### Steps for the online housing application

1. Students must have a university issued M# (ID #) before they can begin the online application process. Students will be issued an M# upon being admitted to the university.

2. The online housing application is accessible through myGate. Students will need to log into myGate to begin the process.

3. Once a student has successfully log into myGate, they will need to click on the housing application link located in the middle section of the main screen.

4. Once inside the housing portal, click on the application link at the top of the screen.

5. Students will need to select the housing application of the term they are starting at Murray State.

6. Students will be asked to make payment of the $150 housing deposit.

7. Students will be asked to enter their M# throughout the process, so they are advised to keep it handy.

8. Students may go back into the application to make any necessary changes (i.e., to request a specific roommate or to change building preferences) until housing assignments are made.

9. Students may request one specific roommate in the application. Both students involved in the request must have started an application for the request to be completed.

10. Students will need to successfully complete the entire application to receive a housing assignment.