting will be held June 5. The Staff Survey Results have been sent to the three university vice-presidents, Public Safety, and to the Office of University Communications. Some of survey topics that received comments from staff include childcare, smoking cessation programs, and pay increases.

Dr. Davies and Vice-President of Finance and Administrative Services Jackie Dudley are reviewing information about childcare that was compiled by the University-wide Faculty and Staff Insurance and Benefits Committee. Staff Congress and the university administration are working to address as many staff concerns as possible.

Staff Congress President Laura Lohr asked Staff Congress members to view the survey results which are available at www.murraystate.edu/staffcongress and send questions to her or Phil. She also asked Congress members to tell their constituents that Dr. Davies has seen the survey and that he and Staff Congress officers are working to address concerns as much as possible.

APPROVAL OF MARCH MEETING MINUTES: John Young noted two typing errors in the March Minutes. In the first sentence of the report from Lauren Smee, Wellness Coordinator, the phrase “health far” should be “health fair.” In the next to last sentence of the Credentials and Elections Committee report, the phrase “Staff my contact” should be “Staff may contact.”

John Young made a motion to approve the March Minutes as corrected. Stephanie Totty seconded, and the motion carried.

APPROVAL OF MARCH TREASURER’S REPORT: Treasurer Sheri Riddle presented the March Treasurer’s Report which included the deposit of a donation to the text book scholarship, and expenses for salaries and printing costs for the Staff Regent Election and Staff Congress Election. James Barnett made a motion to accept the March Treasurer’s Report as presented. Debbie Plummer seconded, and the motion carried.

STANDING COMMITTEE REPORTS:

Executive Committee: Staff Congress President Laura Lohr said she has met with Provost Jay Morgan and Faculty President Dr. Rory Goggins to discuss the proposed Budget Advisory Committee presented by Faculty Senate last year.

Laura also attended the Staff and Faculty Leadership Committee’s meeting with Dr. Davies.

Credentials and Elections Committee: Committee Chair Tressa Ross reported that Staff Congress Election Candidacy Intent notifications were mailed to staff. The Staff Congress Election is scheduled for April 21-23, 2015. A sample ballot will be sent to all staff.

Staff Recognition Committee: No report.

Staff Special Events Committee: No report.

Communications Committee: No report.

Working Conditions Committee: No report.

Staff Congress Foundation Book Scholarship Committee: No report.

Personnel Policies and Benefits Committee: No report.
No report.

UNIVERSITY-WIDE COMMITTEES:

Faculty and Staff Insurance and Benefits Committee: Faculty and Staff Insurance and Benefits Committee Chair John Young said the committee will meet April 17. Laura Lohr asked staff to send to committee members suggestions for preventing increases in healthcare costs. Staff may contact the following staff members of the Faculty and Staff and Insurance and Benefits Committee with concerns and suggestions: [John Young](#), [James Barnett](#), [Jami Carroll](#), [Orville Herndon](#), [Debbie Plummer](#), [Sheri Riddle](#), and [Stephanie Totty](#).

Intercollegiate Athletic Council: No report.

Naming Campus Facilities Committee: No report.

Judicial Board: Stephanie Totty reported that the Judicial Board has a case, the details of which cannot be discussed.

Sick Leave Appeals Committee: No report.

International Studies Advisory Committee: No report.

Dual Employment Committee: No report.

OLD BUSINESS: None.

NEW BUSINESS:

Sheri Riddle said she has received information about reserving a tent in tent city at the October 10, 2015 homecoming game. After discussion, Congress members agreed they would like to reserve a space for Staff Congress. Phil Schooley said he would provide the tent as he did last year.

ADJOURNMENT: John Young made a motion to adjourn. James Barnett seconded, and the motion carried. The meeting was adjourned.